

CITY OF VILLA RICA
CY 2014
APPROVED BUDGET





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City of Villa Rica
Calendar Year 2014 Requested Budget
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City of Villa Rica's Budget 2014

Message from the Chief Finance Officer

Calendar Year (CY) 2014 Budget

It is my pleasure to provide an overview of the City of Villa Rica's calendar year 2014 annual budget. The preparation of this document is challenging, but we find it rewarding as it articulates the excellent programs and services of the city. This year there is a new format for the budget. It is divided into five (5) sections: Introduction, All Funds Summary, Program Expenditures, Five Year Capital Plan and the Manning Charts. As you review the document you will see it goes from city-wide totals to the detail of the individual programs, departments and divisions. Along with the dollars requested you will see the accomplishments and planned achievements for the coming year with the manning chart numbers for the program. At the beginning of each program you will find a description of what the opportunities and challenges are for each of the programs.

Our city has been faced with challenges for several years with the downturn in the economy. There are indicators this may finally be turning around. The property assessed values are beginning to remain steady. The vacant housing report continues to drop. This time last year there were 500 vacant home and this year there are 425. The water and sewer taps and building permits have increased substantially over the past five years. The LOST tax continues to increase in dollars collected. All of the vacant buildings in the Industrial Parks are filled with active industries.

Due to foresight and guidance the city is steadfast in its commitment to offer our residents the highest level of service in a fiscally responsible manner. We continually do this each and every year, our 2014 Calendar Year Budget continues with this tradition.

Villa Rica's approved 2014 General Fund expenditures of \$9,886,895 is equal to the approved revenue of \$9,886,895. This meets one of the budgetary goals that revenues will be equal or greater than the expenditures. The budget includes funding three new full time positions, two patrol officers, one detective, one part-time administrative assistant in community development and two part time positions at the Gold Museum. Of these positions three full time positions, the one part time positions in community development and one part time position at the Gold Mine are funded through the Mayor and Council's contingency account waiting on a decision in six months to decide if these positions will be permanently funded. One part time position at the Gold Museum has been permanently funded. In addition there is a 3% wage increase for our employees based on performance evaluations. \$4,246,701 is budgeted as pay-as-you-go capital including \$1,588,451 for highways and streets, \$164,000 for stormwater improvements, \$1,464,000 in water and sewer improvements, \$250,000 for park improvements, \$253,500 for vehicles, \$60,000 for a new roof for

the library and \$81,750 in equipment needs. The funding for the capital expenditures comes from SPLOST, grants, user fees, confiscated funds and current revenues. See pages 170-171 for the Five Year Capital Plan. In addition the Mayor and Council have a contingency fund of \$294,500 of which \$175,797 is set aside for the personnel decisions to be made in six months and the balance \$118,703 may be used for any unexpected expense that may occur over the next year.

We are able to do this and balance the budget without increasing your millage rate. The financial condition and long-term outlook for the city are positive. We have maintained an appropriate General Fund balance of \$5,092,685 which is 51.4% of the projected expenditures in CY 2014. This reflects fiscal responsibility of the city to provide a buffer for short-term fluctuations in the economy, such as we have recently experienced. Because of the financial management, the city has an A+ investing risk rating from Standard and Poors on the city's general obligation debt.

The Water and Sewer Budget is expected to end the calendar year with revenues exceeding expenses by \$3,492,195. This number will be adjusted down after the decision is made on the third party contract for the operations of the Water and Sewer Fund. The sewer rate is to be increased 5% to help make the debt payment on the West Waste Water Treatment (WWTP) plant. One of the ratios used in determining a credit rating on the revenue bonds is the debt coverage ratio. This ratio looks at the net operating revenue (operating revenues – operating expenses = net operating revenues) to the debt expense for the year (both principle and interest). Currently the water and sewer debt expense for CY 2014 is \$1,725,953. The net operating revenue cannot be determined at this time until the contract is settled with the third party for the operations of the fund. At that time it will be important to calculate the city's debt ratio. A ratio of 2 is a target for the City to work toward. To make this ratio for CY 2014 the water and sewer operating revenues over operating expenses would need to be \$3,451,906.

The Solid Waste Fund is dipping into its negative retained earnings further by \$4,528. The last rate increase was in 2010. The shortage is being funded by the General Fund. This is another financial goal – to have this fund carry its expense each calendar year.

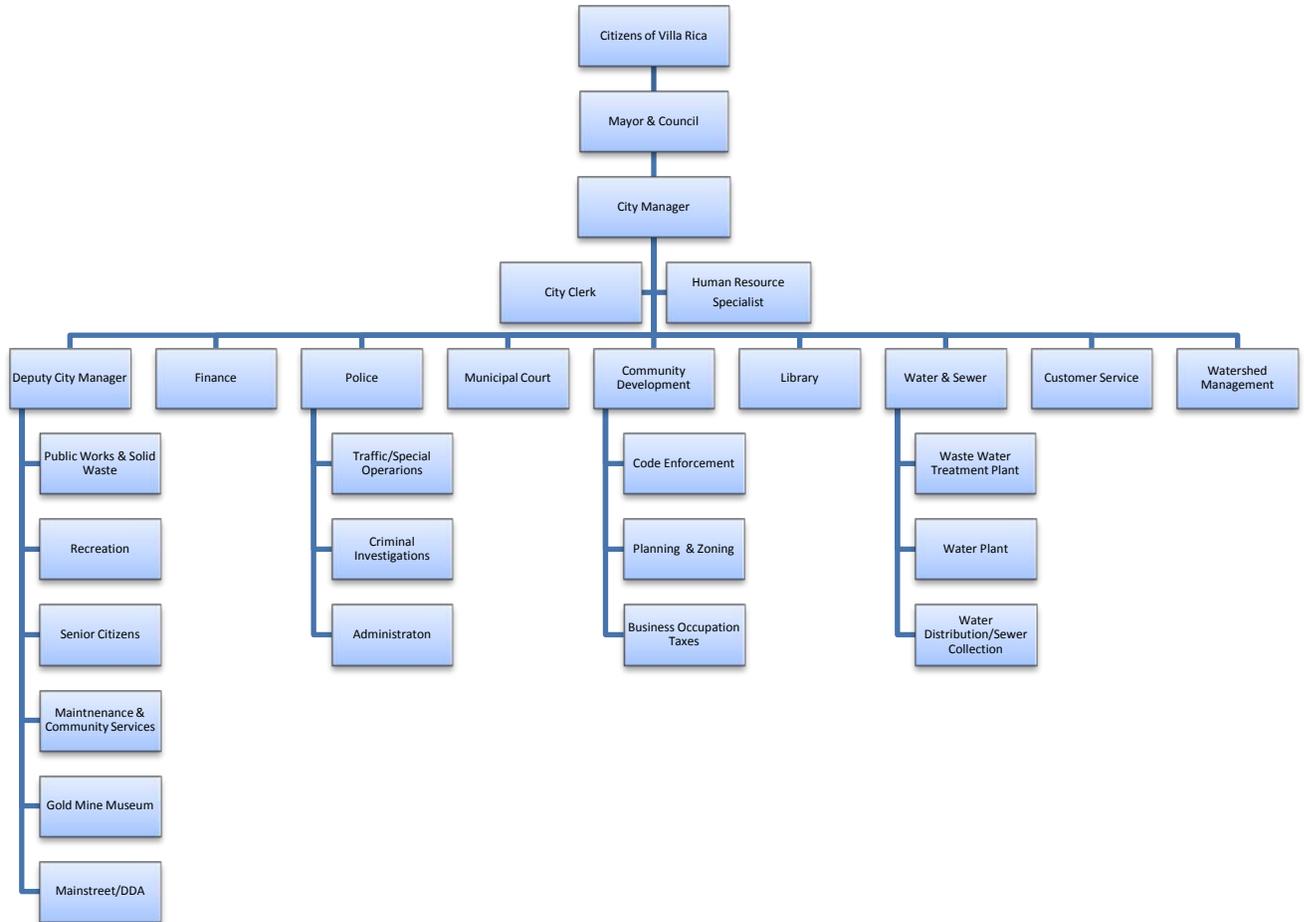
I want to thank the Mayor and Council for your leadership in leading the City of Villa Rica in a financial responsible way. My gratitude goes to Larry Wood for his leadership and patience over this past year. The budget would not have happened without the work and cooperation of the department heads and managers. A special thank you goes to Brandie Turner for her patience and willingness to pitch in with any task needed in preparing this document.

The opportunity to improve the quality of life in Villa Rica through the implementation of this budget is an exciting prospect. With many challenges and opportunities to be met. We continue to plan for the city's future.

Sincerely,

Julia H. Luke, CGFM, CPPA
Chief Finance Officer

Organizational Chart



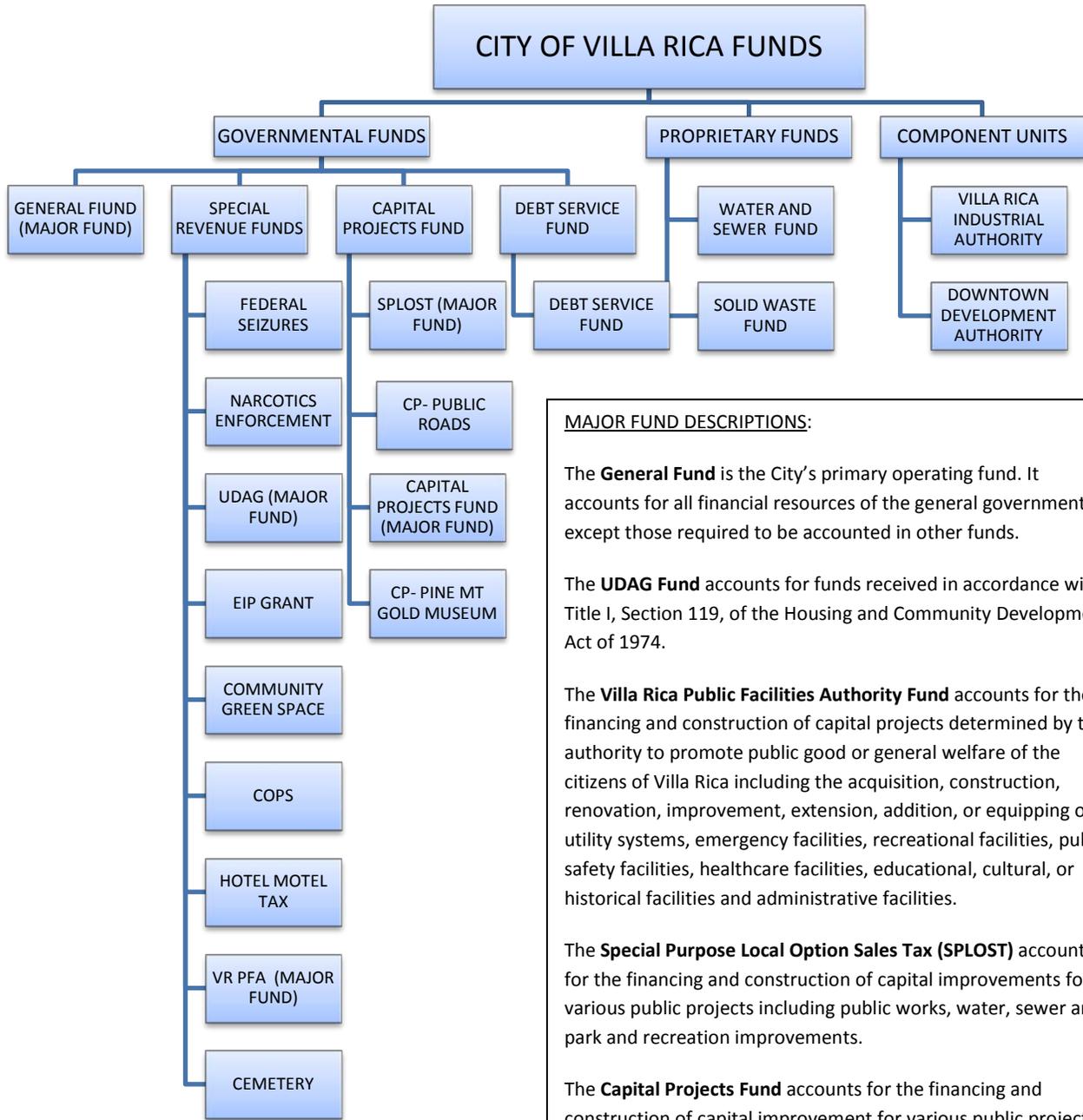
All Funds Summary

	Governmental Funds								
	Special Revenue Funds								
	General Fund	Federal Seizures	Narcotics Enforcement	UDAG	Community Greenspace	COPS	Hotel/Motel Tax	VR PFA	Cemetery
Source of Funds:									
Taxes	\$7,652,061	\$0	\$0	\$0	\$0	\$0	\$90,000	0	\$0
License and permits	189,100	0	0	0	0	0	0	0	0
Intergovernmental	853,564	0	0	0	0	0	0	0	0
Charges for services	406,470	0	0	0	0	0	0	0	2,000
Fines and forfeitures	631,500	5,000	3,500	0	0	0	0	0	0
Investment income	15,000	150	100	60,881	0	0	0	0	150
Contributions	30,200	0	0	0	0	0	0	0	0
Miscellaneous	73,000	0	0	0	0	0	0	0	0
Other financing sources	36,000	0	0	0	0	0	0	1,716,010	0
Fund balance appropriation	0	0	0	0	0	0	0	0	0
Total Sources	\$9,886,895	5,150	3,600	60,881	0	0	90,000	1,716,010	2,150
Use of Funds									
Administration	1,100,325	0	0	0	0	0	0	0	0
Judicial	309,009	0	0	0	0	0	0	0	0
Public Safety	2,937,630	50,000	10,000	0	0	0	0	0	0
Public works	1,401,753	0	0	0	0	0	0	0	5,000
Health and welfare	180,007	0	0	0	0	0	0	0	0
Culture, parks and recreation	2,104,938	0	0	0	0	0	0	0	0
Economic and community development	279,530	0	0	0	0	0	54,000	0	0
Debt Service	327,756	0	0	0	0	0	0	1,716,010	0
Transfer out	1,245,947	0	0	0	0	0	36,000	0	0
Total Uses	9,886,895	50,000	10,000	0	0	0	90,000	1,716,010	5,000
Excess (Deficiency) of source vs uses	0	-44,850	-6,400	60,881	0	0	0	0	-2,850
CY 2013 Estimated ending fund balance	5,091,543	328,719	132,954	1,058,767	100	0	5,870	0	35,368
FY 2014 Estimated Available Fund Balance	\$5,091,543	\$283,869	\$126,554	\$1,119,648	\$100	\$0	\$5,870	\$0	\$32,518

“Schedule A”

Governmental Funds				Proprietary Funds			Totals	
Capital Projects Funds			Debt Service	Enterprise Funds				
SPLOST	CP Public Roads	Capital Projects	VR PFA CP	Debt Service	Water and Sewer	Solid Waste		
								Source of Funds:
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,742,061	Taxes
0	0	0	0	0	0	0	189,100	License and permits
1,200,000	98,741	330,000	0	0	500,000	0	2,982,305	Intergovernmental
0	0	0	0	0	5,696,312	839,774	6,944,556	Charges for services
0	0	0	0	0	0	0	640,000	Fines and forfeitures
1,500	0	0	1,000	0	12,750	0	91,531	Investment income
0	0	0	0	0	11,000	0	41,200	Contributions
0	0	0	0	0	4,050	0	77,050	Miscellaneous
0	29,623	1,211,797	0	0	609,480	4,527	3,607,437	Other financing sources
0	0	0	0	0	0	0	0	Fund balance appropriation
1,201,500	128,364	1,541,797	1,000	0	6,833,592	844,301	22,315,240	Total Sources
								Use of Funds
0	0	20,000	0	0	534,444	41,900	1,726,292	Administration
0	0	0	0	0	0	0	309,009	Judicial
0	0	90,000	0	0	0	0	3,087,630	Public Safety
1,256,094	128,364	1,086,547	5,000	0	1,084,000	802,401	5,769,159	Public works
0	0	0	0	0	0	0	180,007	Health and welfare
135,000	0	340,000	0	0	0	0	2,579,938	Culture, parks and recreation
0	0	5,250	0	0	0	0	338,780	Economic and community development
0	0	0	0	0	6,943	0	2,050,709	Debt Service
0	0	0	293,245	0	1,716,010	0	3,261,579	Transfer out
1,391,094	128,364	1,541,797	298,245	0	3,341,397	844,301	19,303,103	Total Uses
-189,594	0	0	-297,245	0	3,492,195	0	3,012,137	Excess (Deficiency) of source vs uses
1,119,130	0	0	297,245	0	17,646,851	-52,508	25,664,039	CY 2013 Estimated ending fund balance
\$929,536	\$0	\$0	\$0	0\$	\$21,139,046	\$-52,508	\$ 28,676,176	FY 2014 Estimated Available Fund Balance

BUDGET FUND STRUCTURE



MAJOR FUND DESCRIPTIONS:

The **General Fund** is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted in other funds.

The **UDAG Fund** accounts for funds received in accordance with Title I, Section 119, of the Housing and Community Development Act of 1974.

The **Villa Rica Public Facilities Authority Fund** accounts for the financing and construction of capital projects determined by the authority to promote public good or general welfare of the citizens of Villa Rica including the acquisition, construction, renovation, improvement, extension, addition, or equipping of utility systems, emergency facilities, recreational facilities, public safety facilities, healthcare facilities, educational, cultural, or historical facilities and administrative facilities.

The **Special Purpose Local Option Sales Tax (SPLOST)** accounts for the financing and construction of capital improvements for various public projects including public works, water, sewer and park and recreation improvements.

The **Capital Projects Fund** accounts for the financing and construction of capital improvement for various public projects including public safety, public works and parks and recreation improvements.

City Wide Revenues and Expenditure History

Citywide Revenues:

	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Property tax	7,132,662	6,133,225	\$6,306,057	\$7,742,061	\$7,742,061
License and permits	103,712	129,700	138,575	189,100	189,100
Intergovernmental	2,380,158	1,406,541	966,697	2,883,564	2,982,305
Charges for services	5,795,100	4,866,895	4,674,598	6,943,841	6,944,556
Fines and forfeitures	674,695	537,200	463,000	640,000	640,000
Investment income	68,299	61,168	10,000	91,531	91,531
Contributions	41,634	52,950	22,000	40,200	41,200
Miscellaneous	80,792	52,500	38,200	84,000	77,050
Transfers In	3,601,274	2,247,269	1,717,427	3,404,212	3,577,814
Total Revenues	19,878,326	15,487,448	14,336,554	22,018,509	22,285,617

Citywide Expenditures:

	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
100- General Fund	\$8,101,780	\$7,299,378	\$6,307,014	\$9,900,877	\$9,886,895
210- Federal Seizures Fund	25,000	30,000	24,572	50,000	50,000
212- Narcotics Enforcement Fund	0	20,000	2,500	10,000	10,000
220- UDAG Fund	0	0	0	0	0
255- COPS Fund	0	0	34,167	0	0
275 - Hotel Motel Tax Fund	74,399	60,000	73,600	90,000	90,000
285- Villa Rica PFA Special Revenue Fund	0	0	856,505	1,716,010	1,716,010
320 – SPLOST	1,964,999	1,226,710	616,652	1,091,000	1,391,094
335 – Capital Projects Fund – Public Roads	0	0	0	0	128,364
350 – Capital Projects Fund	890,493	795,213	740,585	1,373,430	1,541,797
360 – Villa Rica Public Facilities Capital Proj	0	0	0	298,245	298,245
410 – Debt Service Fund	0	0	0	0	0
505 – Water and Sewer Fund	8,177,284	5,438,058	4,778,825	6,437,284	3,341,397
540 – Solid Waste Fund	796,326	605,611	589,051	844,301	844,301
785 – Cemetery Fund	1,522	5,400	1,000	5,000	5,000
Grand Total	20,031,803	15,480,370	14,024,471	\$21,816,147	\$19,303,103

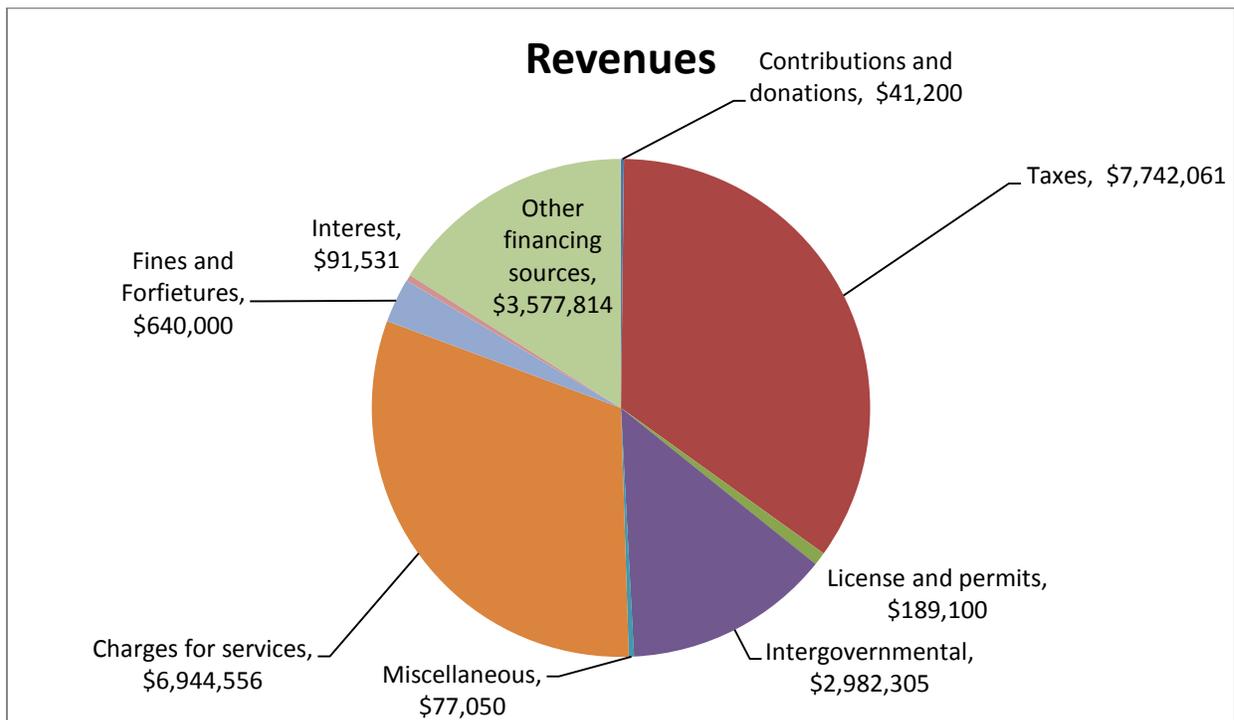
	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Administration	\$1,133,020	\$1,167,670	\$926,319	\$1,784,229	1,726,292
Judicial	275,316	241,950	218,399	305,845	309,009
Public Safety	2,993,064	2,321,236	2,194,759	3,087,630	3,087,630
Public Works	8,421,779	6,626,272	5,812,287	8,224,221	5,769,159
Health and Welfare	182,496	141,214	110,282	180,007	180,007
Culture, Recreation and Parks	2,468,866	1,864,606	1,793,554	2,582,398	2,579,938
Economic and Community Development	268,256	291,315	254,123	338,780	338,780
Debt Service	645,472	1,124,643	1,124,643	2,053,709	2,050,709
Transfers Out	3,643,534	1,701,464	1,590,105	3,093,212	3,261,579
Grand Total	\$20,031,803	\$15,480,370	\$14,024,471	\$21,650,031	\$19,303,103

City Wide Source of Funds

The City of Villa Rica's operations are funded through a variety of revenue sources. Basic services such as police, recreation and parks, and roads are provided in large part by Property Tax and Sales Tax.

Source of Funds Projections for All Funds for Calendar Year 2014 total \$22,285,617 which is increase of \$7,712,838 or 53.78%. The majority of the increase is the result of budgeting for twelve (12) months for the coming year as opposed to nine (9) months in the transition year from a March 31 Fiscal Year to a Calendar Year.

The City of Villa Rica has historically experienced a conservative approach to budgeting the financial resources and uses. Even with the downturn in the property assessed values the city has maintained a 6.775 millage rate for the past five years.



City Wide Revenues by Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
311100	Real property – current year	\$2,605,126	\$2,402,520	\$2,362,857	\$2,613,336	\$2,613,336
311110	Public utilities	0	42,364	10,000	8,000	8,000
311200	Real property – prior year	229,048	125,000	110,000	125,000	125,000
311310	Motor vehicle	210,904	189,089	92,500	115,000	115,000
311315	Title advalorem tax	2,081	0	81,000	110,000	110,000
311320	Mobile home tax	0	299	300	325	325
311340	Intangible tax (reg & Recording)	26,107	0	18,500	25,000	25,000
311450	Railroad equipment Tax	1,000	0	1,000	1,000	1,000
311500	Property not on digest	7,729	0	3,000	5,000	5,000
311600	Real estate transfer tax (intangible)	5,697	15,000	18,000	6,000	6,000
311710	Franchise tax – electric	831,108	0	0	840,000	840,000
311730	Natural gas franchise tax	72,173	40,000	50,000	60,000	60,000
311750	Cable television franchise tax	119,392	44,000	44,000	100,000	100,000
311760	Telephone franchise tax	33,316	20,000	17,000	23,000	23,000
313110	Carroll County LOST	1,121,712	867,891	964,000	1,300,000	1,300,000
313120	Douglas County LOST	472,908	573,479	580,000	930,000	930,000
314100	Hotel Motel Tax	75,587	60,000	74,000	90,000	90,000
314200	Alcohol beverage excise tax	267,310	225,000	220,000	300,000	300,000
314500	Excise tax on energy	0	0	500	800	800
316100	Occupation tax	327,712	0	121,000	340,000	340,000
316200	Insurance premium tax	695,289	695,000	709,000	725,000	725,000
319100	Property tax penalties and interest	22,786	10,000	10,000	15,000	15,000
319105	Occupation tax penalties	4,383	95,583	3,200	5,000	5,000
319400	Business tax penalties	0	3,000	4,200	4,600	4,600
319900	Other taxes	1,294	0	0	0	0
	Total Taxes	7,132,662	6,133,225	6,306,057	7,742,061	7,742,061
321100	Alcoholic beverage fee	56,650	55,000	58,150	60,000	60,000
321200	Business license	100	0	0	0	0
322100	Building structures and equipment	34,472	62,000	70,000	115,000	115,000
322210	Zoning and land use	2,755	2,500	3,800	5,500	5,500
322240	Vacant property registration	9,600	0	6,300	8,000	8,000
322800	Peddlers permits	0	10,000	250	500	500
322900	Other fees/yard sales	135	200	75	100	100
	Total License and Permits	103,712	129,700	138,575	189,100	189,100
331101	COPS	0	35,000	33,167	0	0
331101	Police grant/personnel	47,741	0	0	0	0
331102	JAG	51,677	0	0	0	0
331150	Drug task force grant/GOHS	9,454	10,000	0	0	0
331250	Nutrition program – federal	72,546	89,929	65,000	52,117	52,117
331301	TE grant – Fullerville trailhead	0	500,000	0	500,000	500,000
331311	CDBG grant – downtown waterline	0	500,000	0	500,000	500,000
333000	Federal govt payment in lieu of tax	22,459	22,000	22,000	22,500	22,500
334000	State government grants	0	50,000	0	0	0
334001	Governor’s Office of Highway Safety	0	16,000	0	0	0
334111	LMIG program	91,101	0	0	0	98,741
334151	Nutrition program - State	2,369	0	0	0	0
334310	EIP grant	285,540	0	0	0	0

City Wide Revenues By Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
336001	County grants	125,850	107,250	94,390	126,000	126,000
336020	West Georgia library book grant	81,839	50,000	50,000	62,161	62,161
336060	Miscellaneous grants	8,409	0	16,240	6,000	6,000
336061	EIP grant – east-west line	300,000	0	0	0	0
336101	School resource officer grant	21,197	44,600	35,900	84,786	84,786
337110	Carroll county SPLOST	982,136	725,000	650,000	1,200,000	1,200,000
337120	Douglas county SPLOST	277,840	0	0	0	0
331301	Gateway Grant	0	0	0	330,000	330,000
	Total Intergovernmental Revenue	2,380,158	1,406,541	966,697	2,883,564	2,982,305
341910	Election qualifying fee	0	560	560	0	0
341950	Notary fee	0	100	0	50	50
342110	ID card fee	1,086	1,500	1,250	1,500	1,500
342120	Accident reports	1,369	1,500	1,000	1,500	1,500
342130	Distracted driving	3,000	0	200	500	500
342310	Finger printing fee	-25	0	250	400	400
342901	Public defender fee	0	0	300	500	500
344110	Refuse collection charges	716,177	511,200	585,175	788,036	788,036
344111	Sanitation fees – Douglas County	31,632	0	28,242	37,656	37,656
344190	Late charges – refuse collection	4	25,000	10,561	14,082	14,082
344210	Water charges	2,353,383	1,870,410	1,810,500	2,508,168	2,667,813
344211	Water taps	44,628	225,000	130,000	255,000	180,000
344212	Miscellaneous water sales	29,903	15,000	40,000	15,000	16,500
344215	Bad debt collection fee	50	100	100	100	110
344230	Sewage charges	1,903,800	1,511,960	1,525,000	2,099,329	2,208,550
344231	Sewer tap fees	88,517	284,000	69,000	525,000	430,000
344255	Sewage fees – Douglas County	84,316	0	82,000	90,000	31,600
344290	Late fee	141,877	110,000	100,000	150,000	117,134
344291	Connect fee	62,728	40,000	40,000	50,000	44,000
346010	Background check fee	3,275	2,550	3,200	4,800	4,800
346901	Liens for abatements	305	0	0	0	0
349300	Bad check fee	0	0	0	0	605
347100	Library use fees	1,777	0	4,800	6,000	6,000
347200	Activity fee – batting cage	5,740	9,850	0	0	0
347310	Amphitheater admission fee	228	0	0	0	0
347320	Amphitheater annual events	3,449	0	0	0	0
347510	Sports	141,776	80,000	88,000	155,000	155,000
347520	Special classes	42,016	28,000	35,000	47,000	47,000
347530	Cultural arts	6,608	0	3,600	4,800	4,800
347540	Summer camp	39,164	37,950	36,000	40,000	40,000
347550	Annual events	8,058	5,000	2,000	5,000	5,000
347560	Cheerleading	0	5,000	0	0	0
347600	Sponsorships	6,749	42,000	6,000	8,000	8,000
347610	Amphitheater sponsorships	16,222	7,000	4,000	10,000	10,000
347900	Concessions/other culture chgs	1,788	2,000	600	1,000	1,000
347910	Museum admissions	19,560	17,675	21,000	27,500	27,500
347920	Museum concessions	31,737	27,000	36,000	48,000	48,000
347921	Museum train rides	0	0	8,000	44,000	44,000
347925	Amphitheater concessions	283	4,000	300	800	800
349100	Cemetery fees	1,570	200	1,900	2,000	2,000
349300	Miscellaneous	2,350	2,340	60	3,120	120
	Total Charges for Services	5,795,100	4,866,895	4,674,598	6,943,841	6,944,556

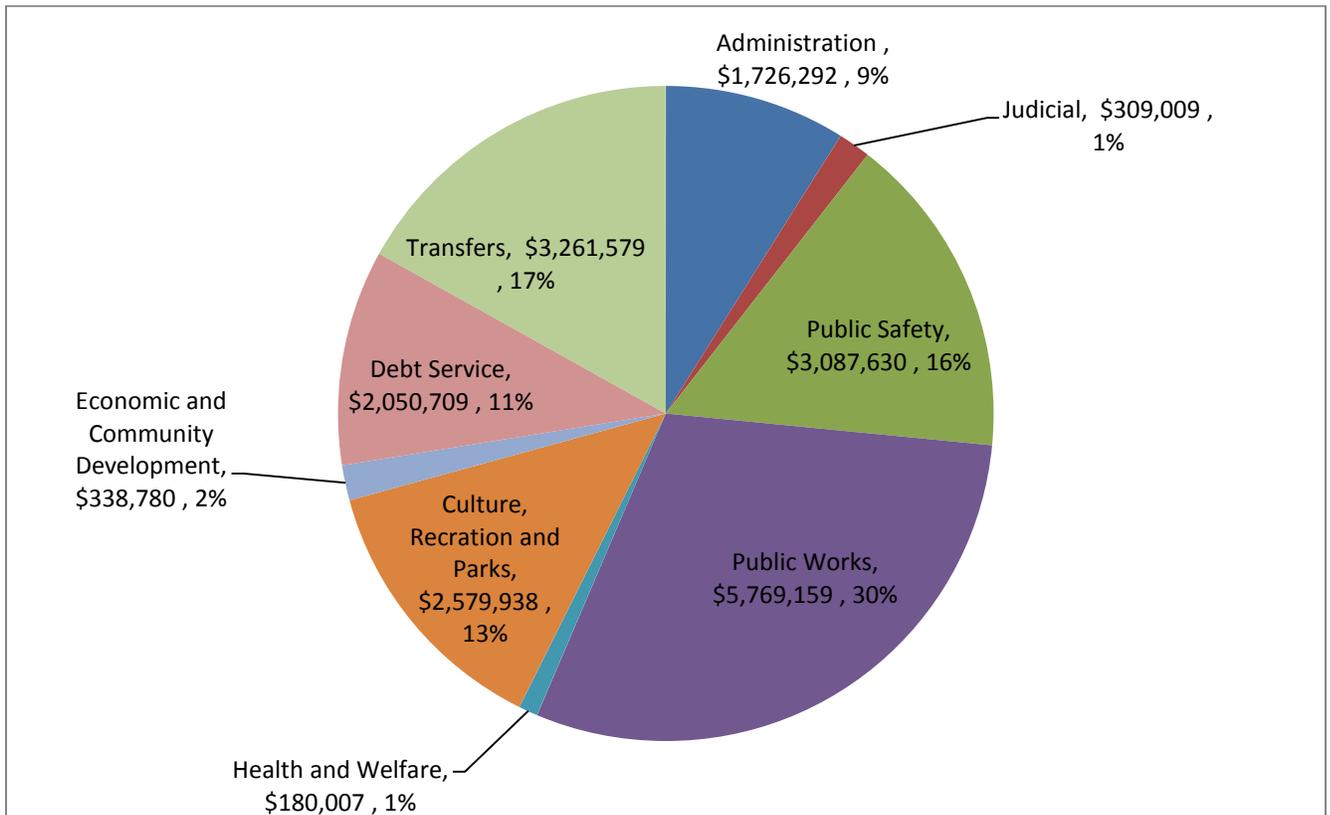
City Wide Revenues By Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
351100	Court fines	\$651,785	\$475,000	\$450,000	\$615,000	\$615,000
351110	Superior court fines	1,746	2,000	0	2,000	2,000
351300	Confiscations	2,722	15,200	0	1,500	1,500
351300	Library fines	13,950	12,000	12,000	15,000	15,000
351320	Federal seizures	4,033	28,000	0	5,000	5,000
352000	Code enforcement fines	459	5,000	1,000	1,500	1,500
	Total Fines and Forfeitures	674,695	537,200	463,000	640,000	640,000
361100	Interest income	68,289	61,168	10,000	91,531	91,531
	Total Interest	68,289	61,168	10,000	91,531	91,531
371001	Friends of Villa Rica Library	205	0	1,200	1,500	1,500
371005	Police Explorer's contributions	9,365	0	4,000	6,000	6,000
371015	Cemetery donations	3,000	0	0	0	0
371100	Contribution in aid of construction	5,000	10,000	0	10,000	11,000
371110	Recreation contributions	0	16,000	0	0	0
371120	Prospector's park donations	0	10,000	0	0	0
371140	Senior meal donations	7,971	6,950	7,000	9,700	9,700
371150	Police donations	15,283	0	0	0	0
373000	Donations	810	10,000	9,800	13,000	13,000
371200	Contribution – SPLOST	0	0	0	0	0
	Total Contributions and Donations	41,634	52,950	22,000	40,200	41,200
381100	Rents and royalties	45,235	36,000	25,000	34,500	34,500
381110	Amphitheater facility rentals	2,121	2,500	7,000	8,500	8,500
383100	Insurance reimbursement	5,316	0	0	0	0
389100	Miscellaneous income	28,426	14,000	6,200	11,000	,14050
389600	Cash over/short	-306	0	0	0	0
392100	Sale of capital assets				30,000	20,000
	Total Miscellaneous	80,792	52,500	38,200	84,000	77,050
391100	Transfer in	2,344,896	1,701,464	1,590,105	3,093,212	3,261,579
39.1432	Capital contribution – SPLOST	712,872	0	93,000	311,000	310,000
39.1435	Capital contribution – Capital Projects	48,994	0	0	0	0
392100	Sale of capital assets	492,162	13,000	34,322	0	6,235
392110	Greenfiber recycling	2,350	0	0	0	0
	Prior year revenues	0	191,081	0	0	0
	Total Other Financing Sources	3,601,274	1,905,545	1,717,427	3,404,212	3,577,814
	Grand Total	19,878,326	15,487,448	\$14,336,554	\$22,018,509	\$22,285,617

City Wide Use of Funds

The goal of the annual budget and program for services is to satisfy the City's ongoing commitment to provide the community with the highest levels of services attainable within the resources available. The City strives daily to find new and innovative approaches to deliver excellent service while minimizing costs.

The requested expenditure for all funds for Calendar Year 2014 total \$21,741,340, which is an increase of \$6,260,960 or 40.44% from the original approved expenditure nine month budget for Calendar Year 2013 of \$15,480,380. The largest area for the City is related to contractual services and personnel, including salary, benefits and other related costs.



City Wide Expenditures By Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
511100	Regular employees	\$3,918,164	\$2,688,068	\$2,595,673	\$3,631,972	\$3,519,487
511120	Vacation pay	104,846	0	0	0	0
511130	Sick leave pay	82,205	0	0	0	0
511200	Seasonal/temporary employee	132,611	93,750	94,845	90,925	90,000
511300	Overtime	57,982	32,600	29,994	40,871	35,825
512100	Group Insurance	771,313	624,717	561,819	799,892	783,271
512200	Social Security	338,561	230,173	198,891	284,285	275,702
512400	Retirement contribution	298,567	200,239	191,534	281,492	278,139
512500	50% Match for 457 Contribution	28,021	22,986	14,630	31,070	32,600
512700	Worker's compensation	133,611	83,887	57,186	115,040	99,510
512701	Contingency	66	9,000	-533	9,000	9,000
512900	Other employee expenditures	8,355	9,000	10,000	9,000	9,000
	Salaries and Benefits Total	5,874,302	3,994,420	3,754,039	5,293,547	5,132,534
521100	Office/administrative	111	0	3,437	0	0
521101	Office/administrative services – Douglas County	15,740	11,500	0	18,500	18,500
521200	Professional services	1,706,981	6,525	5,925	0	0
521200	Infrastructure – North Plant diversion	255,667	0	0	0	14,000
521210	Professional services – indigent defense	4,793	3,750	3,470	4,687	4,687
521211	Douglas County Tax Commissioner	12,631	12,000	3,983	12,000	12,000
521212	Carroll County Tax Commissioner	52	500	200	500	500
521220	Professional auditor	15,036	31,500	28,792	15,500	31,500
521221	Professional services – city judge	0	26,250	25,500	36,000	36,000
521223	Professional services – solicitor	15,407	10,125	9,405	12,656	15,820
0521224	Professional services – translator	1,106	1,350	1,105	1,687	1,687
521225	Professional services	50	94	0	0	3,960
521225	Concert license fees	327	350	350	350	350
521230	Professional services	50,000	2,549,518	2,676,711	3,318,797	236,450
521230	Offsite server	0	0	0	75,000	0
521300	Technical services	25,118	70,663	25,800	75,100	75,100
521301	DDA operations	450	225	300	500	0
521310	Caselle licensing fee	18,525	14,000	15,000	20,000	20,000
521320	Off-site server	5,612	5,300	3,800	6,000	6,000
521400	Main street project funding	0	5,250	25,000	25,000	540
522110	Disposal	476,977	361,500	367,127	480,475	480,475
522200	Maintenance and repair	2,542	9,450	12,000	12,600	12,600
522210	M/R Buildings	99,203	62,875	57,347	112,781	112,781
522220	M/R Equipment	180,094	88,979	66,251	117,070	113,070
522230	M/R vehicles	110,865	70,935	59,842	90,274	94,024
522240	M/R grounds	94,232	99,500	54,700	144,000	144,000
522250	Street repair and drainage	725	2,250	2,000	3,000	3,000
522310	Rental – railroad property	5,946	4,500	0	2,000	9,000
522320	Rental of equipment	6,804	4,538	8,172	11,300	10,300
522330	Other rentals	20	0	45	50	50
523100	Insurance other than employee benefits	193,917	126,012	179,090	224,957	224,450
523110	GIRMA claim lost	0	10,000	0	10,000	10,000
523210	Telephone/beepers/cell phones	202,602	85,711	97,931	127,530	127,837
523215	Postage	35,957	34,269	28,528	39,755	40,195
523240	Website provider	450	2,500	1,000	2,500	2,500
523250	Glen network/GCIC	108	100	60	0	0
523300	Advertising	39,193	32,663	21,808	42,331	41,331
523400	Printing and binding	18,718	21,167	11,917	53,078	50,538
523500	Travel	21,898	24,731	23,979	46,563	44,613
523505	Travel – Police Explorers	3,839	0	0	5,000	5,000
523600	Dues and fees	11,619	9,735	8,075	12,170	12,170
523605	Dues and fees – Police Explorers	1,076	150	150	150	150

City Wide Expenditures By Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
523610	Dues and fees – sports programs	\$13,489	\$15,200	\$8,500	\$20,000	\$20,000
523650	Contribution to GMA/dues	4,873	5,000	5,000	5,000	5,000
523651	Utility relocate fee	3,182	0	0	0	0
523700	Education and training	19,567	24,000	19,788	29,880	30,780
523705	Education and training – Police Explorers	1,321	100	1,045	4,500	4,500
523820	Water tank maintenance	26,796	25,000	25,000	25,000	25,000
523850	Contract labor	72,177	73,404	26,508	57,389	53,889
523853	Contract labor – sanitation	6,271	6,000	3,100	8,000	8,000
523860	Contract labor – lab testing	13,034	0	0	0	0
523870	Contract labor – monitoring UWG	23,212	0	23,212	30,950	30,950
523876	Contract labor – music school	-19	0	0	0	0
523880	Contract labor – programs	130,689	108,750	82,000	150,000	150,000
523885	Contract labor – sports	57,365	71,250	24,000	95,000	95,000
52.3887	Contract Labor – Library Programs	0	0	0	3,000	3,000
523895	Contract labor – concessions	-224	0	0	0	0
523901	Gov Deals service charges	593	500	1,000	1,000	1,000
523910	Pre-employment & drug testing	4,443	3,000	4,000	12,000	4,000
523910	Landfill tipping fees	13,731	0	4,750	0	0
523911	Landfill fees	26,979	21,000	15,595	15,000	23,000
523960	Boot camp/ work detail	139,500	104,400	7,500	93,000	120,000
523970	Bank fees & analysis charges	20,384	23,375	41,930	38,600	38,600
	Contractual Services Total	4,211,754	4,281,444	4,121,728	5,748,180	2,627,897
531100	Supplies	192,757	111,509	91,649	134,821	154,758
531105	Supplies – Police Explorers	3,322	100	1,500	1,500	1,500
531105	Supplies – sports	124,464	112,500	50,000	150,000	150,000
531106	Supplies – special events	19,568	14,500	8,000	45,500	45,500
531107	Supplies – programs	12,514	11,250	6,400	15,500	12,500
531110	Chemicals	100,306	0	0	0	0
531130	Beatification program	0	5,000	3,000	5,000	5,000
531180	Supplies – first aid	827	563	370	750	750
531180	Supplies – investigative	1,876	2,727	2,800	4,600	4,600
531180	Supplies – janitorial	10,710	10,125	5,850	14,000	14,000
531210	Water and sewer	13,347	0	1,950	0	0
531220	Natural gas	12,869	9,830	8,306	14,034	14,034
531230	Electricity	559,745	205,705	148,574	292,944	289,944
531231	Energy street lights	228,582	180,000	200,000	206,000	206,000
531270	Gasoline/diesel	244,681	136,194	120,454	190,756	190,756
531300	Food, concessions, gift shop	87,962	71,250	42,000	105,000	105,000
531400	Books and periodicals	45,977	37,900	37,750	38,490	38,490
531510	Purchased water for resale	461,666	300,000	300,000	100,000	100,000
531600	Small equipment	94,343	52,026	43,328	105,158	109,158
531700	Other supplies /uniforms	25,055	27,400	20,700	30,400	30,400
531705	Uniforms – Police Explorers	0	88	800	1,000	1,000
531710	Uniform rentals	0	0	23	0	0
	Supplies Total	2,240,571	1,288,712	1,093,454	1,455,453	1,473,390
541005	Land improvement – site prep, architect design	0	100,000	0	135,000	135,000
541006	Library	10,000	80,000	0	60,000	60,000
541105	Land – recreations improvements	100,000	0	0	0	0
541201	Land improvements – Fullerville light poles	50,000	0	0	0	0
541201	Infrastructure – street	0	210,000	5,000	0	0
541201	Repairs and maintenance of streets	0	300,000	300,000	300,000	300,000
541202	VRCCS construction	0	0	4,500	0	0
541202	Land improvements - walking trail and security lgt	0	50,000	49,375	0	0
541203	Land improvements – retaining wall and steps	0	35,000	36,294	0	0
541212	Land improvements –golf cart paths	0	23,748	0	0	0
541216	Land improvements – Gold Dust renovations	20,000	0	2,403	0	0
541240	VRCCAC Park – octagon building, concessions	50,000	0	0	0	0

City Wide Expenditures By Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
52.1230	North Loop engineering	\$0	\$0	\$0	\$50,000	\$50,000
541201	Mirror Lake trail repair	0	0	0	0	50,000
541202	Connor's Road street lighting	0	0	0	0	126,822
541300	Buildings – Avanti Building – electrical system rep	0	6,586	0	0	0
541301	Infrastructure – wash bay	0	10,879	0	0	0
541400	Infrastructure – asphalt paving	55,000	30,000	23,871	0	0
541401	Galvanized water lines	0	0	0	0	125,000
541401	Shoreline	0	0	0	0	150,094
541403	Infrastructure – sidewalks	125,000	237,383	75,000	125,000	125,000
541403	Tyson Road	0	0	0	0	44,927
541404	Doris Williams Road	0	0	0	0	83,437
541405	Infrastructure – road improvement	170,000	0	0	170,000	170,000
541405	Infrastructure – TEA grant	500,000	0	10,500	350,000	350,000
541406	Infrastructure – Gateway grant	60,000	60,000	0	60,000	60,000
541406	Infrastructure – curb and gutter	0	30,000	15,000	0	0
541412	Infrastructure – stormwater	0	32,000	15,000	164,000	164,000
541413	Douglas CO DOT transportation plan	0	148,000	22,801	330,180	116,725
541414	Permian Way	0	0	0	0	23,000
541416	Infrastructure – North/West transfer line	792,916	0	12,572	0	0
541420	CDBG waterline	0	0	70,000	710,000	710,000
541430	Water improvements	0	0	2,247	215,000	215,000
541431	Infrastructure – hydraulic model	0	42,000	42,000	100,000	0
541432	Infrastructure – Westview (East Dogwood)	0	67,327	0	0	0
541433	High pressure water extension	0	0	15,000	0	0
541434	Bay Springs pump	0	0	13,777	0	0
541435	Highway 61 pump	0	0	10,387	0	0
542100	Signalization & traffic calming (consultant)	0	0	0	0	30,000
542200	Capital – vehicles	75,835	84,000	39,941	137,500	93,500
542500	Capital – equipment	336,225	470,000	167,569	172,500	202,500
542500	Computer software	0	0	0	5,250	5,250
542501	Pine mountain gold mine and train	2,433	0	500,000	0	0
542501	Lawn mowers	0	0	0	0	36,000
542501	New ultra-violent light unit	0	0	0	0	200,000
542502	SCADA system	0	0	0	0	50,000
542502	Street department equipment	0	0	0	0	130,000
542502	Stockmar park improvements	0	0	0	250,000	250,000
542503	SCADA system (communication)	0	0	0	0	150,000
549999	Capital distributed to assets	0	0	-70,000	-810,000	-1,085,000
	Capital Total	2,348,409	2,016,923	1,363,237	2,524,430	3,121,255
552200	Self -funded claims	12,966	4,000	3,500	0	0
561000	Depreciation	717,189	632,085	662,518	895,600	895,600
571000	Intergovernmental	49,989	45,000	27,335	60,938	60,938
571005	Tax Commissioner	25,773	26,015	26,015	28,000	28,000
572000	Intergovernmental	0	0	0	0	0
572002	DDA operations fund	17,514	25,000	25,000	25,000	25,000
572002	Carroll Tomorrow	0	25,000	25,000	25,000	25,000
572003	Main Street project funds	0	0	0	0	0
572004	Tech – Board of Tourism	44,639	36,000	44,400	54,000	54,000
573020	Georgia Crime Victim Emergency Fund	14,650	7,894	12,605	9,867	9,867
573025	Joshua's law (SB 226)	10,327	10,635	7,453	13,294	13,294
573030	Victim Assistance Fund	0	14,698	0	18,372	18,372
573040	Spinal injury fund	2,187	1,304	2,230	1,630	1,630
573050	Police Officer Annuity and Benefit Fund	19,242	20,450	15,739	25,562	25,562
573060	OCCA 42-8-34/ Probation fees	1,677	878	878	1,097	1,097
573070	Peace Officers training fund	25,993	26,050	22,129	32,562	32,562
573080	Dorsey foundation sponsorship	4,000	4,000	4,000	4,000	4,000
573090	Indigent defense	30,992	28,024	26,963	35,030	35,030
573100	Toilet rebate program	900	0	100	0	0
573100	Bond refund	28,150	16,708	16,000	20,885	20,885

City Wide Expenditures By Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
574010	Bad debt charge offs	\$48,462	\$38,000	\$19,900	\$47,000	\$47,000
576080	County drug abuse	13,561	11,023	10,500	13,779	13779
579100	Contingency	0	100,000	25,000	336,000	294,500
	Other Services and Charges Total	1,067,761	1,072,764	977,265	1,647,616	1,606,116
581110	Series 1998 bond sinking fund	290,000	0	0	0	0
581120	GEFA payments	3,584	705	0	0	0
581160	GEFA DWSRF 09-11	21,132	4,896	0	0	0
582000	Capital lease principal	242,540	174,358	187,991	259,055	259,055
581300	Other debt principal	31,686	0	0	0	0
582100	Interest – bonds	0	856,505	856,505	1,716,010	1,716,010
582200	Interest – capital leases	24,335	25,798	12,165	7,820	7,820
582300	UDAG loan payments	29,195	60,881	60,881	60,881	60,881
582301	Interests GEFA	0	0	5,601	6,943	6,943
583000	Bank charges- long term debt	3,000	1,500	1,500	6,000	6,000
	Debt Service Total	645,472	1,124,643	1,124,643	2,050,709	2,050,709
611020	Transfer – capital projects	2,498,265	751,548	679,000	1,043,430	1,211,797
611030	Transfer – general fund	29,760	24,000	29,600	36,000	36,000
611030	Transfer – solid waste	0	69,411	25,000	4,528	4,527
611031	Transfer – capital projects – road improvements	0	0	0	0	29,623
611035	Transfer – Villa Rica Public Facilities Authority	1,113,009	856,505	856,505	1,713,010	1,716,010
611050	Transfer- Water and sewer	0	0	0	293,245	293,245
611040	Transfer – debt service	2,500	0	0	0	0
	Other Financing Uses Total	3,643,534	1,701,464	1,590,105	3,093,212	3,291,202
	Grand Total	\$20,031,803	\$15,480,370	\$14,024,471	\$21,816,147	\$19,303,103

City Wide Expenditures Budget by Fund

		CY 2014 REQUESTED BUDGET
100	General Fund	\$9,886,895
210	Federal Seizures Fund	50,000
212	Narcotic Enforcement Fund	10,000
275	Hotel Motel Fund	90,000
285	Villa Rica Public Facilities Authority Special Revenue Fund	1,716,010
320	Special Purpose Local Option Sales Tax (SPLOST) Fund	1,391,094
335	Capital Projects – Public Roads	128,364
350	General Capital Project Fund	1,541,797
360	Villa Rica PFA Capital Projects Fund	298,245
505	Water and Sewer Fund	3,341,397
540	Solid Waste Fund	844,301
785	Cemetery Fund	5,000
	Total	\$19,303,103

General Fund

The General Fund is the general operating fund of the City and accounts for all financial resources, except those required to be accounted for in another fund. Accounting for 46% of the City's total expenditures budget, the General Fund is the largest of the City's funds. The General Fund requested expenditures for the Calendar Year 2014 totals \$9,886,895 and increase of \$2,587,517 or 35% from the previous nine month approved budget amount of \$7,299,378.

Revenues for the General Fund includes sales taxes, property taxes, franchise, alcohol, business and insurance taxes, licenses, charges for services, fines, interest, miscellaneous, interfund transfers and use of reserves. The total General Fund revenue budget requested for CY 2014 is \$9,886,895.

Property taxes are \$3,002,651 or 30.31% of the total General Fund revenue and is based on the estimated digest. The second largest revenue source is comprised of franchise, alcohol business and insurance taxes with a projected revenue of \$2,419,410 or 22.51% of the General Fund revenue. The franchise taxes come from electric, gas, cable and phone utilities paying for the use of right of way in the City of Villa Rica. Other taxes in this category come from alcohol excise taxes paid by restaurants that serve alcohol in Villa Rica, licenses to conduct business in the City of Villa Rica and taxes on premiums from insurance policies sold in Villa Rica. Sales Taxes for CY 2014 are requested at \$2,230,000 or 22.51% of the General Fund revenue.

Expenditures in the General Fund are requested at \$9,886,895. Personnel expenditures are requested at \$4,908,963 or 49.65% of the General Fund expenditures. These expenditures include salaries of full time and part time employees, temporary or seasonal employees, overtime and benefits. Operating costs include professional services, technical services, supplies, repairs and maintenance are requested at \$4,977,932 or 50.35% of the General Fund budget. Capital items include such items as maintenance on city facilities, replacement of equipment, infrastructure improvement and road resurfacing.

General Fund

The General Fund is the general operating fund of the City and is used to account for financial resources, except those required to be accounted for in another fund.

Estimated Beginning Fund Balance for CY 2014	\$5,091,543
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	FY 2013 Actual Revenues	CY 2013 (9 Month) Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Taxes	\$7,057,866	\$5,348,225	\$5,420,057	\$7,652,061
License and permits	103,712	129,700	138,575	189,100
Intergovernmental	434,087	916,372	304,599	853,564
Charges for services	334,240	273,475	244,120	406,470
Fines and forfeitures	666,194	492,000	463,000	631,500
Interest	17,792	30,698	10,000	15,000
Contributions and donations	33,635	42,950	22,000	30,200
Miscellaneous	53,438	49,500	38,200	73,000
Other financing sources	39,043	37,000	38,000	36,000
Total sources	8,740,007	7,319,920	6,678,551	\$9,886,895

	FY 2013 Actual Expenditures	CY 2013 (9 Month) Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Administrations	\$624,444	\$707,877	\$528,487	\$1,100,325
Judicial	275,316	241,950	218,399	309,009
Public safety	2,863,154	2,177,236	2,089,010	2,937,630
Public works	1,169,442	1,147,982	1,008,565	1,401,753
Health and welfare	182,496	141,214	110,282	180,007
Culture, parks and recreation	2,080,433	1,545,858	1,177,111	2,104,938
Economic and community development	223,617	255,315	209,723	279,530
Debt service	327,756	261,037	261,037	327,756
Transfers	597,765	820,959	704,000	1,245,947
Total uses	\$8,344,423	\$7,299,428	6,306,614	\$9,886,895

Estimated Ending Fund Balance	\$5,091,543
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*The fund balance will increase slightly by \$1,142.

General Fund Revenues by Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
311100	Real property – current year	2,606,220	2,402,520	2,362,857	2,613,326	2,613,336
311110	Public utilities	0	42,364	10,000	8,000	8,000
311200	Real property – prior year	229,048	125,000	110,000	125,000	125,000
311310	Motor vehicle	210,897	189,089	92,500	115,000	115,000
311315	Title advalorem tax	2,081	0	81,000	110,000	110,000
311320	Mobile home tax	0	299	300	325	325
311340	Intangible tax (reg & Recording)	26,107	0	18,500	25,000	25,000
311450	Railroad equipment Tax	1,000	0	1,000	1,000	1,000
311500	Property not on digest	7,452	0	3,000	5,000	5,000
311600	Real estate transfer tax (intangible)	5,697	15,000	18,000	6,000	6,000
311710	Franchise tax – electric	831,108	0	0	840,000	840,000
311730	Natural gas franchise tax	72,173	40,000	50,000	60,000	60,000
311750	Cable television franchise tax	119,392	44,000	44,000	100,000	100,000
311760	Telephone franchise tax	33,316	20,000	17,000	23,000	23,000
313110	Carroll County LOST	1,121,712	867,891	964,000	1,300,000	1,300,000
313120	Douglas County LOST	472,908	573,479	580,000	930,000	930,000
314200	Alcohol beverage excise tax	267,310	225,000	220,000	300,000	300,000
314500	Excise tax on energy	0	0	500	800	800
316100	Occupation tax	327,712	95,583	121,000	340,000	340,000
316200	Insurance premium tax	695,289	695,000	709,000	725,000	725,000
319100	Property tax penalties and interest	22,767	10,000	10,000	15,000	15,000
319105	Occupation tax penalties	4,383	0	3,200	5,000	5,000
319400	Business tax penalties	0	3,000	4,200	4,600	4,600
319900	Other taxes	1,294	0	0	0	0
Total Taxes		7,057,866	5,348,225	5,420,057	7,652,061	7,652,061
321100	Alcoholic beverage fee	56,650	55,000	58,150	60,000	60,000
321200	Business license	100	0	0	0	0
322100	Building structures and equipment	34,472	62,000	70,000	115,000	115,000
322210	Zoning and land use	2,755	2,500	3,800	5,500	5,500
322240	Vacant property registration	9,600	0	6,300	8,000	8,000
322800	Peddlers permits	0	10,000	250	500	500
322900	Other fees/yard sales	135	200	75	100	100
Total License and Permits		103,712	129,700	138,575	189,100	189,100
331101	Police grant/personnel	47,741	35,000	0	0	0
331102	JAG	51,677	0	20,569	0	0
331250	Nutrition program – federal	72,546	89,929	65,000	75,000	52,117
331301	TE grant – Fullerville trailhead	0	500,000	0	500,000	500,000
333000	Federal govt payment in lieu of tax	22,459	22,000	22,500	22,500	22,500
334000	State government grants	0	66,000	0	0	0
334151	Nutrition program - State	2,369	1,593	0	0	0
336001	County grants	125,850	107,250	94,390	126,000	126,000

General Fund Revenues by Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
336020	West Georgia library book grant	\$81,839	\$50,000	\$50,000	\$62,161	\$62,161
336060	Miscellaneous grants	8,409	0	16,240	6,000	6,000
336101	School resource officer grant	21,197	44,600	35,900	84,786	84,786
Total Intergovernmental Revenue		434,087	916,372	304,599	876,447	853,564
341910	Election qualifying fee	0	560	560	0	0
341950	Notary fee	0	100	0	50	50
342110	ID card fee	1,086	1,500	1,250	1,500	1,500
342120	Accident reports	1,369	1,500	1,000	1,500	1,500
342130	Distracted driving	3,000	0	200	500	500
342310	Finger printing fee	-25	0	250	400	400
342901	Public defender fee	0	0	300	500	500
346010	Background check fee	3,275	2,000	3,200	4,800	4,800
346901	Liens for abatements	305	0	0	0	0
347100	Library use fees	1,777	0	4,800	6,000	6,000
347200	Activity fee – batting cage	5,740	9,850	0	0	0
347310	Amphitheater admission fee	228	0	0	0	0
347320	Amphitheater annual events	3,449	0	0	0	0
347510	Sports	141,776	85,000	88,000	155,000	155,000
347520	Special classes	42,016	28,000	35,000	47,000	47,000
347530	Cultural arts	6,608	0	3,600	4,800	4,800
347540	Summer camp	39,164	37,950	36,000	40,000	40,000
347550	Annual events	8,058	5,000	2,000	5,000	5,000
347600	Sponsorships	6,749	42,000	6,000	8,000	8,000
347610	Amphitheater sponsorships	16,223	7,000	4,000	10,000	10,000
347900	Concessions/other culture chgs	1,788	2,000	600	1,000	1,000
347910	Museum admissions	19,560	17,675	21,000	27,500	27,500
347920	Museum concessions	31,737	27,000	36,000	48,000	48,000
347921	Museum train rides	0	0	0	44,000	44,000
347925	Amphitheater concessions	282	4,000	300	800	800
349300	Miscellaneous	75	2,340	60	120	120
Total Charges for Services		334,240	273,475	244,120	406,470	406,470
351100	Court fines	651,785	475,000	450,000	615,000	615,000
351300	Library fines	13,950	12,000	12,000	15,000	15,000
352000	Code enforcement fines	459	5,000	1,000	1,500	1,500
Total Fines and Forfeitures		666,194	492,000	463,000	631,500	631,500
361100	Interest income	17,792	30,698	10,000	15,000	15,000
Total Interest		17,792	30,698	10,000	15,000	15,000
371001	Friends of Villa Rica Library	205	0	1,200	1,500	1,500
371005	Police Explorer's contributions	9,366	0	4,000	6,000	6,000
371110	Recreation contributions	0	16,000	0	0	0
371120	Prospector's park donations	0	10,000	0	0	0
371140	Senior citizens meal contributions	7,971	6,950	7,000	9,700	9,700
371150	Police contributions	15,282	0	0	0	0
373000	Donations	811	10,000	9,800	13,000	13,000
Total Contribution and Donations		33,635	42,950	22,000	30,200	30,200

General Fund Revenues by Account

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
381100	Rents and royalties	\$45,235	\$36,000	\$25,000	\$34,500	\$34,500
381110	Amphitheater facility rentals	2,121	2,500	7,000	8,500	8,500
383100	Insurance reimbursement	2,434	0	0	0	0
389100	Miscellaneous income	3,954	11,000	6,200	10,000	10,000
389600	Cash over/short	-306	0	0	0	0
392100	Sale of capital assets	6,933	3,000	8,000	20,000	20,000
	Total Miscellaneous	53,438	49,500	38,200	73,000	73,000
391100	Transfer in	29,760	34,000	30,000	36,000	36,000
392100	Sale of capital assets	6,933	3,000	8,000	0	0
392110	Greenfiber recycling	2,350	0	0	0	0
	Total Other Financing Sources	39,043	37,000	38,000	36,000	36,000
	Grand Total	\$8,740,007	\$7,319,920	\$6,678,551	\$9,909,778	\$9,886,895

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) which are legally restricted to expenditures for specified purposes. The City operates several Special Revenue Funds, including Federal Seizure, Narcotics Enforcement, UDAG Grant, COPS, and Hotel Motel, Villa Rica Public Facilities Authority and Cemetery Fund.

Federal Seizure: Revenues are projected to be \$5,150 in CY 2014 and \$44,850 use of reserves. Expenditures are requested at \$50,000 in CY 2014. This fund receives revenue based upon assets seized in federal criminal activity and varies annually. Expenditures in one year are funded from revenues collected in the previous year.

Narcotics Enforcement: Revenues are projected to be \$3,600 in CY 2014 and \$6,400 use of reserves. The fund receives revenues based on assets seized in state criminal activity and varies annually. Expenditures in one year are funded from revenues collected in the previous year.

UDAG Grant: Revenues are projected to be \$60,881 in Cy 2014. Expenditures are requested at \$0 in CY 2014. This fund accounts grant awarded to the city to be used in economic development. The funds have been used to secure land for industrial development and as industry locates in Villa Rica the funds are repaid to the city creating a revolving loan fund.

Community Greenspace: Revenues are projected to be \$0 in CY 2014. Expenditures are requested to be \$0 in CY 2014. This fund accounts for grants and expenditures to preserve and enhance green spaces within the city.

COPS: Revenues are projected to be \$0 in CY 2014. Expenditures are requested at \$0. This fund accounts for federal monies used to support personnel in the police department.

Hotel/Motel: Includes funding for Tourism. The revenues are projected to be \$90,000. Expenditure are requested at \$ 90,000.

Villa Rica Public Facilities Authority: Revenue sources are projected to be \$ 1,791,871 with expenditures requested as \$ 1,791,871. This fund accounts for the issuance and repayment of debt for the purpose of constructing and maintaining public buildings and related projects.

Cemetery: This fund accounts for resources restricted to the operation of the cemeteries in Villa Rica. The revenues are projected to be \$ 2,150. The expenditures are requested at \$2,000.

Federal Seizure Fund

The Federal Seizure Fund is a special revenue fund used to account for the proceeds of specific federal revenue sources that are legally restricted for expenditures from the sale of the confiscated assets. (Fund 210)

Estimated Beginning Fund Balance for CY 2014	\$328,719
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Intergovernmental	\$4,033	\$28,000	\$0	\$5,000
Interest	1,206	2,000	100	150
Miscellaneous income	0	0	11,905	0
Total Sources	\$5,239	30,000	\$12,005	5,150

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Public Safety	\$25,000	\$30,000	\$24,572	\$50,000
Total Uses	\$25,000	\$30,000	\$24,572	\$50,000

Estimated Ending Fund Balance	\$283,869
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*The fund balance will decrease by more than 14% due to the planned use of fund balance for police department needs. These funds are restricted to the police department and are used to buy needed equipment.

Narcotics Enforcement Fund

The Narcotics Enforcement Fund is a special revenue fund used to account for the proceeds of specific state revenue sources that are legally restricted for expenditures from the sale of the confiscated assets. (Fund 212)

Estimated Beginning Fund Balance for CY 2014	\$132,954
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Intergovernmental	\$4,468	\$17,200	\$0	\$3,500
Interest	138	300	45	100
Total Sources	\$4,606	17,500	\$45	\$3,600

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Public Safety	\$0	\$10,000	\$0	\$10,000
Total Uses	\$0	\$10,000	\$0	\$10,000

Estimated Ending Fund Balance	\$126,554
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*The fund balance will decrease by more than 2% due to the planned use of fund balance for one-time equipment purchases. These funds are restricted to the police department and are used to buy needed equipment.

UDAG Fund

The UDAG Fund is a special revenue fund used to account for the proceeds from the Urban Development Action Grant used for industrial expansions. The loans have all been paid back except for one to the City of Villa Rica for the purchase of the Avanti building. (Fund 220)

Estimated Beginning Fund Balance for CY 2014	\$ 1,058,767
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Interest income	\$30,569	\$26,218	\$60,881	\$60,881
Transfers	0	34,663	0	0
Total sources	\$30,569	\$60,881	\$60,881	\$60,881

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Economic and Community Development	\$0	\$0	\$0	\$0
Total uses	\$0	\$0	\$0	\$0

Estimated Ending Fund Balance	\$1,119,648
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*The fund balance will increase by more than 5%. These funds are from the Urban Development Action Grant used for industrial development. The original loans have been paid back to the city and the only outstanding loan is one made to the City of Villa Rica to purchase the Avanti building in downtown Villa Rica. This note will be paid off in 2027.

Community Green Space Fund

The Community Green Space Fund is a special revenue fund used to account for the proceeds of specific revenues, grants and donations to enhance the green spaces in Villa Rica. (Fund 252)

Estimated Beginning Fund Balance for CY 2014	\$100
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Total sources	\$0	\$0	\$0	\$0

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Total Uses	\$0	\$0	\$0	\$0

Estimated Ending Fund Balance	\$100
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*The fund balance will remain the same without an increase or decrease.

COPS Fund

The COPS Fund is a special revenue fund used to account for the proceeds of specific federal revenue sources that are legally restricted for expenditures to add police officers over a three year period with reducing federal funds available for personnel costs. At the end of the three year period the city funds the positions from the General Fund. (Fund 256)

Estimated Beginning Fund Balance for CY 2014	\$0
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Intergovernmental revenue	\$0	\$35,000	\$34,167	\$0
Total sources	\$0	\$35,000	34,167	\$0

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Public Safety	\$0	\$0	\$34,167	\$0
Total Uses	\$0	\$0	\$34,167	\$0

Estimated Ending Fund Balance	\$0
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*The fund balance will be zero at the end of this fiscal year. The grant is in its final year.

Hotel Motel Fund

The Hotel is a special revenue fund used to account for hotel and motel tax monies received by the city. These funds are used to promote tourism in Villa Rica. By statute 40% of the collections go to the Tourism Authority. The city council has voted to provide 60% of the collections to the Tourism Board. The remaining 40% is used to fund Carroll Tomorrow and other special events.

Estimated Beginning Fund Balance for CY 2014	\$5,870
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Hotel Motel Tax	\$75,580	\$60,000	\$74,000	\$90,000
Total Sources	75,580	60,000	74,000	90,000

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Tourism	47,148	36,000	44,400	54,000
Transfer out to General Fund	31,432	24,000	29,600	36,000
Total Uses	\$78,580	\$60,000	\$74,000	\$90,000

Estimated Ending Fund Balance	\$5,870
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*The fund balance will remain the same without an increase or decrease.

Villa Rica Public Facilities Authority Fund

The Villa Rica Public Facilities Authority is a special revenue fund used to account for the payments on the 2008 and 2009 Water and Sewer Revenue Bonds. The resources come from the Water and Sewer Fund. The City has pledged property tax revenues in the event the Water and Sewer Fund would not be able to make the interest payment. (Fund 285)

Estimated Beginning Fund Balance for CY 2014	\$0
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Transfers	\$1,719,871	\$0	\$856,504	\$1,716,010
Total sources	\$1,719,871	\$0	\$856,504	\$1,791,871

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Debt service	\$1,719,871	\$0	\$856,504	\$1,716,010
Total uses	\$1,719,871	\$0	\$856,504	\$1,716,010

Estimated Ending Fund Balance	\$0
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*The fund balance will neither increase or decrease This fund is used to account for the conduit debt used to build the West WWTP.

Cemetery Fund

The Cemetery Fund is a special revenue fund used to account for the proceeds sale of lots in one of the Villa Ric cemeteries. (Fund 785)

Estimated Beginning Fund Balance for CY 2014	\$35,368
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
User fees	\$1,570	\$200	\$1,900	\$2,000
Interest income	194	5,200	100	150
Contributions and donations	3,000	0	0	0
Total sources	\$4,764	\$5,400	\$2,000	\$2,150

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Public works	\$1,522	\$5,400	\$700	\$5,000
Economic and Community Development	\$1,522	\$5,400	\$700	\$5,000

Estimated Ending Fund Balance	\$32,518
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*The fund balance will increase by more than 1% .

Capital Projects Funds

The Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). The Capital Projects Funds are separated into three funds specifically for capital projects.

SPLOST: Revenues are projected to be \$1,201,500 in CY 2014. Expenditures are requested at \$1,391,094 in CY 2014. This fund receives revenue from a 1% local option sale tax voted in by the citizens to fund certain capital projects over a five year time frame. This fund also includes other years special purpose sales tax collections from prior referendums on projects which have not been completed year to date.

Capital Projects - Public Roads Fund: Revenues sources are projected to be \$91,101 in CY 2014. Expenditures are requested at \$ 128,364 in CY 2014. This fund's revenues comes from the State of Georgia for specific use on roads and highways within the city limits of Villa Rica. The city is to match the state revenues with 20% of the cost of the projects.

Capital Projects Fund: Revenues are projected to be \$ 1,541,797 in CY 2014. The revenues are transfers from the General Fund to fund capital. Expenditures are requested at \$ 1,541,797.

SPLOST Fund

The SPLOST is a capital projects fund used to account for the financing and construction of capital improvements for various public projects including public works improvements, water improvements, sewer improvements and parks and recreation improvements. (Fund 320)

Estimated Beginning Fund Balance for CY 2014	\$1,119,130
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Intergovernmental revenues	\$1,259,977	\$725,000	\$650,000	\$1,200,000
Interest income	4,402	0	1,000	1,500
Total sources	\$1,264,379	\$725,000	\$651,000	\$1,201,500

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Highways and streets	\$526,848	\$561,058	\$425,000	\$795,094
Water and sewer	577,750	374,327	220,000	461,000
Parks and recreation	107,857	85,000	85,700	0
Library	0	180,000	0	135,000
Total Uses	\$1,212,455	1,200,385	730,700	\$1,391,094

Estimated Ending Fund Balance	\$929,536
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*The fund balance will increase by more than 3%. Special Purpose Local Option Sales Tax (SPLOST) is collected per a voter referendum for special projects. These projects are spread put over multiple year periods to be completed.

Capital Projects – Public Roads

The Capital Projects Fund – Public Roads is a capital projects fund used to account for the financing of various capital improvement road projects. The funding is provided for through the Local Maintenance and Improvement Grant (LMIG). (Fund 331)

Estimated Beginning Fund Balance for CY 2014	\$0
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Intergovernmental revenues	\$91,101	\$16,000	\$0	98,741
Transfer in	0	0	13,432	29,623
Total sources	\$91,101	1\$6,000	\$13,432	128,364

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Public works	\$0	\$0	\$104,533	\$128,364
Total uses	\$0	\$0	\$104,533	\$128,364

Estimated Ending Fund Balance	\$0
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*The fund balance will neither increase or decrease.

Capital Projects Fund

The Capital Projects Fund is a capital projects fund used to account for the financing and construction of capital projects. The majority of the funding comes from the general fund revenues. (Fund 350)

Estimated Beginning Fund Balance for CY 2014	\$0
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Intergovernmental	\$0	\$0	\$0	\$330,000
Contributions and donations	0	0	8,425	0
Transfers	595,265	751,548	936,575	1,211,797
Total Sources	\$595,265	\$751,548	\$945,000	\$1,541,797

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Administration	\$25,145	\$20,000	\$20,000	\$20,000
Public safety	100,682	67,800	350,000	90,000
Public works	312,353	610,000	25,000	1,086,547
Parks and recreation	157,085	53,748	550,000	280,000
Library	0	0	0	60,000
Economic and community development	0	0	0	5,250
Total Uses	\$595,265	\$751,548	\$945,000	\$1,541,797

Estimated Ending Fund Balance	\$0
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*The fund balance will neither increase or decrease.

Villa Rica Public Facilities Authority Capital Projects Fund

The Villa Rica Public Facilities Authority Capital Projects Fund is a capital projects fund used to account for the financing of major capital sewer plant. The majority of the funding is provided for through debt structures. (Fund 360)

Estimated Beginning Fund Balance for CY 2014	\$297,245
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	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Interest income	\$1,023	\$0	\$1,000	\$1,000
Total Sources	\$1,023	\$0	\$1,000	\$1,000

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Public works	\$340,943	\$0	\$0	\$5,000
Transfers	0	0	0	293,245
Total Uses	\$340,943	\$0	\$0	\$298,245

Estimated Ending Fund Balance	\$0
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*The fund balance will decrease by \$298,245 due to the planned use paying the interest on the outstanding bonds for the new WWTP. The use of fund balance is consistent with City policy to draw upon fund balance to provide for pay-as-you-go financing for capital projects.

Enterprise Funds

Enterprise Funds are proprietary funds financed and operated in a manner similar to private business. The individual funds are self supporting and generate enough revenue to cover costs. The City operates two Enterprise Funds: Water and Sewer and Solid Waste.

Water and Sewer Fund: Revenues are projected to be \$6,833,592 in CY 2014. Expenditures are requested at \$3,341,397 in CY 2014. Revenues come from rates charged to residential, commercial and industrial customers.

Solid Waste Fund: Revenues are projected to be \$844,301 in CY 2014. Expenditures are requested at \$844,301 in CY 2014. Services accounted for in the fund include Sanitation Collection (Residential, Commercial and Yard Waste) and Waste Disposal and Recycling. Revenues come from rates charged to residential and commercial customers.

Water and Sewer Fund

The Water and Sewer Fund is an enterprise fund used to account for the financing of water and sewer services to the residents and businesses of the city. All activities necessary to provide such services are included in the fund, including financial and related debt services.. The majority of the funding comes from the general fund revenues. (Fund 505)

Estimated Beginning Fund Balance for CY 2014				\$17,646,851
	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Charges for services	\$4,567,275	4,057,020	\$5,434,600	5,695,312
Investment income	17,358	12,750	2,000	12,750
Intergovernmental revenues	300,000	500,000	0	500,000
Contributions and donations	766,867	10,000	0	11,000
Miscellaneous revenues	702,689	13,000	0	4,050
Transfers	0	0	0	609,480
Total sources	\$6,291,461	4,592,770	5,436,600	6,832,592

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Administraton	\$465,011	\$ 422,179	\$354,028	\$534,444
Public works	4,382,133	3,311,561	3,541,191	1,084,000
Debt service	19,625	7,101	6,943	6,943
Transfers	1,719,871	856,505	856,505	1,716,010
Total uses	6,587,301	4,597,346	\$4,758,667	\$3,341,397
Estimated Ending Fund Balance				\$21,138,046

*The retained earnings will increase by more than 2%

Solid Waste Fund

The Solid Waste Fund is a capital projects fund used to account for the financing of residential and commercial trash and garbage pickup to the citizens and businesses of the city. All activity necessary to provide such services are included in the fund. (Fund 540)

Estimated Beginning Fund Balance for CY 2014				\$(52,508)
	FY 2013 Actual Revenues	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
User fees	\$747,813	\$536,200	\$623,978	839,773
Transfer in	0	69,411	0	4,528
	\$747,813	605,611	\$623,978	844,301

	FY 2013 Actual Expenditures	CY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Administration	\$0	\$33,457	\$23,804	\$41,900
Public works	796,326	572,154	565,247	802,401
	\$796,326	605,611	\$589,051	\$844,301
Estimated Ending Fund Balance				\$(52,508)

*The retained earnings will neither increase or decrease.

Debt Service Funds

The Debt Service Fund is used to account for general obligation debt in the form of bonds and other debt structures issued by the city. The funding comes from the percentage of the millage rate designated for retirement of general obligation debt. The last G O Debt was issued in 2004 as refunding bonds and were retired in 2010. The revenues of this fund are still being collected from the delinquent property taxes on tax bills prior to 2010. (Fund 410)

Estimated Beginning Fund Balance for CY 2014	\$1,760
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	FY 2012 Actual Revenues	FY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Taxes	\$1,710	\$0	\$50	\$0
	0	0	0	0
	\$1,710	\$0	\$50	\$0

	FY 2012 Actual Expenditures	FY 2013 Approved Budget	CY 2013 Estimates	CY 2014 Approved Budget
Debt service	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0

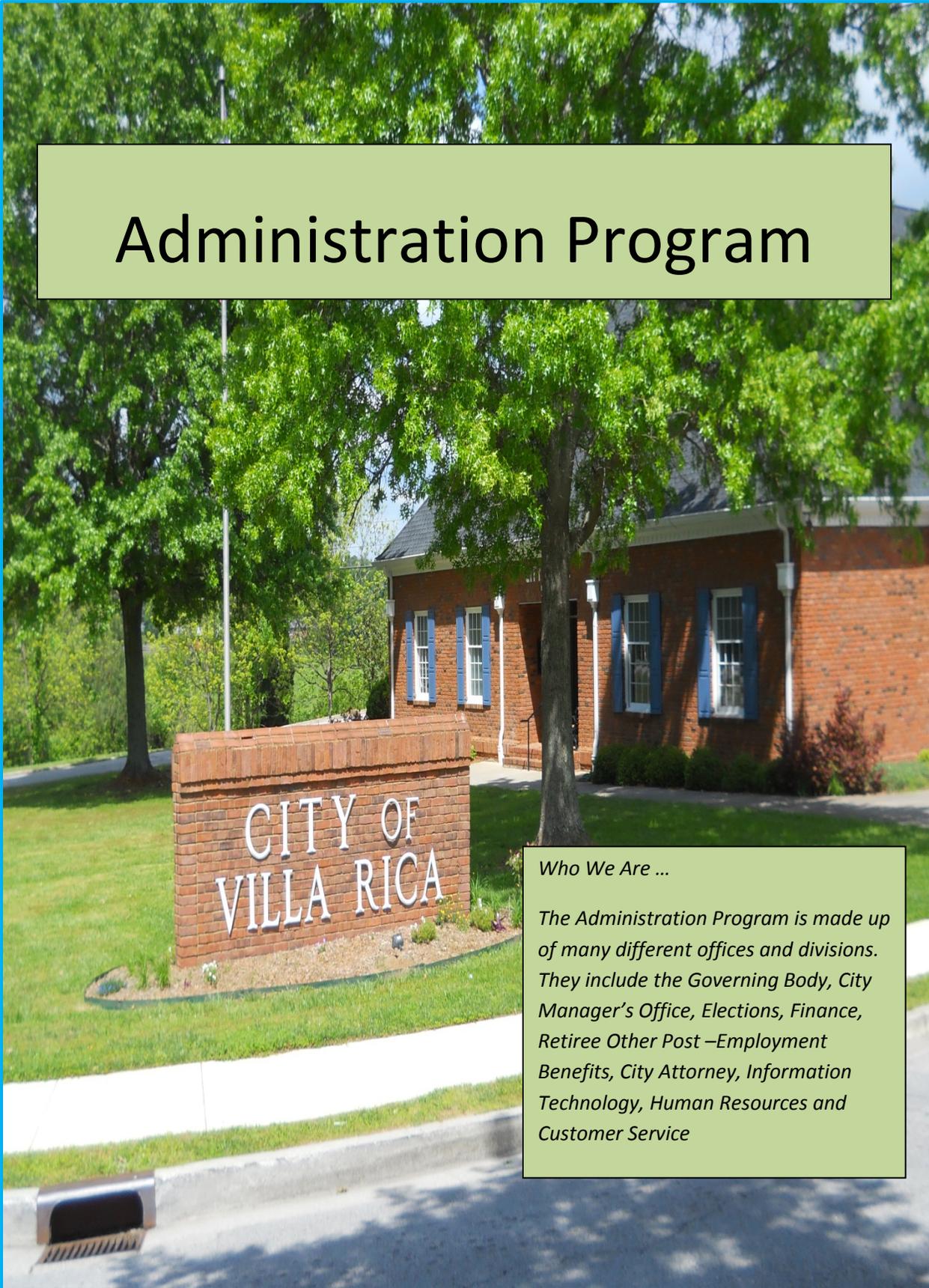
Estimated Ending Fund Balance	\$1,760
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*The fund balance will neither increase or decrease.



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Administration Program



CITY OF
VILLA RICA

Who We Are ...

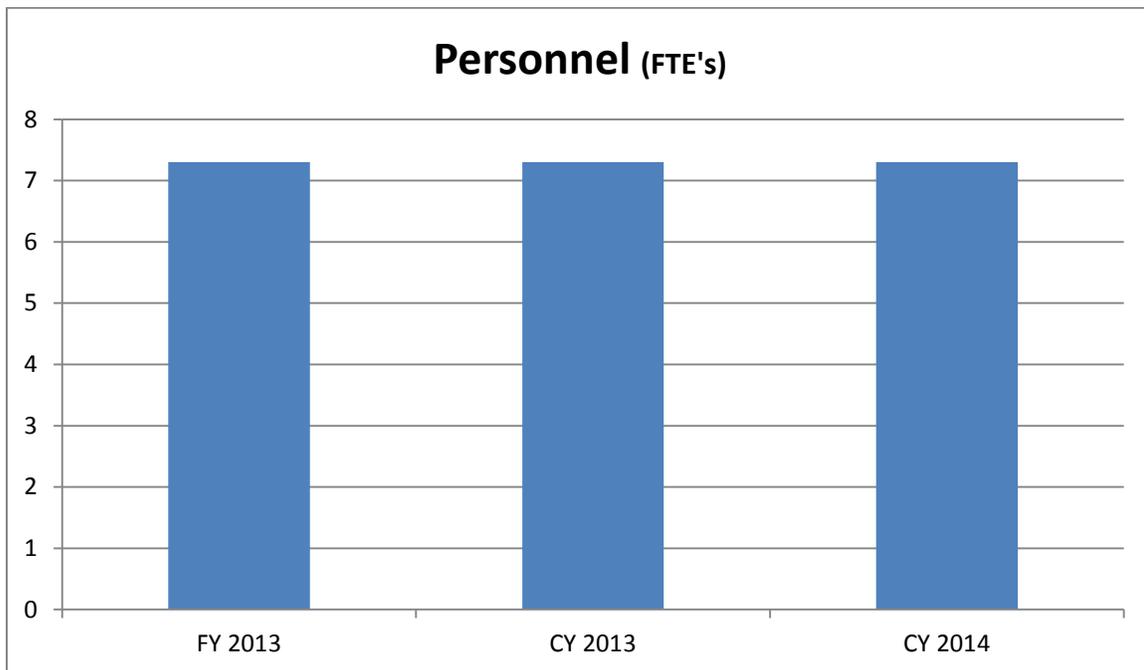
The Administration Program is made up of many different offices and divisions. They include the Governing Body, City Manager's Office, Elections, Finance, Retiree Other Post –Employment Benefits, City Attorney, Information Technology, Human Resources and Customer Service

Administration Program

Opportunities ...

Challenges ...

Administration			
100	-	General Fund	\$1,100,325
350	-	Capital Projects Fund	20,000
505	-	Water and Sewer Fund	534,444
540	-	Solid Waste Fund	41,900
		Total	\$1,696,669



Administration Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	372,968	388,334	335,020	500,189	500,189
511120	Vacation pay	11,115	0	0	0	0
511130	Sick leave pay	6,337	0	0	0	0
511300	Overtime	209	1,150	0	900	900
512100	Group Insurance	81,360	100,609	69,903	109,644	109,644
512200	Social Security	30,769	29,706	25,647	38,138	38,138
512400	Retirement contribution	28,918	30,618	26,517	40,732	40,732
512500	50% Match for 457 Contribution	4,770	3,948	4,282	8,600	8,600
512700	Worker's compensation	13,089	2,493	1,871	20,825	4,825
512701	Worker's Contingency	66	9,000	-533	9,000	9,000
512900	Other employee expenditures	8,355	9,000	10,000	9,000	9,000
521100	Office/administrative	111	0	3,437	0	0
521101	Office/administrative services – Douglas County	15,740	11,500	0	18,500	18,500
521200	Professional services	28,439	5,000	4,300	9,500	9,500
521211	Douglas County Tax Commissioner	12,631	12,000	3,983	12,000	12,000
521212	Carroll County Tax Commissioner	52	500	200	500	500
521220	Professional auditor	15,036	31,500	28,792	31,500	31,500
521225	Concert license fees	327	350	350	350	350
521230	Professional services	50,000	40,000	37,000	75,000	75,000
521300	Technical services	19,971	51,650	23,300	55,100	55,100
521310	Caselle licensing fee	18,525	14,000	15,000	20,000	20,000
521320	Off-site server	5,612	5,300	3,800	6,000	6,000
522110	Disposal	0	0	300	475	475
522210	M/R Buildings	21,018	10,000	7,000	10,000	10,000
522220	M/R Equipment	4,815	3,000	1,300	50750	750
522230	M/R vehicles	45	3,000	500	5,300	5,300
522330	Other rentals	20	0	45	50	50
523100	Insurance other than employee benefits	72,956	55,238	58,512	77,100	77,100
523110	GIRMA claim lost	0	10,000	0	10,000	10,000
523210	Telephone/beepers/cell phones	33,623	22,564	24,617	38,605	38,605
523215	Postage	30,455	22,660	22,605	32,900	32,900
523240	Website provider	450	2,500	1,000	2,500	2,500
523300	Advertising	6,882	5,750	6,250	33,250	8,250
523400	Printing and binding	7,748	4,200	4,150	28,750	28,750
523500	Travel	7,131	12,835	15,471	17,690	17,690
523600	Dues and fees	3,235	3,350	3,000	4,150	4,150
523650	Contribution to GMA/dues	4,873	5,000	5,000	5,000	5,000
523651	Utility located fee	780	0	0	0	0
523700	Education and training	1,379	7,250	6,338	9,550	9,550
523850	Contract labor	7,803	4,500	4,600	6,500	6,500
523910	Pre-employment & drug testing	4,443	3,000	4,000	4,000	4,000
523970	Bank fees & analysis charges	17,463	13,500	28,455	30,100	30,100
531100	Supplies	17,113	17,500	13,480	19,000	21,000
531130	Beatification program	0	5,000	3,000	5,000	5,000
531220	Natural gas	1,649	500	1,206	1,871	1,871
531230	Electricity	31,458	11,000	22,056	18,600	18,600
531270	Gasoline/diesel	2,708	3,500	2,000	4,500	4,500
531400	Books and periodicals	624	500	750	750	750
531600	Small equipment	10,181	7,300	2,800	13,300	13,300
531700	Other supplies /uniforms	0	1,350	600	2,000	2,000
542200	Capital – Vehicle	0	0	0	18,000	20,000
542500	Capital – Equipment	47,150	20,000	20,000	0	0
552200	Self -funded claims	3,271	4,000	3,500	0	0
571005	Tax Commissioner	25,773	26,015	26,015	28,000	28,000
573080	Dorsey foundation sponsorship	4,000	4,000	4,000	4,000	4,000

Administration Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
574010	Bad debt charge offs	39,574	32,000	15,900	42,000	42,000
579100	Contingency	0	100,000	25,000	336,000	294,500
	Total	\$1,133,020	\$1,167,670	926,319	\$1,750,169	\$1,696,669



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Mayor and Council

Governing Body

Services provided *Policy directions, sound fiscal managements, strategic planning*

Customers are *Citizens; City Boards; City Management*

What we have accomplished *City ordinances continued to be updated and revised, i.e. sign ordinance, City Charter, storm water protection funding. Short Term Work Program (STWP) was updated.*

What we expect to accomplish ... *Continue to set policy for city operations, continue to operate under balanced budget, meet debt obligations and update downtown master plan.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$44,270	\$54,433	\$35,040	\$67,675	\$67,675
Contractual Services	74,713	68,127	66,099	116,650	116,650
Supplies	2,923	1,500	200	2,500	4,500
Other Services	0	100,000	25,000	336,000	298,500
Capital Outlay	20,000	20,000	20,000	0	0
Total Expenditures	\$141,906	\$244,060	\$146,339	\$522,825	\$487,325
Positions:					
Full Time	6	6	6	6	6
Part Time	0	0	0	0	0
Total Positions	6	6	6	6	6

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Approval of update Downtown Master Plan	0	0	0	1

Mayor and Council

1110

	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

511100	Regular employees	\$15,050	\$13,725	\$12,250	\$18,000	\$18,000
512100	Group insurance	26,243	37,899	20,465	45,818	45,818
512200	Social security	891	1,050	937	1,327	1,327
512400	Retirement contribution	1,179	1,084	936	1,530	1,530
512700	Worker's compensation	908	675	452	1,000	1,000
521200	Professional services	0	0	3,649	4,000	4,000
521300	Technical services	1,302	5,000	3,000	5,000	5,000
522220	M/R Equipment	19	0	0	0	0
523100	Insurance other than employee benefits	68,536	52,500	52,000	70,000	70,000
523210	Telephone/beepers/cell phones	1,053	877	200	0	0
523215	Postage	-7	0	0	150	150
523300	Advertising	840	250	0	1,000	1,000
523400	Printing and binding	40	500	250	26,000	26,000
523500	Travel	2,149	5,000	4,500	6,500	6,500
523600	Dues and fees	0	0	0	0	0
523700	Education and training	780	4,000	2,500	4,000	4,000
531100	Supplies	2,923	1,500	200	0	2,000
531600	Small equipment	0	0	0	2,000	2,000
531700	Uniforms	0	0	0	500	500
573080	Dorsey foundation sponsorship	0	0	0	0	4,000
579100	Contingency	0	100,000	25,000	336,000	294,500
	Total	\$121,906	\$224,060	\$126,339	\$522,825	\$487,325

Capital Projects Fund

542500	Capital – Equipment	\$20,000	\$20,000	\$20,000	\$0	\$0
	Total	\$20,000	\$20,000	\$20,000	\$0	\$0

City Manager

Administration

Services provided *City Administration, special project, management development, economic development and support, agenda preparation, meeting minutes, record retention and management, open records request, custodian of contracts, agreements, and other official documents*

Customers are *Citizens; City Boards; City Management; City wide staff; Attorneys, Government Entities; Homeowner Associations, Local Businesses; Media*

What we have accomplished *Health and Wellness program is a success with 75% participation, added vision care to the medical benefit resulting in 5% increase in the medical premiums. Employees with a "solid performance" or better evaluation rating received a 2.2% salary increase for the first time in five years. Only one department was over budget for CY 2013.*

What we expect to accomplish ... *Complete the Service Delivery Strategy (SDS) negotiations with Douglas County to include recreation support, public works support with paving and traffic signal maintenance. Obtain Georgia Department of Transportation (GDOT) and Federal Highway approval of the environmental assessment for the North Loop project. Work with GDOT to add traffic signal at Rocky Branch and West Bankhead.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Recommended	CY 2014 Approved
Personal Services	\$108,497	\$135,457	\$118,313	\$176,135	\$176,135
Contractual Services	58,824	50,900	35,067	61,500	61,500
Supplies	7,668	13,300	12,950	20,750	20,750
Other Services	7,271	8,000	7,500	4,000	0
Capital Outlay	0	0	0	18,000	20,000
Total Expenditures	\$182,260	\$207,657	\$173,830	\$280,385	\$278,385
Positions:					
Full Time	3	2	2	2	2
Part Time	0	0	0	0	0
Total Positions	3	2	2	2	2

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Traffic signal addition	0	0	0	1

City Manager

1320

	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

511100	Regular employees	\$79,319	\$49,820	\$47,620	\$72,619	\$72,619
511120	Vacation pay	5,942	0	0	0	0
511130	Sick leave pay	2,476	0	0	0	0
512100	Group Insurance	7,031	2,747	4,565	3,205	3,205
512200	Social Security	7,080	3,811	3,643	5,555	5,555
512400	Retirement contribution	6,065	3,955	3,645	6,173	6,173
512500	50% Match for 457 Contribution	1,529	0	1,000	2,500	2,500
512700	Worker's compensation	314	225	153	500	500
521200	Professional services	923	0	300	1,000	1,000
521225	Concert license fees	327	350	350	350	350
521300	Technical services	346	0	700	400	400
522210	M/R Buildings	21,018	10,000	7,000	10,000	10,000
522220	M/R Equipment	4,487	2,000	1,000	4,000	4,000
522230	M/R vehicles	45	1,000	0	0	0
523100	Insurance other than employee benefits	834	750	1,767	1,800	1,800
523110	GIRMA claim lost	0	10,000	0	10,000	10,000
523210	Telephone/beepers/cell phones	11,740	7,800	7,000	12,000	12,000
523215	Postage	343	500	350	700	700
523300	Advertising	3,032	3,500	2,500	4,000	4,000
523400	Printing and binding	229	500	0	750	750
523500	Travel	3,187	4,000	3,500	5,000	5,000
523600	Dues and fees	2,517	2,500	2,500	3,000	3,000
523650	Contribution to GMA/dues	4,873	5,000	5,000	5,000	5,000
523700	Education and training	620	1,500	1,500	2,000	2,000
523850	Contract labor	203	1,500	1,600	1,500	1,500
523910	Pre-employment & drug testing	4,100	0	0	0	0
531100	Supplies	4,103	3,500	5,000	4,000	4,000
531130	Beatification program	0	5,000	3,000	5,000	5,000
531220	Natural gas	0	0	150	200	200
531230	Electricity	0	0	2,800	3,600	3,600
531270	Gasoline/Diesel	291	0	0	1,000	1,000
531600	Small equipment	3,274	4,500	2,000	6,500	6,500
531700	Other supplies /uniforms	0	300	0	450	450
552200	Self -funded claims	3,271	4,000	3,500	0	0
573080	Dorsey foundation sponsorship	4,000	4,000	4,000	4,000	0
	Total	183,519	132,758	116,143	176,802	172,802

Water and Sewer

511100	Regular employees	-1,171	62,120	44,279	69,890	69,890
512100	Group Insurance	0	2,747	5,831	3,205	3,205
512200	Social Security	-88	4,752	3,387	5,347	5,347
512400	Retirement contribution	0	5,280	3,390	5,941	5,941
512500	50% Match for 457 Contribution	0	0	800	1,200	1,200
	Total	-1,259	74,899	57,687	85,583	85,583

City Manager

1320

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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Capital Projects Fund

54.2500	Equipment	\$0	\$0	\$0	\$18,000	\$20,000
	Total	\$0	\$0	\$0	\$18,000	\$20,000



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Elections

Administration

Services provided No elections planned for CY 2014

Customers are

What we have accomplished

What we expect to accomplish ...

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Recommended	CY 2014 Approved
Personal Services	0	0	0	0	0
Contractual Services	19,515	10,060	10,050	0	0
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	19,515	10,060	10,050	0	0
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
N/A				

Elections

1400

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

521200	Professional services	2,500	2,500	2,500	0	0
523215	Postage	10	10	0	0	0
523300	Advertising	730	1,000	1,000	0	0
523400	Printing and binding	7,125	2,000	2,000	0	0
523500	Travel	1,550	1,550	1,550	0	0
523850	Contract labor	7,600	3,000	3,000	0	0
	Total	19,515	10,060	10,050	0	0

Finance Department

Administration

Services provided Financial reporting, issuance of checks for all departments to pay city obligations, issuance of 1099's and W-2's, grant reporting, vehicle registration for tag/title, debt service payment, coordinate budget development and document preparation

Customers are City wide staff; Elected Officials, Government Entities; Vendors; Auditors and Banking Representative.

What we have accomplished Organized the capital assets files so they are tied to the GIRMA listing, the depreciation schedules and the files in the filing cabinet, reformatted the budget document and continued to reformat the Annual Financial Report adding the required statistical tables to meet the Government Finance Officer's guidelines for the budget and Comprehensive Annual Financial Report.

What we expect to accomplish ... Install the Capital Asset module in Clarity, enter 80% of the data entry for current capital assets, submit the Comprehensive Annual Financial Report to the Government Finance Officers Association for the award of Certificate of Excellence in Financial Reporting, complete the accounts payable filing system of separate folders for each vendor.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Recommended	CY 2014 Approved
Personal Services	\$208,528	\$149,318	\$110,962	\$ 165,658	\$165,658
Contractual Services	44,692	53,275	52,498	69,545	69,545
Supplies	40,852	18,100	13,350	18,230	18,230
Other Services	25,773	26,015	26,015	28,000	28,000
Capital Outlay	27,150	0	0	0	0
Total Expenditures	\$346,995	\$246,708	\$202,825	\$281,433	\$281,433
Positions:					
Full Time	6	3	3	3	3
Part Time	0	0	0	0	0
Total Positions	6	3	3	3	3

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Number of Capital Asset entered in Clarity	0	0	0	80%

Finance Department

1510

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

511100	Regular employees	53,794	82,798	75,457	111,479	111,479
511120	Vacation pay	3,811	0	0	0	0
511130	Sick leave pay	3,474	0	0	0	0
511300	Overtime	87	150	0	200	200
512100	Group Insurance	8,876	10,088	7,400	9,453	9,453
512200	Social Security	4,489	6,334	5,772	8,528	8,528
512400	Retirement contribution	4,101	5,796	5,524	7,804	7,804
512500	50% Match for 457 Contribution	736	1,775	1,132	2,500	2,500
512700	Worker's compensation	237	168	113	275	275
521100	Office/administrative	111	0	0	0	0
521200	Professional services	1,500	0	1,500	1,500	1,500
521211	Douglas County Tax Commissioner	12,631	12,000	3,983	12,000	12,000
521212	Carroll County Tax Commissioner	52	500	200	500	500
521220	Professional auditor	15,036	15,500	12,200	15,500	15,500
521230	Off site server	308	0	0	0	0
521300	Technical services	165	14,000	2,700	600	600
522110	Disposal	0	0	142	225	225
522220	M/R Equipment	154	250	100	250	250
522330	Other rentals	20	0	45	50	50
523100	Insurance other than employee benefits	801	638	1,767	1,800	1,800
523210	Telephone/beepers/cell phones	7,385	4,387	7,908	9,320	9,320
523215	Postage	2,417	1,800	2,300	2,700	2,700
523300	Advertising	2,280	1,000	2,600	2,800	2,800
523400	Printing and binding	205	200	900	1,200	1,200
523500	Travel	245	1,000	2,000	3,500	3,500
523600	Dues and fees	699	750	410	750	750
523700	Education and training	600	750	700	750	750
523970	Bank fees & analysis charges	83	500	100	100	100
531100	Supplies	5,272	5,000	5,000	7,500	7,500
531220	Natural gas	1,649	500	500	680	680
531230	Electricity	31,458	11,000	6,000	8,000	8,000
531400	Books and periodicals	624	500	750	750	750
531600	Small equipment	1,849	800	800	1,000	1,000
531700	Other supplies /uniforms	0	300	300	300	300
571005	Tax Commissioner	25,773	26,015	26,015	28,000	28,000
	Total	190,922	204,499	174,318	240,014	240,014

Capital Projects Fund

542200	Capital - Vehicle	18,000	0	0	0	0
542400	Capital - Equipment	9,150	0	0	0	0
	Total	27,150	0	0	0	0

Water and Sewer Fund

511100	Regular employees	94,665	15,384	10,128	13,557	13,557
511300	Overtime	122	0	0	0	0
512100	Group Insurance	15,735	1,441	1,441	888	888

Finance Department

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		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
512200	Social Security	7,648	1,177	775	1,037	1,037
512400	Retirement contribution	7,305	1,308	743	1,152	1,152
512500	50% Match for 457 Contribution	1,500	0	0	200	200
512700	Workers Compensation	1,948	0	0	0	0
521220	Professional auditor	0	11,500	9,902	11,500	11,500
	Total	128,923	30,810	22,989	28,334	28,334

Solid Waste Fund

511100	Regular employees	0	5,506	1,955	6,984	6,984
511300	Overtime	0	0	0	0	0
512100	Group Insurance	0	504	213	473	473
512200	Social Security	0	421	150	534	534
512400	Retirement contribution	0	468	159	594	594
512500	50% Match for 457 Contribution	0	0	0	0	0
521220	Professional auditor	0	4,500	3,041	4,500	4,500
	Total	0	11,399	5,518	13,085	13,085



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Retirees Other Post-Employment Benefits

Administration

Services provided *To account for the 50% medical insurance premiums assistance for retirees with a minimum ten years of service, between the ages sixty-two to sixty-five and until the eligibility for Medicare is met*

Customers are *City retirees*

What we have accomplished *Provide a benefit for early retirees to assist them with their medical premiums until they are covered by Medicare.*

What we expect to accomplish ... *To continue to provide the assistance to early retirees with their medical premiums until they are covered by Medicare.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	1,359	0	1,400	2,664	2,664
Contractual Services	0	0	0	0	0
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	1,359	0	1,400	2,664	2,664
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Retirees	1	0	0	1	1
Total Positions	1	0	0	1	1

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Number of early retirees in the program	1	1	1	1

Retirees Other Post-Employment Benefits

1520

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

512100	Group Insurance	1,359	0	1,400	2,664	2,664
	Total	1,359	0	1,400	2,664	2,664

City Attorney

Administration

Services provided *Legal opinions, legal documents, legal representation and support, contract review and negotiation*

Customers are *City Board; City Management; Attorneys; Elected Officials; City wide staff, GIRMA staff*

What we have accomplished *Successful claims against the city have been minimized. No contract disputes this year*

What we expect to accomplish ... *Provide legal advice minimizes claims and payouts, revise and review contracts as required to protect the city.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Recommended	CY 2014 Approved
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	50,000	40,000	25,000	75,000	75,000
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$50,000	\$40,000	\$25,000	\$75,000	\$75,000
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Contract reviews	15	10	10	10

City Attorney

1530

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

521230	Professional services	50,000	40,000	25,000	75,000	75,000
	Total	50,000	40,000	25,000	75,000	75,000

Information Technology

Administration

Services provided *Data and Voice Technology, Help Desk Infrastructure*

Customers are *City Management; City wide staff; Elected Officials;*

What we have accomplished *The city's website has been maintained, Clarity continues to support the city financial records, and the Local Area Network (LAN) operated with very few interruptions.*

What we expect to accomplish ... *Update the city's website, continue the offsite backup of data and make sure the city is "Red Flag" compliant, reduce the LAN interruptions.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	42,024	35,300	31,800	51,500	51,500
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	42,024	35,300	31,800	51,500	51,500
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Number of LAN interruptions	2	0	2	0

Information Technology

1535

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

521300	Technical services	17,745	15,000	12,000	23,000	23,000
521310	Caselle licensing fee	18,525	14,000	15,000	20,000	20,000
521320	Off-site server	5,304	3,800	3,800	6,000	6,000
523240	Website provider	450	2,500	1,000	2,500	2,500
	Total	42,024	35,300	31,800	51,500	51,500

Human Resources

Administration

Services provided *Recruitment and retention; benefits administration; performance appraisals; employee relations; drug-free work place requirements; ensuring legal compliance with state and federal regulations*

Customers are *City Management; City wide staff; Attorneys; Government Entities; Elected Officials; Medical providers*

What we have accomplished *Held Health Fair, conducted Open Enrollment, and attended EEOC training*

What we expect to accomplish ... *Revise city handbook, develop list of regulatory reports filed, provide monthly employment report of new hires, terminated and retirees.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Recommended	CY 2014 Approved
Personal Services	\$15,365	\$47,173	\$42,166	\$64,310	\$64,310
Contractual Services	343	8,485	6,156	14,135	14,135
Supplies	0	1,000	2,144	4,391	4,391
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	15,708	56,658	50,466	82,836	82,836
Positions:					
Full Time	0	1	1	1	1
Part Time	0	0	0	0	0
Total Positions	0	1	1	1	1

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Revise city handbook	0	0	0	1

Human Resources

1540

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

511100	Regular employees	-1,749	19,324	18,782	20,742	20,742
511120	Vacation pay	1,362	0	0	0	0
511130	Sick leave pay	387	0	0	0	0
512100	Group Insurance	0	3,939	4,154	1,454	1,454
512200	Social Security	0	1,478	1,437	1,587	1,587
512400	Retirement contribution	0	1,527	1,512	1,736	1,736
512500	50% Match for 457 Contribution	0	195	202	200	200
512700	Worker's compensation	6,944	75	71	250	250
512701	Contingency – WC Claims	0	9,000	-533	9,000	9,000
512900	Other employee expenditures	8,255	9,000	6,500	9,000	9,000
521230	Professional services	0	2,500	0	3,000	3,000
521300	Technical services	0	200	0	400	400
522220	M/R Equipment	0	250	0	0	0
523210	Telephone/beepers/cell phones	0	0	547	3,285	3,285
523215	Postage	0	350	50	350	350
523300	Advertising	0	0	0	300	300
523400	Printing and binding	0	500	500	500	500
523500	Travel	0	985	421	500	500
523600	Dues and fees	0	0	0	300	300
523700	Education and training	0	700	638	1,500	1,500
523910	Pre-employment & drug testing	0	3,000	4,000	4,000	4,000
531100	Supplies	0	1,000	600	1,000	1,000
531220	Natural gas	0	0	88	91	91
531230	Electric	0	0	1,456	1,500	1,500
531600	Small tools	0	0	0	1,800	1,800
	Total	15,199	54,023	40,425	62,495	62,495

Water and Sewer Fund

511100	Regular employees	0	1,981	4,707	16,261	16,261
512100	Group Insurance	0	334	1,041	1,454	1,454
512200	Social Security	0	151	360	1,244	1,244
512400	Retirement contribution	0	151	379	1,382	1,382
512500	50% Match for 457 Contribution	0	18	54	0	0
512701	Contingency – WC Claims	66	0	0	0	0
512900	Other employee expenditures	100	0	3,500	0	0
523920	Drug testing and physicals	343	0	0	0	0
	Total	509	2,635	10,041	20,341	20,341

Customer Service

Administration

Services provided *Utility Billing, Receipting and processing all funds received by the City*

Customers are *Citizens; City Management; City wide staff; Public*

What we have accomplished Top quality Customer Service, bills mailed on time, timely deposits of funds.

What we expect to accomplish ... Begin using service orders, implement Cabinet Paperless Software.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Recommended	CY 2014 Approved
Personal Services	\$179,936	\$204,477	\$164,826	\$ 244,586	\$ 244,586
Contractual Services	101,453	78,000	86,635	131,790	131,790
Supplies	12,290	12,750	17,248	19,150	19,150
Other Services	39,574	32,000	15,900	42,000	42,000
Capital Outlay	0	0	0	0	0
Total Expenditures	\$333,253	\$327,227	\$284,609	\$437,526	\$437,526
Positions:					
Full Time	6	5	5	5	5
Part Time	0	0	0	0	0
Total Positions	6	5	5	5	5

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Number of online service orders				

Customer Service

1590

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

511100	Regular employees	0	4,772	2,150	6,062	6,062
511300	Overtime	0	0	0	0	0
512100	Group Insurance	0	1,613	497	1,484	1,484
512200	Social Security	0	365	183	464	464
512400	Retirement contribution	0	377	182	515	515
	Total	0	7,127	3,012	8,525	8,525

Water and Sewer Fund

511100	Regular employees	133,060	117,662	104,007	144,074	144,074
511300	Overtime	0	500	0	500	500
512100	Group Insurance	22,116	35,443	20,439	34,766	34,766
512200	Social Security	10,749	9,001	7,956	10,945	10,945
512400	Retirement contribution	10,268	9,376	8,950	12,161	12,161
512500	50% Match for 457 Contribution	1,005	1,960	1,094	2,000	2,000
512700	Worker's compensation	2,738	1,350	1,082	2,800	2,800
521101	Office & Administrative – Douglas Co	15,740	11,500	3,437	18,500	18,500
521230	Professional services	23,516	0	0	0	0
521300	Technical services	413	17,450	16,900	25,700	25,700
521320	Off-site server	0	1,500	0	0	0
522110	Disposal	0	0	158	250	250
522220	M/R Equipment	155	500	200	500	500
522230	M/R vehicles	0	2,000	500	1,300	1,300
523100	Insurance other than employee benefits	2,785	1,350	2,978	3,500	3,500
523210	Telephone/beepers/cell phones	13,445	9,500	8,962	14,000	14,000
523215	Postage	27,692	20,000	19,905	29,000	29,000
523300	Advertising	0	0	150	150	150
523400	Printing and binding	149	500	500	300	300
523500	Travel	0	300	3,500	2190	2190
523600	Dues and fees	19	100	90	100	100
523700	Education and training	159	300	1,000	1,300	1,300
523850	Contract labor	0	0	0	5,000	5,000
523970	Bank fees & analysis charges	17,380	13,000	28,355	30,000	30,000
531100	Supplies	4,815	6,500	2,680	6,500	6,500
531220	Natural gas		0	468	900	900
531230	Electricity		0	11,800	5,500	5,500
531270	Gasoline/diesel	2,417	3,500	2,000	3,500	3,500
531600	Small equipment	5,058	2,000	0	2,000	2,000
531700	Other supplies /uniforms	0	750	300	750	750
574010	Bad debt written off	39,574	32,000	15,900	42,000	42,000
	Total	333,253	298,042	263,311	400,186	400,186

Customer Service

1590

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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Solid Waste Fund

511100	Regular employees	0	15,242	13,685	20,521	20,521
511300	Overtime	0	500	0	200	200
512100	Group Insurance	0	3,854	2,457	4,780	4,780
512200	Social Security	0	1,166	1,047	1,570	1,570
512400	Retirement contribution	0	1,296	1,097	1,744	1,744
512500	50% Match for 457 Contribution	0	0	0	0	0
512700	Worker's compensation	0	0	0	0	0
	Total	0	22,058	18,286	28,815	28,815

Judicial Program



Who are we ...

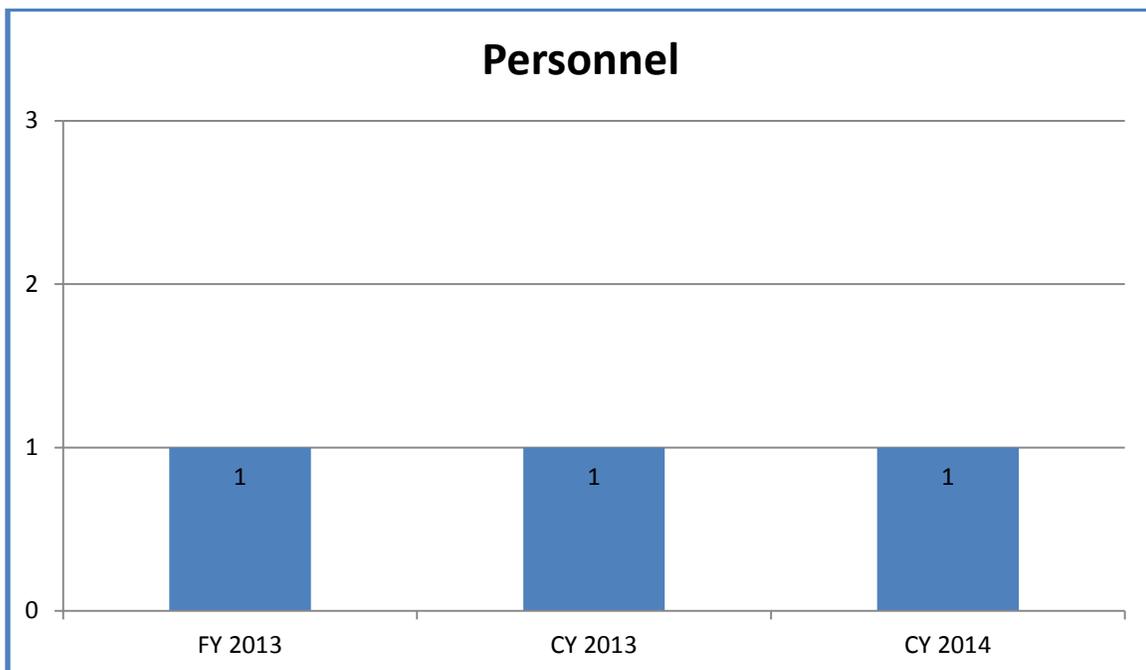
*The Judicial Program include the
Municipal Court*

Judicial Program

Opportunities ... Offer Distracted Driving (D &D) classes, keeping the offender from having a charge on their record; converting fines to community service for hardship offenders; provide warrant amnesty program, waiving an offender’s warrant fee and setting up a new court date without any penalties of mandatory jail time.

Challenges ... Uncollected outstanding warrant fee, reducing the outstanding fines and surcharge fees and upgrading to a more efficient technology processes.

Judicial			
100	-	General Fund	\$309,009



Judicial Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$32,151	\$22,993	\$22,620	\$30,958	\$30,958
511120	Vacation pay	0	0	0	0	0
511130	Sick leave pay	0	0	0	0	0
511300	Overtime	0	1,125	0	1,500	1,500
512100	Group Insurance	5,232	4,674	12,817	5,819	5,819
512200	Social Security	2,434	1,759	1,730	2,368	2,368
512400	Retirement contribution	2,477	1,816	1,731	2,631	2,631
512500	50% Match for 457 Contribution	0	0	0	0	0
512700	Worker's compensation	96	110	78	110	110
521200	Professional services	33,000	0	0	0	0
521210	Professional service – indigent defense	4,793	3,750	3,470	4,687	4,687
521221	Professional service – City Judge	0	26,250	25,500	36,000	36,000
521223	Professional service – Solicitor	15,407	10,125	9,405	12,656	15,820
521224	Professional service – translator	1,106	1,350	1,105	1,687	1,687
521225	Professional service	50	94	0	0	0
522210	M/R building	0	1,125	1,875	1,406	1,406
522220	M/R Equipment	250	562	50	702	702
523100	Insurance other than employee benefits	266	188	505	500	500
523210	Telephone/beepers/cell phones	851	600	583	750	750
523215	Postage	78	0	25	0	0
523400	Printing and binding	0	375	375	470	470
523500	Travel	48	325	150	925	925
523600	Dues and fees	70	335	50	335	335
523700	Education and training	837	475	325	475	475
523850	Contract labor (Courtware software)	21,324	11,250	9,758	14,062	14,062
523970	Bank fees & analysis charges	0	8,000	5,475	6,000	6,000
531100	Supplies	14	375	150	470	470
531220	Natural gas	576	630	500	788	788
531230	Electricity	7,467	5,625	5,625	8,000	8,000
531600	Small equipment	0	375	0	468	468
573020	Georgia Crime Victim Emergency Fund	14,650	7,894	12,605	9,867	9,867
573025	Joshua's Law SB 226	10,327	10,635	7,453	13,294	13,294
573030	Victim Assistance Fund	0	14,698	0	18,372	18,372
573040	Spinal injury fund	2,187	1,304	2,230	1,630	1,630
573050	Police Officer Annuity and Benefit Fund	19,242	20,450	15,739	25,562	25,562
573060	OCGA 42-8-34/ Probation fees	1,677	878	878	1,097	1,097
573070	Peace Officer's Training Fund	25,993	26,050	22,129	32,562	32,562
573090	Indigent defense	30,992	28,024	26,963	35,030	35,030
573100	Bond refund	28,150	16,708	16,000	20,885	20,885
576080	County Drug Abuse	13,571	11,023	10,500	13,779	13,779
	Total	\$275,316	\$241,950	\$218,399	\$305,845	\$309,009

Municipal Court

Judicial

Services provided *Court Administration, probation services, public defender, translation services*

Customers are *Citizens, City Management, Court Officials, Defendants, Attorneys, Law Enforcement*

What we have accomplished *Held Distracted Driving (D &D) classes*

What we expect to accomplish ... *To hold two warrant amnesty events and find a more efficient and cost effective way to collect outstanding fines and fees.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested Budget	CY 2014 Approved
Personal Services	\$75,389	\$32,477	\$38,976	\$43,386	\$43,386
Contractual Services	45,080	64,804	58,651	80,655	83,819
Supplies	8,057	7,005	6,275	9,726	9,726
Other Services	146,790	137,664	114,497	172,078	172,078
Capital Outlay	0	0	0	0	0
Total Expenditures	\$275,316	\$241,950	\$218,399	\$305,845	\$309,009
Positions:					
Full Time	1	1	1	1	1
Part Time	0	0	0	0	0
Total Positions	1	1	1	1	1

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Hold amnesty warrant events	1	0	0	2

Municipal Court

2650

	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

511100	Regular employees	\$32,151	\$22,993	\$22,620	\$30,958	\$30,958
511120	Vacation pay	0	0	0	0	0
511130	Sick leave pay	0	0	0	0	0
511300	Overtime	0	1,125	0	1,500	1,500
512100	Group Insurance	5,232	4,674	12,817	5,819	5,819
512200	Social Security	2,434	1,759	1,730	2,368	2,368
512400	Retirement contribution	2,477	1,816	1,731	2,631	2,631
512500	50% Match for 457 Contribution	0	0	0	0	0
512700	Worker's compensation	96	110	78	110	110
521200	Professional services	33,000	0	0	0	0
521210	Professional service – indigent defense	4,793	3,750	3,470	4,687	4,687
521221	Professional service – City Judge	0	26,250	25,500	36,000	36,000
521223	Professional service – Solicitor	15,407	10,125	9,405	12,656	15,820
521224	Professional service – translator	1,106	1,350	1,105	1,687	1,687
521225	Professional service	50	94	0	0	0
522210	M/R building	0	1,125	1,875	1,406	1,406
522220	M/R Equipment	250	562	50	702	702
523100	Insurance other than employee benefits	266	188	505	500	500
523210	Telephone/beepers/cell phones	851	600	583	750	750
523215	Postage	78	0	25	0	0
523400	Printing and binding	0	375	375	470	470
523500	Travel	48	325	150	925	925
523600	Dues and fees	70	335	50	335	335
523700	Education and training	837	475	325	475	475
523850	Contract labor (Courtware software)	21,324	11,250	9,758	14,062	14,062
523970	Bank fees & analysis charges	0	8,000	5,475	6,000	6,000
531100	Supplies	14	375	150	470	470
531220	Natural gas	576	630	500	788	788
531230	Electricity	7,467	5,625	5,625	8,000	8,000
531600	Small equipment	0	375	0	468	468
573020	Georgia Crime Victim Emergency Fund	14,650	7,894	12,605	9,867	9,867
573025	Joshua's Law SB 226	10,327	10,635	7,453	13,294	13,294
573030	Victim Assistance Fund	0	14,698	0	18,372	18,372
573040	Spinal injury fund	2,187	1,304	2,230	1,630	1,630
573050	Police Officer Annuity and Benefit Fund	19,242	20,450	15,739	25,562	25,562
573060	OCGA 42-8-34/ Probation fees	1,677	878	878	1,097	1,097
573070	Peace Officer's Training Fund	25,993	26,050	22,129	32,562	32,562
573090	Indigent defense	30,992	28,024	26,963	35,030	35,030
573100	Bond refund	28,150	16,708	16,000	20,885	20,885
576080	County Drug Abuse	13,571	11,023	10,500	13,779	13,779
	Total	257,316	\$241,950	\$218,399	\$305,845	\$309,009



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Public Safety Program

Who We Are ...

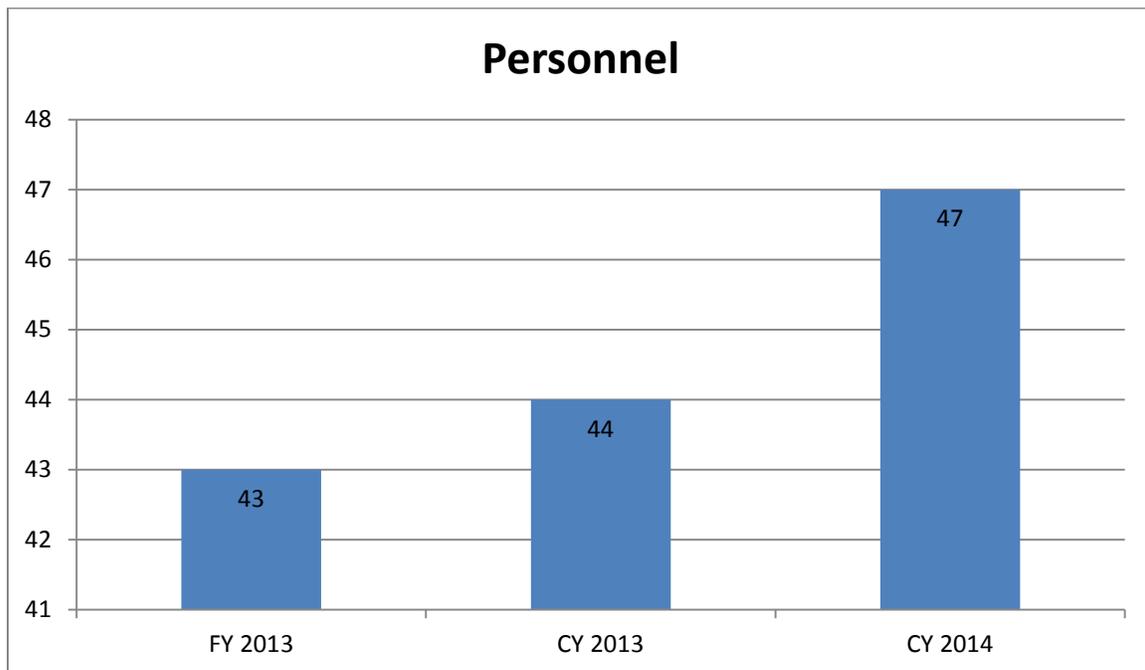
The Public Safety Program is made up of the Police Department and the Custody of Prisoner Division

Public Safety Program

Opportunities ... Provide in-house training classes greatly increasing the opportunities for department personnel as well as the law enforcement community in the surrounding area to receive law enforcement instruction reducing the cost of outside training, completing the firing range, in conjunction with the Temple Police Department will provide opportunities for increased practice, training and firing qualifications at a first class facility.

Challenges ... Improving the public perception of the police department, being fully staffed to prevent overtime and shift shortage.

Public Safety			
100	-	General Fund	\$2,937,630
210	-	Federal Seizure	50,000
212	-	Narcotic Enforcement	10,000
255	-	Drug Task Force	0
256	-	COPS Grant	0
350	-	Capital Projects	90,000
		Total	\$3,087,630



Public Safety Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	1,594,619	1,245,604	\$1,237,828	\$1,748,114	\$1,646,188
511120	Vacation pay	60,751	0	0	0	0
511130	Sick leave pay	27,629	0	0	0	0
511300	Overtime	24,503	22,500	22,664	30,000	30,000
512100	Group Insurance	344,137	315,357	305,313	433,841	418,214
512200	Social Security	136,962	95,392	96,213	133,730	125,933
512400	Retirement contribution	125,401	98,412	97,669	147,926	139,926
512500	50% Match for 457 Contribution	9,065	10,500	6,858	15,000	15,000
512700	Worker's compensation	47,380	41,250	26,770	48,000	48,000
521230	Professional services	3,584	1,525	1,125	3,960	3,960
522210	M/R Buildings	5,452	6,875	10,050	11,875	11,875
522220	M/R Equipment	46,983	48,692	26,685	52,408	52,408
522230	M/R vehicles	51,286	38,462	37,109	48,076	48,076
523100	Insurance other than employee benefits	41,870	30,938	54,181	50,000	50,000
523210	Telephone/beepers/cell phones	45,115	29,587	29,849	44,157	44,157
523215	Postage	1,944	1,500	1,899	2,375	2,375
523250	Glen network/GCIC	108	100	60	0	0
523300	Advertising	120	225	200	281	281
523400	Printing and binding	1,102	3,250	1,800	4,988	4,988
523500	Travel	6,996	4,868	4,868	15,168	15,168
523505	Police explorer travel	3,839	0	0	5,000	5,000
523600	Dues and fees	2,137	1,500	1,500	1,860	1,860
523605	Dues and fees – police explorers	1,076	150	150	150	150
523700	Education and training	1,752	3,425	1,500	6,225	6,225
523705	Education and training – police explorers	1,321	100	1,045	4,500	4,500
523850	Contract labor	927	1,687	850	1,827	1,827
523970	Bank fees & analysis charges	684	0	0	0	0
531100	Supplies	36,968	29,484	30,703	37,851	37,851
531105	Supplies – police explorers	3,322	100	1,500	1,500	1,500
531180	Supplies - investigative	1,876	2,727	2,800	4,600	4,600
531220	Natural gas	1,150	1,500	1,100	1,875	1,875
531230	Electricity	17,678	13,875	13,875	17,344	17,344
531270	Gasoline and diesel	97,927	56,250	56,250	89,056	89,056
531400	Books and periodicals	877	400	0	740	740
531600	Small equipment	59,084	14,763	15,200	28,265	28,265
531700	Other supplies /uniforms	13,990	16,150	13,500	18,350	18,350
531705	Uniforms – police explorers	0	88	800	1,000	1,000
542400	Capital – Vehicles	75,835	84,000	39,941	73,500	73,500
542500	Capital – equipment	49,075	55,000	25,569	76,500	76,500
552200	Self -funded claims	2,310	0	0	0	0
571000	Intergovernmental	46,239	45,000	27,335	60,938	60,938
576080	County drug abuse	-10	0	0	0	0
	Total	\$2,993,064	\$2,321,236	\$2,194,759	\$3,236,980	\$3,087,630

Police Department

Public Safety

Services provided Law Enforcement, Criminal investigations, Property and evidence, Apprehend offenders, Traffic accident investigations and Calls for service

Customers are General Public, Residents, Business Owners, Motorists, Victims, Witnesses, Law Enforcement Agencies, Prosecutor's Offices, Courts

What we have accomplished Added two new school resource officers, upgrade all department issued firearms, upgraded all school safety plans, and completed system for tracking all gold items submitted for sale at local shops.

What we expect to accomplish ... Complete the firing range with the Temple Police Department, Construct a records retention room, add courtroom bathrooms, hire two new officers, complete fire arms training

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved
Personal Services	\$2,370,447	\$1,829,015	\$1,793,315	\$2,556,611	\$2,423,261
Contractual Services	216,296	167,884	172,871	252,850	252,850
Supplies	232,872	140,337	135,728	200,581	200,581
Other Services	2,300	0	0	0	0
Capital Outlay	124,910	139,000	65,510	166,000	150,000
Total Expenditures	\$2,946,825	\$2,276,236	\$2,167,424	\$3,176,042	3,026,692
Positions:					
Full Time	43	45	45	45	45
Part Time	0	0	0	0	0
Total Positions	43	44	44	47	45

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Police Department

3210

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

511100	Regular employees	\$1,594,619	\$1,245,604	\$1,209,848	\$1,748,114	1,646,188
511120	Vacation pay	60,751	0	0	0	0
511130	Sick leave pay	27,629	0	0	0	0
511300	Overtime	24,503	22,500	22,664	30,000	30,000
512100	Group Insurance	344,137	315,357	302,977	433,841	418,214
512200	Social Security	136,962	95,392	94,287	133,730	125,933
512400	Retirement contribution	125,401	98,412	95,744	147,926	139,926
512500	50% Match for 457 Contribution	9,065	10,500	6,858	15,000	15,000
512700	Worker's compensation	47,380	41,250	26,770	48,000	48,000
521200	Professional services	3,584	1,525	1,125	3,960	3,960
522210	M/R building	5,452	6,875	10,050	11,875	11,875
522220	M/R Equipment	41,983	43,692	23,113	52,408	52,408
522230	M/R vehicles	51,286	38,462	37,109	48,076	48,076
523100	Insurance other than employee benefits	41,870	30,938	54,181	50,000	50,000
523210	Telephone/beepers/cell phones	45,115	29,587	29,849	44,157	44,157
523215	Postage	1,944	1,500	1,899	2,375	2,375
523250	Glen Network/GCIC	108	100	60	0	0
523300	Advertising	120	225	200	281	281
523400	Printing and binding	1,102	3,250	1,800	4,988	4,988
523500	Travel	6,996	4,868	4,868	15,168	15,168
523505	Police explorer travel	3,839	0	0	5,000	5,000
523600	Dues and fees	2,137	1,500	1,500	1,860	1,860
523605	Dues and fees – police explorers	1,076	150	150	150	150
523700	Education and training	1,752	3,425	1,500	6,225	6,225
523705	Education and training – police explorers	1,321	100	1,045	4,500	4,500
523850	Contract labor	927	1,687	850	1,827	1,827
523970	Bank fees & analysis charges	684	0	0	0	0
531100	Supplies	36,968	29,484	28,203	37,851	37,851
531105	Supplies – police explorers	3,322	100	1,500	1,500	1,500
531180	Supplies – investigative	1,876	2,727	2,800	4,600	4,600
531220	Natural gas	1,150	1,500	1,100	1,875	1,875
531230	Electricity	17,678	13,875	13,875	17,344	17,344
531270	Gasoline/diesel	97,927	56,250	56,250	89,056	89,056
531400	Books and periodicals	877	400	0	740	740
531600	Small equipment	59,084	14,763	15,200	28,265	28,265
531700	Other supplies /uniforms	13,990	16,150	13,500	18,350	18,350
531705	Uniforms – police explorers	0	88	800	1,000	1,000
55.2200	Self-funded claims	2,310	0	0	0	0
57.1000	Intergovernmental	0	0	0	0	0
57.6080	County Drug Abuse	-10	0	0	0	0
	Total	\$2,816,915	\$2,132,236	\$2,061,675	\$3,010,042	\$2,876,692

Federal Seizure Fund

531600	M/R equipment	\$5,000	\$5,000	\$3,572	\$0	\$0
542500	Capital – equipment	20,000	25,000	21,000	50,000	50,000
	Total	\$25,000	\$30,000	\$24,572	\$50,000	\$50,000

Police Department

3210

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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Narcotic Enforcement Fund

531100	Supplies	\$0	\$0	\$2,500	\$0	\$0
542500	Capital – Equipment	0	10,000	0	10,000	10,000
	Total	\$0	\$10,000	\$2,500	\$10,000	\$10,000

Drug Task Force Fund

542500	Capital - Equipment	\$0	\$10,000	\$0	\$0	\$0
	Total	\$0	\$10,000	\$0	\$0	\$0

COPS Grant

511100	Regular employees	\$0	\$0	27,980	\$0	\$0
512100	Group insurance	0	0	2,336	0	0
512200	Social Security FICA contributions	0	0	1,926	0	0
512400	Retirement contribution	0	0	1,925	0	0
	Total	\$0	\$0	\$34,167	\$0	\$0

Capital Projects Fund

542200	Capital - Vehicles	\$75,835	\$84,000	\$39,941	\$89,500	\$73,500
542500	Capital – Equipment	29,075	10,000	4,569	16,500	16,500
	Total	\$104,910	\$94,000	\$44,510	\$106,000	\$90,000



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Custody of Prisoners

Public Safety

Services provided *Inmate processing, Inmate Housing*

Customers are *Inmates, Court Services*

What we have accomplished *Processing offender within thirty (30) minutes*

What we expect to accomplish ... *to provide more in-house training of personnel in processing offenders*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Supplies	0	0	0	0	0
Other Services	46,239	45,000	27,335	60,938	60,938
Capital Outlay	0	0	0	0	0
Total Expenditures	\$46,239	\$45,000	\$27,335	\$60,938	\$60,938
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Custody of Prisoners

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		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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General Fund

571000	Intergovernmental	\$46,239	\$45,000	\$27,335	\$60,938	\$60,938
	Total	\$46,239	\$45,000	\$27,335	\$60,938	\$60,938



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Public Works Program

Who we are ...

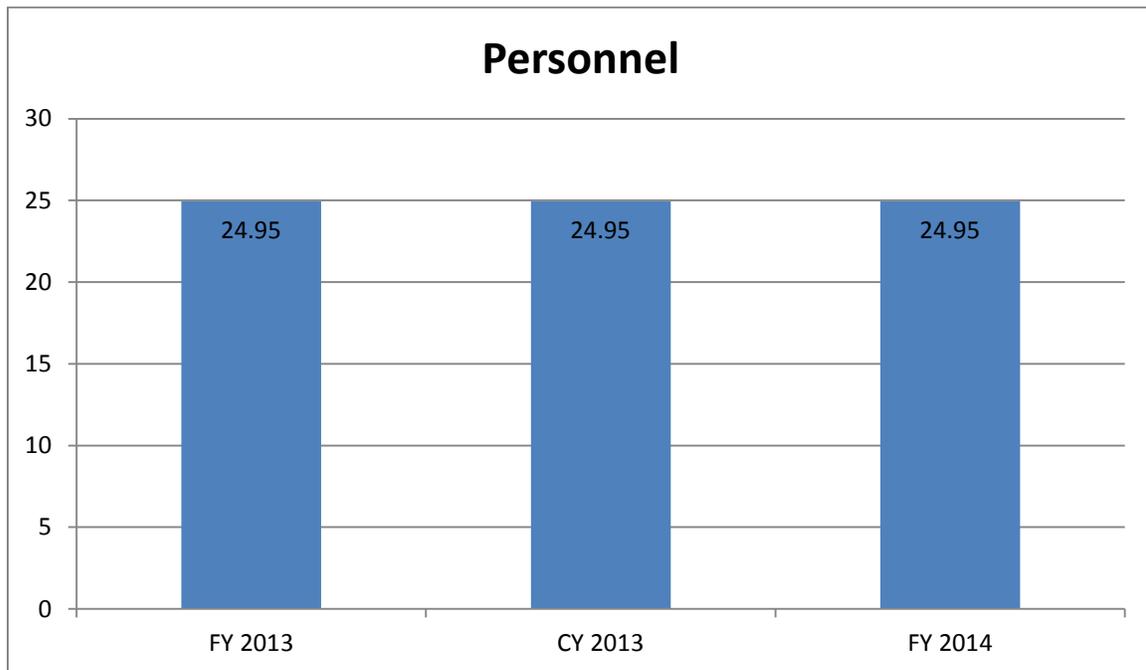
The Public Works Program includes Highways and Streets, Watershed Management, Building and Vehicle Maintenance, Community Services, Sewage Collection and Disposal, Water Supply, Distribution, CDBG Waterline, Solid Waste Disposal and the Cemetery

Public Works Program

Opportunities ...

Challenges ...

Public Works			
100	-	General Fund	\$1,401,753
320	-	SPLOST Fund	1,256,094
335	-	Capital Prj – Public Roads	128,364
350	-	Capital Projects Fund	1,086,547
360		Villa Rica Public Fac CP	5,000
505	-	Water and Sewer Fund	1,084,000
540	-	Solid Waste Fund	802,401
785	-	Cemetery	5,000
		Total	\$5,769,159



Public Works Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$1,122,189	\$468,389	\$463,941	\$616,283	\$616,283
511120	Vacation pay	9,620	0	0	0	0
511130	Sick leave pay	31,221	0	0	0	0
511200	Temporary employees – seasonal workers	14,151	4,500	4,845	0	0
511300	Overtime	26,117	2,025	2,025	500	500
512100	Group Insurance	215,135	96,843	98,052	142,525	142,525
512200	Social Security	91,997	35,831	35,488	47,146	47,146
512400	Retirement contribution	87,855	33,863	31,438	48,497	48,497
512500	50% Match for 457 Contribution	9,567	1,663	1,605	3,000	3,000
512700	Worker's compensation	57,647	31,550	22,246	37,600	37,600
521200	Infrastructure – North Plant diversion	252,083	0	0	0	0
521230	Professional services	1,614,434	2,459,143	2,589,571	3,245,387	98,500
521300	Technical services	710	513	0	0	0
522110	Disposal	476,977	361,500	366,827	480,000	480,000
522200	Maintenance and repair	2,006	9,000	12,000	12,000	12,000
522210	M/R buildings	18,358	6,000	6,572	8,000	8,000
522220	M/R equipment	114,160	23,100	32,838	26,800	26,800
522230	M/R vehicles	54,717	26,250	15,485	34,000	34,000
522240	M/R - grounds	19,578	29,000	19,000	38,500	38,500
522250	Street repairs and drainage	725	2,250	2,000	3,000	3,000
522320	Rental – equipment	3,018	2,063	7,522	9,000	9,000
523100	Insurance other than employee benefits	61,132	24,891	35,417	65,400	65,400
523210	Telephone/beepers/cell phones	51,964	9,920	18,982	8,568	8,568
523215	Postage	582	399	3,189	410	410
523300	Advertising	420	38	1,158	1,000	1,000
523400	Printing and binding	1,051	1,075	600	1,100	1,100
523500	Travel	426	375	100	800	400
523600	Dues and fees	1,027	225	500	250	250
523651	Utility relocate fees	2,402	0	0	0	0
523700	Education and training	5,031	2,900	2,850	3,500	4,400
523820	Water tank maintenance	26,796	25,000	25,000	25,000	25,000
523850	Contract labor	19,585	32,467	1,500	3,500	3,000
523860	Contract labor – lab testing	13,034	0	0	0	0
523870	Contract labor – University of West GA monitoring	23,212	0	23,212	30,950	30,950
523901	Gov Deals service charges	593	500	1,000	1,000	1,000
523910	Tipping fee/Landfill	13,731	0	4,750	23,000	23,000
523911	Landfill fees	26,979	21,000	15,595	0	0
523960	Boot camp/work detail	46,500	104,400	0	120,000	120,000
531100	Supplies	107,892	42,125	28,991	49,000	49,000
531110	Chemicals	100,306	0	0	0	0
531210	Water and sewer	13,347	0	1,950	0	0
531220	Natural gas	0	450	500	500	500
531230	Electricity	351,466	52,500	46,518	70,000	70,000
531231	Energy – street lights	228,582	180,000	200,000	206,000	200,000
531270	Gasoline/diesel	106,758	48,525	45,489	51,500	57,500
531400	Books and periodicals	63	0	0	0	0
531510	Purchased water for resale	461,666	300,000	300,000	100,000	100,000
531600	Small equipment	1,188	3,063	11,306	22,000	26,000
531700	Other supplies /uniforms	7,753	5,676	4,300	4,525	4,525
531710	Uniform rentals	0	0	23	200	200

Public Works Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
541201	Infrastructure – repair and maintenance of roads	\$0	\$210,000	\$5,000	\$300,000	300,000
541201	Mirror Lake trail repair	0	0	0	0	50,000
541202	Connor’s Road street lighting	0	0	0	0	126,822
541300	Buildings	0	6,586	0	0	0
541301	Building – wash bay	0	10,879	0	0	0
541400	North Loop engineering study	0	0	0	0	50,000
541401	Galvanized water lines	0	0	0	0	125,000
541401	Shoreline	0	0	0	0	150,094
541403	Tyson Road	0	0	0	0	44,927
541403	Infrastructure – sidewalks	125,000	237,383	75,000	125,000	125,000
541404	Doris Williams Road	0	0	0	0	83,437
541405	Infrastructure – road improvement	170,000	300,000	300,000	170,000	170,000
541405	Infrastructure – TEA grant	500,000	0	10,500	350,000	350,000
541406	Infrastructure – Gateway grant	60,000	60,000	0	60,000	60,000
541406	Infrastructure – curb and gutter improvements	0	30,000	15,000	0	0
541412	Infrastructure – Stormwater improvements		32,000	15,000	164,000	164,000
541413	Infrastructure – Douglas Co DOT Trans Plan	0	148,000	22,801	330,180	116,725
541414	Permian Way	0	0	0	0	23,000
541416	Infrastructure – North/West transfer line	792,916	0	12,572	0	0
541420	CDBG Waterline	0	0	70,000	710,000	710,000
541430	Water improvements	0	0	2,247	215,000	215,000
541431	Infrastructure – hydraulic model	0	42,000	42,000	0	0
541432	Infrastructure – Westview (East Dogwood)	0	67,327	0	0	0
541433	High pressure water extension	0	0	15,000	0	0
541434	Bay Springs pump	0	0	13,777	0	0
541435	Highway 61 pump	0	0	10,387	0	0
542100	Signalization and traffic calming (Consultant)	0	0	0	0	30,000
542501	New ultra-violet light unit	0	0	0	200,000	200,000
542502	SCADA system (communication)	0	0	0	50,000	50,000
542500	Capital – equipment	140,000	395,000	122,000	96,000	96,000
542501	Lawnmowers	0	0	0	0	36,000
542502	Street department equipment	0	0	0	0	130,000
542503	SCADA system (communications)					150,000
549999	Capital outlay distributed	0	0	-70,000	-960,000	-1,085,000
552200	Self -funded claims	7,385	0	0	0	0
561000	Depreciation	717,189	632,085	662,518	895,600	895,600
572000	Intergovernmental	3,750	0	0	0	0
573100	Toilet rebate program	900	0	100	0	0
574010	Bad debt charge off	8,888	6,000	4,000	5,000	5,000
	Total	\$8,421,779	\$6,626,272	\$5,812,287	\$8,401,221	\$5,769,159



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Highway and Streets

Public Works

Services provided Construction management, road maintenance and improvements, right of way maintenance, sidewalk installation and maintenance, emergency response

Customers are Citizens; City wide staff; Elected Officials; Local Businesses, Public, Visitors, Government Entities

What we have accomplished The Street Department “Clean City of Villa Rica” initiative is in place and the citizens have responded favorably. Streets and intersections are being maintained with the new sweeper truck and mowing is now a “finishing mower” task rather than a “bush hogging” event. Roads and sidewalks are being installed at an unprecedented rate.

What we expect to accomplish ...

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$263,351	\$201,268	\$198,816	\$201,103	201,103
Contractual Services	338,073	415,451	399,540	141,040	91,040
Supplies	296,940	234,750	248,806	278,500	278,500
Other Services	0	0	0	0	0
Capital Outlay	995,000	785,383	210,301	1,335,180	1,846,005
Total Expenditures	\$1,893,364	\$1,636,852	\$1,057,463	\$1,955,823	2,416,648
Positions:					
Full Time	5.5	5.5	5.5	5.5	5.5
Part Time	0	0	0	0	0
Total Positions	5.5	5.5	5.5	5.5	5.5

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Highways and Streets

4210

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$158,922	\$126,896	\$124,618	\$131,790	\$131,790
511120	Vacation pay	8,554	0	0	0	0
511130	Sick leave pay	8,573	0	0	0	0
511200	Seasonal/temporary employees	9,319	4,500	4,500	0	0
511300	Overtime	1,413	1,125	1,125	0	0
512100	Group Insurance	36,215	39,255	39,255	34,029	34,029
512200	Social Security	13,702	9,708	9,533	10,082	10,082
512400	Retirement contribution	12,838	10,034	10,035	11,202	11,202
512500	50% Match for 457 Contribution	0	0	0	0	0
512700	Worker's compensation	13,815	9,750	9,750	14,000	14,000
521230	Professional services	0	0	0	0	0
521300	Technical services	0	0	0	0	0
522110	Disposal	0	0	0	0	0
522200	Repairs and maintenance	2,006	9,000	12,000	12,000	12,000
522210	M/R buildings	0	0	0	0	0
522220	M/R equipment	12,787	7,500	13,000	13,000	13,000
522230	M/R vehicles	17,820	11,250	6,000	15,000	15,000
522240	M/R road/right of way	15,176	22,500	15,000	30,000	30,000
522250	Street repair and drainage	725	2,250	2,000	3,000	3,000
522320	Rental of equipment	0	1,500	1,000	2,000	2,000
523100	Insurance other than employee benefits	8,749	6,750	11,000	11,000	11,000
523210	Telephone/beepers/cell phones	5,304	2,413	2,000	2,500	2,500
523215	Postage	33	38	40	40	40
523300	Advertising	0	0	0	0	0
523400	Printing and binding	0	0	0	0	0
523500	Travel	0	0	0	0	0
523600	Dues and fees	0	0	0	0	0
523700	Education and training	473	750	1,000	1,000	1,000
523850	Contract labor	0	1,500	1,500	1,500	1,500
531100	Supplies	11,127	7,500	5,000	10,000	10,000
531220	Natural gas	0	0	0	0	0
531230	Electricity	30,644	22,500	15,000	30,000	30,000
531231	Energy – street lights	228,582	180,000	200,000	200,000	200,000
531270	Gasoline/diesel	24,959	21,000	15,000	26,000	26,000
531400	Books and periodicals	0	0	0	0	0
531600	Small equipment	0	750	10,806	9,500	9,500
531700	Other supplies /uniforms	1,628	3,000	3,000	3,000	3,000
552200	Self-funded claims	0	0	0	0	0
	Total	\$623,364	\$501,469	\$512,162	\$570,643	\$570,643

Highways and Streets

4210

	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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SPLOST Fund

521230	North Loop engineering study	\$275,000	\$50,000	\$35,000	\$50,000	\$50,000
522205	Repair and Maintenance – streets	0	300,000	300,000	300,000	300,000
541401	Shoreline					150,094
541403	Infrastructure – sidewalks	125,000	237,383	75,000	125,000	125,000
541405	Infrastructure – road improvement	170,000	0	0	170,000	170,000
542500	Capital – equipment	140,000	0	0	0	0
	Total	\$710,000	\$587,383	\$410,000	\$645,000	\$795,094

Capital Projects –Public Roads Fund

541401	Rocky Branch Road	\$0	\$78,728	\$78,728	\$0	\$0
541402	Stockmar Road	0	28,505	28,506	0	0
541403	Tyson	0	0	0	0	44,927
541404	Doris Williams	0	0	0	0	83,437
		\$0	\$107,233	\$107,234	\$0	\$128,364

Capital Projects Fund

541201	Mirror Lake Trail Repair	\$0	\$0	\$0	\$0	\$50,000
541202	Street Lighting – Connors Road	0	0	0	0	126,822
541401	Infrastructure – streets	0	210,000	5,000	0	0
541405	Infrastructure – TEA grant	500,000	0	10,500	350,000	350,000
541406	Infrastructure – Gateway grant	60,000	60,000	0	60,000	60,000
541413	Infrastructure – Douglas CO DOT Trans Plan	0	148,000	22,801	330,180	116,725
541414	Infrastructure – Permian Way	0	0	0	0	23,000
542100	Signalization and Traffic Calming (Consultant)	0	0	0	0	30,000
542200	Vehicles	0	0	47,000	0	0
542500	Equipment	0	0	50,000	0	0
542501	Lawnmowers	0	0	0	0	36,000
542502	Street Department Equipment	0	130,000	0	0	130,000
	Total	\$560,000	548,000	\$135,301	\$740,180	\$922,547



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Watershed Management

Public Works

Services provided Inspections, maintenance and repairs, including capital improvement project plan, flood plain management, watershed protection, illicit discharge and illicit connection detection, pollution prevention, water quality long-term monitoring, impaired stream monitoring
Customers are Citizens, City Management, City Departments, Elected Officials

What we have accomplished Completed several repairs to drainage infrastructures and replaced several compound culverts. The stormwater department also provided BMP's (Best Management Practices) that controlled pollutants entering into our streams.

What we expect to accomplish ... To continue to meet program requirements that are required by Georgia Environmental Protection Division (GAEPD) and Metro North Georgia Water Planning District (MNGWPD). Complete more culvert replacements and projects identified on the Stormwater Capital Improvement list.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$73,319	\$53,581	\$52,678	\$71,454	\$71,454
Contractual Services	163,826	84,074	74,170	108,068	108,068
Supplies	2,675	28,925	21,925	28,925	28,925
Other Services	2,823	0	0	0	0
Capital Outlay	0	62,000	30,000	164,000	164,000
Total Expenditures	\$242,643	\$228,580	\$178,773	\$372,447	\$372,447
Positions:					
Full Time	1	1	1	1	1
Part Time	0	0	0	0	0
Total Positions	1	1	1	1	1

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Number of work orders completed	42	N/A	40	40

Watershed Management

4320

FY 2013 Water and Sewer; CY 2013 General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$49,465	\$35,573	\$35,550	\$47,895	\$47,895
511120	Vacation pay	0	0	0	0	0
511130	Sick leave pay	444	0	0	0	0
511300	Overtime	0	0	0	0	0
512100	Group Insurance	14,008	11,802	11,225	14,924	14,924
512200	Social Security	3,725	2,721	2,720	3,664	3,664
512400	Retirement contribution	3,743	2,810	2,646	4,071	4,071
512500	50% Match for 457 Contribution	0	0	0	0	0
512700	Worker's compensation	1,934	675	537	900	900
521200	Professional services	133,704	47,149	45,000	68,500	68,500
521300	Technical services	0	0	0	0	0
522110	Disposal	0	0	0	0	0
522200	Maintenance and repair	0	0	0	0	0
522210	M/R buildings	0	0	0	0	0
522220	M/R equipment	0	0	0	0	0
522230	M/R vehicles	1,205	1,500	1,500	1,500	1,500
523100	Insurance other than employee benefits	1,208	491	879	900	900
523210	Telephone/beepers/cell phones	2,827	2,242	2,151	2,868	2,868
523215	Postage	60	300	300	300	300
523300	Advertising	0	0	128	500	500
523400	Printing and binding	1,044	1,000	500	1,000	1,000
523500	Travel	212	300	0	300	300
523600	Dues and fees	0	0	500	250	250
523700	Education and training	355	500	0	1,000	1,000
523850	Contract labor	0	0	0	0	0
523870	Contract labor/monitoring UWG	23,212	30,952	23,212	30,950	30,950
531100	Supplies	717	26,000	20,000	26,000	26,000
531220	Natural gas	0	0	0	0	0
531230	Electricity	0	0	0	0	0
531270	Gasoline/diesel	1,556	1,500	1,500	1,500	1,500
531400	Books and periodicals	0	0	0	0	0
531600	Small equipment	0	1,000	0	1,000	1,000
531700	Other supplies /uniforms	401	425	425	425	425
552200	Self-funded claims	0	0	0	0	0
561000	Depreciation	2,823	0	0	0	0
	Total	\$242,643	\$166,580	\$148,773	\$208,447	\$208,447

Capital Projects Fund

541212	Infrastructure – stormwater improvements	\$0	\$32,000	\$15,000	\$164,000	\$164,000
541406	Infrastructure – curb and gutter improvements	0	30,000	15,000	0	0
	Total	\$0	\$62,000	\$30,000	\$164,000	\$164,000

Building and Vehicle Maintenance

Public Works

Services provided Provide vehicle repairs and maintenance, vehicle and equipment inspection, parts and tire disposals and rental of equipment

Customers are City Management; City wide staff

What we have accomplished

What we expect to accomplish ...

- Establish and maintain routine vehicle and equipment preventative maintenance services including weekly cleaning of vehicles by the operators.
- Institute a daily check list for each vehicle whereby the operator checks the vehicle, notes any problems and turns the sheet into vehicle maintenance on a weekly basis.
- Ensure all operators are aware and adhere to all applicable maintenance procedures established by fleet maintenance and work order forms are written up and filled out completely so tracking of vehicle expense are tracked by unit.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Recommended Budget	CY 2014 Approved Budget
Personal Services	\$120,306	\$86,985	\$73,507	\$113,349	\$113,349
Contractual Services	74,260	25,810	17,140	27,640	27,640
Supplies	38,575	37,200	34,350	47,750	47,750
Other Services	0	0	0	0	0
Capital Outlay	0	17,465	0	0	0
Total Expenditures	\$233,141	\$167,460	\$124,997	\$188,739	\$188,739
Positions:					
Full Time	2	2	2	2	2
Part Time	0	0	0	0	0
Total Positions	2	2	2	2	2

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Building and Vehicle Maintenance

4900

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$83,517	\$68,254	\$62,142	\$83,698	\$83,698
511120	Vacation pay	4,107	0	0	0	0
511130	Sick leave pay	2,522	0	0	0	0
511300	Overtime	49	375	0	0	0
512100	Group Insurance	10,249	3,860	3,500	10,233	10,233
512200	Social Security	7,500	5,221	4,758	6,403	6,403
512400	Retirement contribution	6,686	4,912	2,188	7,115	7,115
512500	50% Match for 457 Contribution	1,683	1,363	542	1,700	1,700
512700	Worker's compensation	3,993	3,000	377	4,200	4,200
522210	M/R buildings	4,620	4,500	5,000	6,000	6,000
522220	M/R equipment	13,233	12,750	3,500	9,000	9,000
522230	M/R vehicles	732	1,125	1,500	1,500	1,500
522240	M/R –grounds	1,600	1,500	1,500	2,000	2,000
522320	Rental – equipment	441	563	0	0	0
523100	Insurance other than employee benefits	1,699	1,275	2,000	2,500	2,500
523210	Telephone/beepers/cell phones	4,580	1,609	1,000	2,000	2,000
523215	Postage	6	38	40	40	40
523500	Travel	44	75	100	100	100
523600	Dues and fees	22	0	0	0	0
523700	Education and training	190	1,500	1,500	2,000	2,000
523850	Contract labor	0	375	0	1,500	1,500
523901	Gov Deals service charges	593	500	1,000	1,000	1,000
523960	Boot camp/work detail	46,500	0	0	0	0
531100	Supplies	4,174	3,750	1,500	7,000	7,000
531220	Natural gas	0	450	500	500	500
531230	Electricity	28,409	27,750	30,000	37,000	37,000
531270	Gasoline/diesel	5,355	4,275	1,500	2,000	2,000
531400	Books and periodicals	0	0	0	0	0
531600	Small equipment	373	750	500	750	750
531700	Other supplies /uniforms	264	225	350	500	500
	Total	\$233,141	\$149,995	\$124,997	\$188,739	\$188,739

Capital Projects Fund

541300	Buildings – Avanti Building- electrical system rep	\$0	\$6,586	\$0	\$0	\$0
541301	Buildings – wash bay	0	10,879	0	0	0
	Total	\$0	\$17,465	\$0	\$0	\$0

Community Service

Public Works

Services provided

Customers are

What we have accomplished Continued to ensure every volunteer, instructor, etc. have undergone criminal background check PRIOR to contact with patrons and customers. Instituted a monthly park facility inspection checklist including playgrounds, buildings, amenities, equipment and grounds.

What we expect to accomplish ...

- Provide a minimum of three (3) safety training opportunities for street department and community service employees including flagging certification, CDL training, etc.
- Offer First Aid/CPR/AED classes to all City Services Division employee and certify/recertify all supervisory level personnel
- Install at least one (1) kiosk at each park with department information.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Recommended Budget	CY 2014 Approved Budget
Personal Services	\$48,241	\$199,568	\$210,733	\$286,074	\$286,074
Contractual Services	22,053	130,370	7,800	132,500	132,500
Supplies	0	0	4,100	15,350	15,350
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$70,294	\$329,938	\$222,633	\$433,924	\$433,924
Positions:					
Full Time	3	3	3	3	3
Part Time	4	4	4	4	4
Total Positions	7	7	7	7	7

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Community Services

4910

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$40,074	\$151,284	\$160,069	\$204,967	\$204,967
511120	Vacation pay	0	0	0	0	0
511130	Sick leave pay	0	0	0	0	0
511300	Overtime	139	225	0	0	0
512100	Group Insurance	21	20,088	22,957	43,892	43,892
512200	Social Security	3,076	11,573	12,245	15,680	15,680
512400	Retirement contribution	0	9,273	9,805	13,535	13,535
512500	50% Match for 457 Contribution	11	0	425	500	500
512700	Worker's compensation	4,920	7,125	5,232	7,500	7,500
521300	Technical services	101	113	0	0	0
522110	Disposal	0	1,500	0	0	0
522210	M/R buildings	1,028	1,500	1,500	2,000	2,000
522220	M/R equipment	426	600	800	800	800
522230	M/R vehicles	5,089	4,875	2,000	6,000	6,000
522240	M/R grounds	500	0	1,500	1,500	1,500
523100	Insurance other than employee benefits	1,441	1,125	1,800	2,000	2,000
523210	Telephone/beepers/cell phones	2,060	3,656	0	0	0
523300	Advertising	0	38	0	0	0
523600	Dues and fees	15	225	0	0	0
523700	Education and training	210	0	200	200	200
523860	Boot camp labor	0	104,400	0	120,000	120,000
531100	Supplies	3,688	4,125	1,500	5,500	5,500
531230	Electricity	273	2,250	0	3,000	3,000
531270	Gasoline/diesel	6,168	4,500	2,500	6,000	6,000
531600	Small equipment	815	563	0	750	750
531700	Other supplies /uniforms	239	900	100	100	100
	Total	\$70,294	\$329,938	\$222,633	\$433,924	\$433,924

Sewer Plants

Public Works

Services provided *Sewer treatment and laboratory analysis*

Customers are *Sewer Service Customers; Elected Officials; Georgia Environmental Protection Division; Environmental Protection Agency*

What we have accomplished *The waste water treatment plants were contracted out to Woodard and Curran for all management.*

What we expect to accomplish ... *Continue with the management contract with Woodard and Curran.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$436,517	\$0	\$43	\$0	\$0
Contractual Services	388,902	1,008,330	1,159,341	1,390,665	15,000
Supplies	422,122	0	246	10,000	10,000
Other Services	150,157	334,000	175,000	250,000	250,000
Capital Outlay	252,083	0	0	150,000	150,000
Total Expenditures	\$1,649,781	\$1,342,330	\$1,334,630	\$1,800,665	\$425,000
Positions:					
Full Time	11	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	11	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Sewer Plants

4330

Water and Sewer Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$309,985	\$0	\$40	\$0	\$0
511120	Vacation pay	-1,466	0	0	0	0
511130	Sick leave pay	8,662	0	0	0	0
511300	Overtime	2,477	0	0	0	0
512100	Group Insurance	60,831	0	0	0	0
512200	Social Security	23,441	0	3	0	0
512400	Retirement contribution	23,927	0	0	0	0
512500	50% Match for 457 Contribution	3,895	0	0	0	0
512700	Worker's compensation	4,764	0	0	0	0
521230	Professional services	221,585	1,008,330	1,126,069	1,375,665	0
521300	Technical services	35	0	0	0	0
522210	M/R buildings	10,844	0	61	0	0
522220	M/R equipment	54,706	0	15,000	0	0
522230	M/R vehicles	6,682	0	250	0	0
522240	M/R ground care	950	0	0	0	0
522320	Rentals – equipment	317	0	0	0	0
523100	Insurance other than employee benefits	17,219	0	4,443	0	15,000
523210	Telephone/beepers/cell phones	22,329	0	10,732	0	0
523215	Postage	135	0	2,786	0	0
523300	Advertising	420	0	0	0	0
523400	Printing and binding	2	0	0	0	0
523600	Dues and fees	466	0	0	0	0
523700	Education and training	2,329	0	0	0	0
523850	Contract labor	13,445	0	0	0	0
523860	Contract labor – lab testing	13,034	0	0	0	0
523911	Landfill fees	24,405	0	0	0	0
531100	Supplies	22,399	0	0	0	0
531110	Chemicals	100,306	0	0	0	0
531230	Electricity	284,977	0	0	0	0
531270	Gasoline/diesel	11,597	0	246	0	0
531400	Books and periodicals	63	0	0	0	0
531600	Small equipment	0	0	0	5,000	5,000
531700	Other supplies /uniforms	2,780	0	0	0	0
542501	New ultra-violent light unit	0	0	0	200,000	200,000
542502	SCADA and telemetry	0	0	0	50,000	50,000
549999	Reclassified to assets				-250,000	-250,000
561000	Depreciation	150,157	334,000	175,000	250,000	250,000
	Total	\$1,397,698	\$1,342,330	\$1,334,630	\$1,645,665	\$270,000

SPLOST Fund

521200	Infrastructure – North Plant diversion upgrades	\$252,083	\$0	\$0	\$0	\$0
542503	SCADA System (Communication)	0	0	0	0	150,000
542503	Total	\$252,083	\$0	\$0	\$0	\$150,000

Villa Rica Public Facilities Authority Capital Projects Fund

531600	Small Tools	\$0	\$0	\$0	\$5,000	\$5,000
	Total	\$0	\$0	\$0	\$5,000	\$5,000

Water Plant

Public Works

Services provided *Water treatment, water supply security, laboratory analysis*

Customers are *Water Service Customers, Elected Officials, Georgia Environmental Protection Division, Environmental Protection Agency*

What we have accomplished *The water plant was contracted out to Woodard and Curran for all management.*

What we expect to accomplish ... *Continue with the management contract with Woodard and Curran.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$-7,225	\$0	\$0	\$0	\$0
Contractual Services	893,378	727,296	681,832	963,875	31,500
Supplies	472,641	300,000	301,950	100,000	104,000
Other Services	25,877	17,667	20,100	28,000	28,000
Capital Outlay	0	265,000	25,000	96,000	96,000
Total Expenditures	\$1,384,671	\$1,309,963	\$1,028,882	\$1,187,875	\$259,500
Positions:					
Full Time	7	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	7	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
NA				

Water Plant

4420

Water and Sewer Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$-9,867	\$0	\$0	\$0	\$0
511120	Vacation pay	0	0	0	0	0
511130	Sick leave pay	0	0	0	0	0
511300	Overtime	0	0	0	0	0
512100	Group Insurance	0	0	0	0	0
512200	Social Security	553	0	0	0	0
512400	Retirement contribution	0	0	0	0	0
512500	50% Match for 457 Contribution	0	0	0	0	0
512700	Worker's compensation	2,089	0	0	0	0
521230	Professional services	842,285	692,296	650,000	932,375	0
521300	Technical services	0	0	0	0	0
522110	Disposal	0	0	0	0	0
522200	Maintenance and repair	0	0	0	0	0
522210	M/R buildings	994	0	11	0	0
522220	M/R equipment	16,301	0	0	0	0
522230	M/R vehicles	0	0	96	0	0
522240	M/R -grounds	404	0	0	0	0
523100	Insurance other than employee benefits	4,262	10,000	5,925	6,500	6,500
523210	Telephone/beepers/cell phones	2,336	0	800	0	0
523215	Postage	0	0	0	0	0
523300	Advertising	0	0	0	0	0
523400	Printing and binding	0	0	0	0	0
523500	Travel	0	0	0	0	0
523600	Dues and fees	0	0	0	0	0
523700	Education and training	0	0	0	0	0
523820	Water tank maintenance	26,796	25,000	25,000	25,000	25,000
523850	Contract labor	0	0	0	0	0
531100	Supplies	0	0	0	0	0
531210	Water and sewer	13,347	0	1,950	0	0
531230	Electricity	-2,372	0	0	0	0
531510	Purchase water for resale	461,666	300,000	300,000	100,000	100,000
531600	Small equipment	0	0	0	0	4,000
531700	Other supplies /uniforms	0	0	0	0	0
561000	Depreciation	24,977	17,667	20,000	28,000	28,000
573100	Toilet rebate program	900	0	100	0	0
	Total	\$1,384,671	\$1,044,963	\$1,003,882	\$1,091,875	\$163,500

SPLOST Fund

542500	Capital – Equipment	\$0	\$265,000	\$25,000	\$96,000	\$96,000
	Total	\$0	\$265,000	\$25,000	\$96,000	\$96,000

Collection & Distribution

Public Works

Services provided Water and sewer system infrastructure, water meter reading, backflow prevention, work order execution, emergency repairs

Customers are Water Service Customers, Elected Officials, Georgia Environmental Protection Division, Environmental Protection Agency

What we have accomplished The distribution division was contracted out to Woodard and Curran for all management.

What we expect to accomplish ... Continue with the management contract with Woodard and Curran.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$491,722	\$0	\$3,674	\$0	\$0
Contractual Services	216,468	661,368	732,455	808,847	20,000
Supplies	109,402	0	10,520	0	0
Other Services	539,529	262,900	450,000	600,000	600,000
Capital Outlay	792,916	109,327	95,983	215,000	215,000
Total Expenditures	\$2,150,037	\$1,033,595	\$1,292,632	\$1,623,847	\$835,000
Positions:					
Full Time	8	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	8	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Collection & Distribution

4440

Water and Sewer Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$323,396	\$0	\$3,711	\$0	\$0
511120	Vacation pay	-1,721	0	0	0	0
511130	Sick leave pay	10,438	0	0	0	0
511200	Seasonal/temporary employees	4,832	0	345	0	0
511300	Overtime	21,625	0	0	0	0
512100	Group Insurance	61,359	0	450	0	0
512200	Social Security	26,898	0	276	0	0
512400	Retirement contribution	27,764	0	273	0	0
512500	50% Match for 457 Contribution	2,663	0	38	0	0
512700	Worker's compensation	14,468	0	-1,419	0	0
521230	Professional services	141,860	661,368	728,502	788,847	0
522210	M/R buildings	872	0	0	0	0
522220	M/R equipment	16,509	0	38	0	0
522230	M/R vehicles	13,228	0	96	0	0
522320	Rentals – equipment	2,260	0	0	0	0
523100	Insurance other than employee benefits	20,643	0	2,370	0	20,000
523210	Telephone/beepers/cell phones	10,067	0	1,449	0	0
523215	Postage	314	0	0	0	0
523400	Printing and binding	5	0	0	0	0
523500	Travel	170	0	0	0	0
523600	Dues and fees	524	0	0	0	0
523651	Fees from utility locates	2,402	0	0	0	0
523700	Education and training	1,474	0	0	0	0
523850	Contract labor	6,140	0	0	0	0
531100	Supplies	65,283	0	691	0	0
531230	Electricity	9,535	0	1,518	0	0
531270	Gasoline/diesel	33,712	0	8,311	0	0
531700	Other supplies /uniforms	872	0	0	0	0
541400	2 in galvanized pipe replacement	0	0	0	0	125,000
549999	Capital outlay distributed	0	0	0	0	-125,000
552200	Self-funded claims	7,385	0	0	0	0
561000	Depreciation	528,394	262,900	450,000	600,000	600,000
572000	Intergovernmental	3,750	0	0	0	0
	Total	\$1,357,121	\$924,268	\$1,196,649	\$1,408,847	\$620,000

SPLOST Fund

541416	Infrastructure – North/West transfer line	\$792,916	\$0	\$12,572	\$0	\$0
541430	Water improvements	0	0	2,247	215,000	215,000
541431	Infrastructure – hydraulic model	0	42,000	42,000	0	0
541432	Infrastructure – Westview (East Dogwood)	0	67,327	0	0	0
541433	High pressure water extension	0	0	15,000	0	0
541434	Bay Springs pump	0	0	13,777	0	0
541435	Highway 61 pump	0	0	10,387	0	0
	Total	\$792,916	\$109,327	\$95,983	\$215,000	\$215,000

CDBG Waterline

Public Works

Services provided ... Replacement of water lines with a bigger diameter pipe and higher pressure within the target area.

Customers are ... Water Service Customers, Elected Officials, Georgia Environmental Protection Division, Environmental Protection Agency

What we have accomplished ... Engineering drawings have been completed and bids have been awarded to the contractor to replace the water pipe

What we expect to accomplish ... Complete the construction of the replacement water line.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	1,030	0	0
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$0	\$0	\$1,030	\$0	\$0
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

CDBG Waterline

4441

Water and Sewer Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
523300	Advertising	\$0	\$0	\$1,030	\$0	\$0
541420	CDBG Water line	0	781,433	70,000	710,000	710,000
549999	Capital outlay distributed	0	-781,433	-70,000	-710,000	-710,000
	Total	\$0	\$0	\$1,030	\$0	\$0

CDBG 2014 Water Improvement

Public Works

Services provided *The city is applying for another Community Development Block Grant to assist with the replacement of deteriorated water lines in the target area.*

Customers are *Water Service Customers, Elected Officials, Georgia Environmental Protection Division, Environmental Protection Agency*

What we have accomplished *Grant has been applied for.*

What we expect to accomplish ... *Awarded the CDBG grant and begin construction on the replacement of the water lines.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	5,000	30,500	30,500
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$0	\$0	\$5,000	\$30,500	\$30,500
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

CDBG 2014 Water Improvement

4442

Water and Sewer Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
521200	Professional services	\$0	\$0	\$5,000	\$30,000	\$30,000
523300	Advertising	0	0	0	500	500
541420	CDBG Water line	0	0	0	0	0
541499	Capital outlay distributed	0	0	0	0	0
	Total	\$0	\$0	\$5,000	\$30,500	\$30,500

Solid Waste and Recycling

Public Works

Services provided *Solid waste and large item disposal*

Customers are *Solid waste customers – commercial and residential*

What we have accomplished

What we expect to accomplish ...

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$239,268	\$133,263	\$120,189	\$223,571	\$223,571
Contractual Services	498,116	396,248	401,610	525,030	525,030
Supplies	25,485	19,125	17,180	23,200	23,200
Other Services	19,726	23,518	21,518	22,600	22,600
Capital Outlay	0	0	0	0	0
Total Expenditures	\$782,595	\$572,154	\$560,497	\$794,401	\$794,401
Positions:					
Full Time	4.5	4.5	4.5	0	0
Part Time	0	0	0	0	0
Total Positions	4.5	4.5	4.5	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Annual tonnage of solid waste collected				

Solid Waste and Recycling

4500

Solid Waste Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$166,697	\$86,382	\$77,811	\$147,933	\$147,933
511120	Vacation pay	146	0	0	0	0
511130	Sick leave pay	582	0	0	0	0
511300	Overtime	414	300	900	500	500
512100	Group Insurance	32,452	21,838	20,665	39,447	39,447
512200	Social Security	13,102	6,608	5,953	11,317	11,317
512400	Retirement contribution	12,896	6,835	6,491	12,574	12,574
512500	50% Match for 457 Contribution	1,315	300	600	800	800
512700	Worker's compensation	11,664	11,000	7,769	11,000	11,000
522110	Disposal	476,977	360,000	366,827	480,000	480,000
522220	M/R equipment	198	2,250	500	4,000	4,000
522230	M/R vehicles	9,961	7,500	4,043	10,000	10,000
522320	Rentals – equipment	0	0	6,522	7,000	7,000
523100	Insurance other than employee benefits	5,911	5,250	7,000	7,500	7,500
523210	Telephone/beepers/cell phones	2,461	0	850	1,200	1,200
523215	Postage	34	23	23	30	30
523400	Printing and binding	0	75	100	100	100
523700	Education and training	0	150	150	200	200
523940	County landfill fees	2,574	21,000	15,595	15,000	15,000
531100	Supplies	504	750	300	500	500
531270	Gasoline/diesel	23,411	17,250	16,432	22,000	22,000
531700	Other supplies /uniforms	230	375	425	500	500
531710	Uniform rentals	1,340	750	23	200	200
552200	Self-funded claims	0	0	0	0	0
561000	Depreciation	10,838	17,518	17,518	17,600	17,600
574010	Bad Debt charged off	8,888	6,000	4,000	5,000	5,000
	Total	\$782,595	\$572,154	\$560,497	\$794,401	\$794,401

Solid Waste Disposal

Public Works

Services provided *Solid waste and large item disposal*

Customers are *Solid waste customers – commercial and residential*

What we have accomplished

What we expect to accomplish ...

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	13,731	0	4,750	8,000	8,000
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$13,731	\$ 0	\$4,750	\$8,000	\$8,000
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Annual tonnage of solid waste collected				

Solid Waste Disposal

4530

Solid Waste Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
523910	Tipping fee/landfill	\$13,731	\$0	\$4,750	\$8,000	\$8,000
	Total	\$13,731	\$0	\$4,750	\$8,000	\$8,000

Cemetery

Public Works

Services provided *Maintain and care for the city's cemeteries*

Customers are *Citizens*

What we have accomplished

What we expect to accomplish ...

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$0	\$ 0	\$0	\$0	\$0
Contractual Services	1,522	5,400	1,000	5,000	5,000
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$1,522	\$5,400	\$1,000	\$5,000	\$5,000
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Cemetery

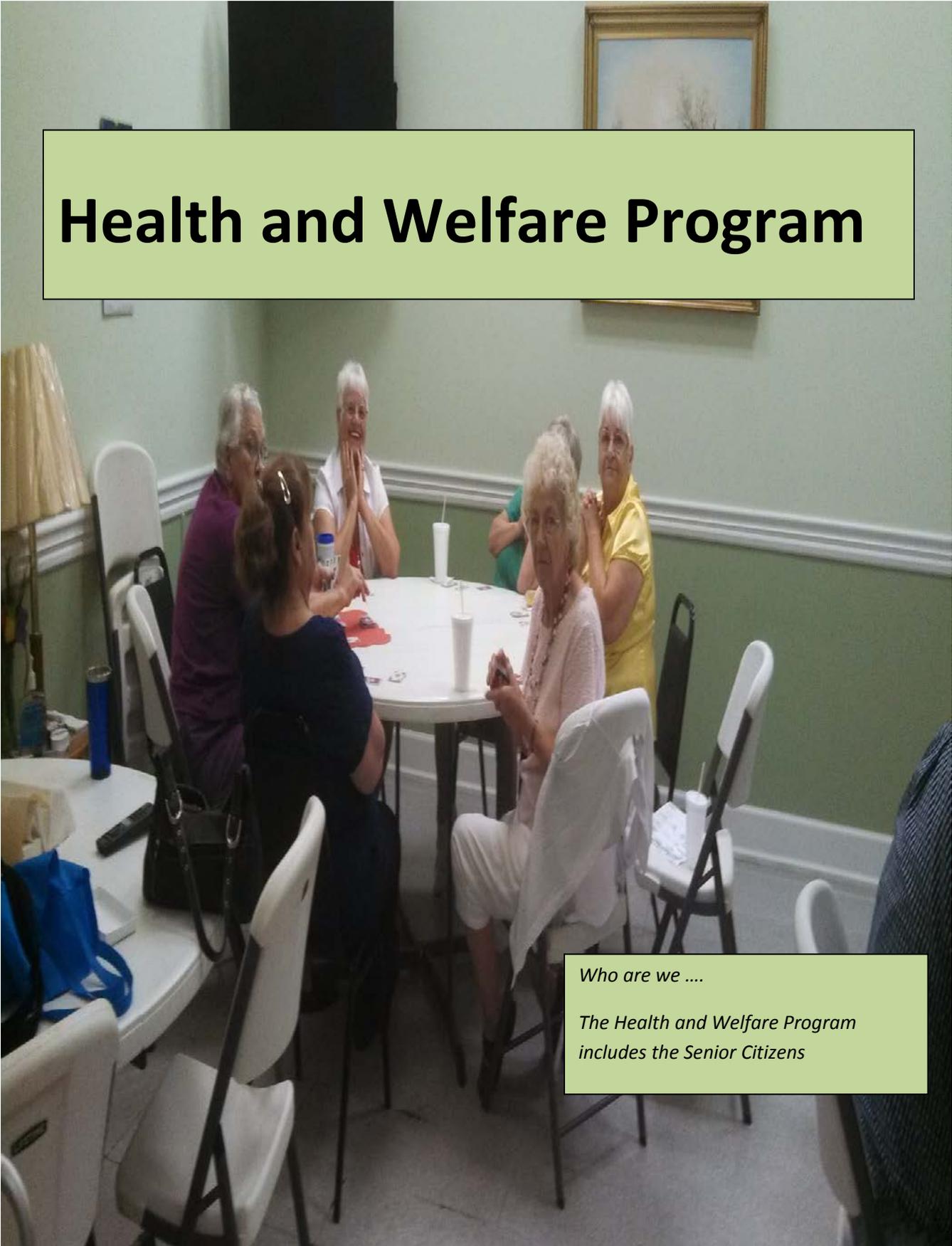
4950

Cemetery Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
521300	Technical services	\$574	\$400	\$0	\$0	\$0
522240	M/R grounds	948	5,000	1,000	5,000	5,000
	Total	\$1,522	\$5,400	\$1,000	\$5,000	\$5,000



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Health and Welfare Program

Who are we

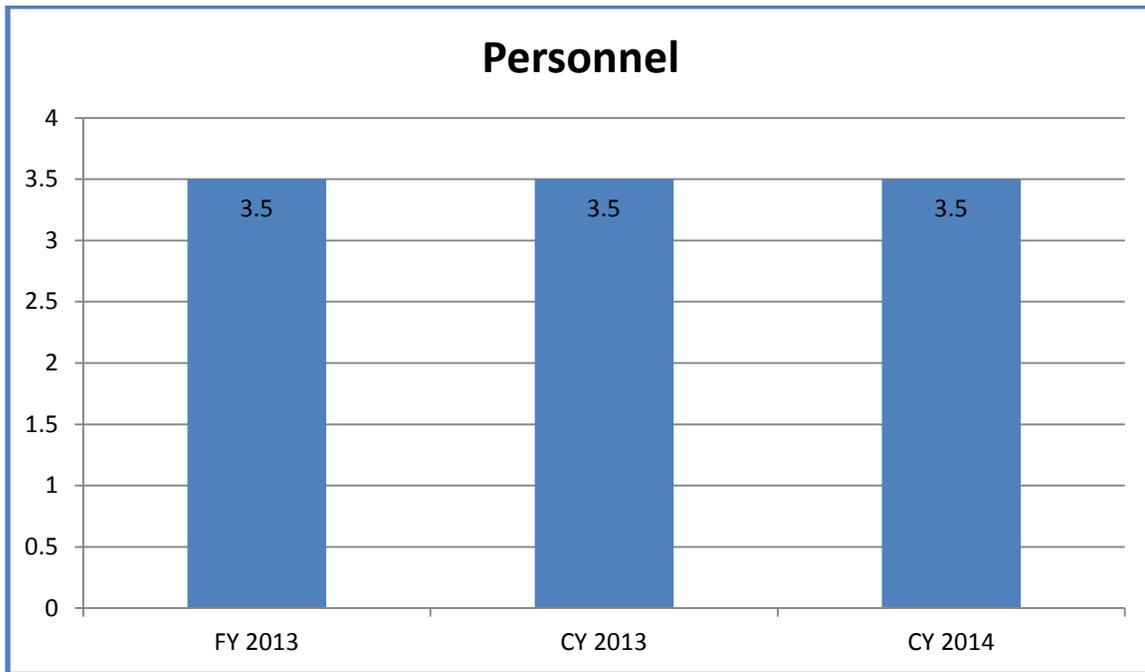
*The Health and Welfare Program
includes the Senior Citizens*

Health and Welfare Program

Opportunities ...

Challenges ...

Health and Welfare			
100	-	General Fund	\$180,007



Health and Welfare Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$80,236	\$65,064	\$65,325	\$81,449	\$81,449
511120	Vacation pay	1,895	0	0	0	0
511130	Sick leave pay	3,842	0	0	0	0
511300	Overtime	0	0	0	0	0
512100	Group Insurance	9,275	5,240	3,903	6,753	6,753
512200	Social Security	7,016	4,978	4,997	6,230	6,230
512400	Retirement contribution	4,532	3,767	3,883	4,895	4,895
512500	50% Match for 457 Contribution	0	0	0	0	0
512700	Worker's compensation	2,131	1,500	1,014	1,500	1,500
521230	Professional services	0	0	0	0	0
521300	Technical services	0	0	0	0	0
522210	M/R buildings	0	0	0	0	0
522220	M/R equipment	0	0	0	0	0
522230	M/R vehicles	764	375	0	1,000	1,000
522240	M/R grounds	0	0	0	0	0
522320	Rentals – equipment	0	0	0	0	0
523100	Insurance other than employee benefits	1,693	2,925	2,800	3,000	3,000
523210	Telephone/beepers/cell phones	4,615	1,617	1,200	1,200	1,200
523215	Postage	86	60	60	60	60
523300	Advertising	0	0	0	0	0
523400	Printing and binding	0	150	50	70	70
523500	Travel	0	188	200	200	200
523600	Dues and fees	22	525	600	600	600
523700	Education and training	0	225	250	250	250
523850	Contract labor	0	0	0	0	0
531100	Supplies	5,095	3,750	1,200	5,000	5,000
531230	Electricity	0	0	0	0	0
531270	Gasoline/diesel	2,595	2,100	2,800	2,800	2,800
531300	Food	58,699	48,750	22,000	65,000	65,000
531400	Books and periodicals	0	0	0	0	0
531600	Small equipment	0	0	0	0	0
531700	Other supplies /uniforms	0	0	0	0	0
	Total	\$182,496	\$141,214	\$110,282	\$180,007	\$180,007

Senior Citizens

Health and Welfare

Services provided Meals, recreational program and activities for senior populations

Customers are Senior Citizens, Elected Officials

What we have accomplished Started a daily exercise program for seniors

What we expect to accomplish ...

- Provide improvements in the seniors division to attract a minimum of fifty (50) new registered participants.
- Offer a minimum of four “out of county” senior day trips.
- Offer six (6) “in county” trips to include trips to Carrollton, Stockmar field trips, shopping trips, etc.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$108,926	\$80,549	\$79,122	\$100,827	\$100,827
Contractual Services	7,180	6,065	5,160	6,380	6,380
Supplies	66,390	54,600	26,000	72,800	72,800
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$182,496	\$141,214	\$110,282	\$180,007	\$180,007
Positions:					
Full Time	2	2	2	2	2
Part Time	3	3	3	3	3
Total Positions	5	5	5	5	5

Our success is measured by:

	FY 2013 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Participants in programs and activities	353	337	337	324

Senior Citizens

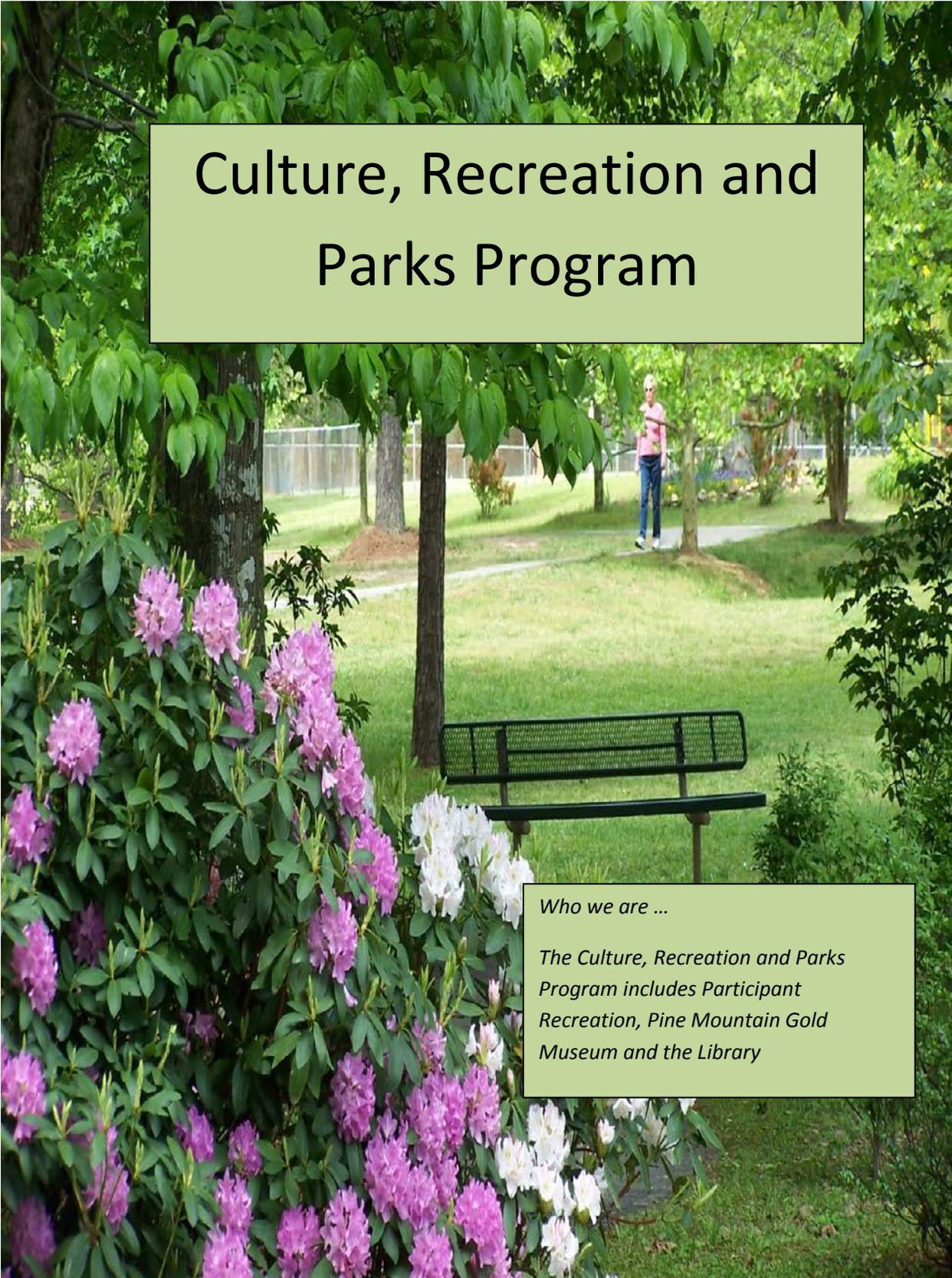
5500

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$80,236	\$65,064	\$65,325	\$81,449	\$81,449
511120	Vacation pay	1,895	0	0	0	0
511130	Sick leave pay	3,842	0	0	0	0
511300	Overtime	0	0	0	0	0
512100	Group Insurance	9,275	5,240	3,903	6,753	6,753
512200	Social Security	7,016	4,997	4,997	6,230	6,230
512400	Retirement contribution	4,532	3,748	3,883	4,895	4,895
512500	50% Match for 457 Contribution	0	0	0	0	0
512700	Worker's compensation	2,131	1,500	1,014	1,500	1,500
521230	Professional services	0	0	0	0	0
521300	Technical services	0	0	0	0	0
522210	M/R buildings	0	0	0	0	0
522220	M/R equipment	0	0	0	0	0
522230	M/R vehicles	764	375	0	1,000	1,000
522240	M/R grounds	0	0	0	0	0
522320	Rentals – equipment	0	0	0	0	0
523100	Insurance other than employee benefits	1,693	2,925	2,800	3,000	3,000
523210	Telephone/beepers/cell phones	4,615	1,617	1,200	1,200	1,200
523215	Postage	86	60	60	60	60
523300	Advertising	0	0	0	0	0
523400	Printing and binding	0	150	50	70	70
523500	Travel	0	188	200	200	200
523600	Dues and fees	22	525	600	600	600
523700	Education and training	0	225	250	250	250
523850	Contract labor	0	0	0	0	0
531100	Supplies	5,095	3,750	1,200	5,000	5,000
531230	Electricity	0	0	0	0	0
531270	Gasoline/diesel	2,595	2,100	2,800	2,800	2,800
531300	Food	58,699	48,750	22,000	65,000	65,000
531400	Books and periodicals	0	0	0	0	0
531600	Small equipment	0	0	0	0	0
531700	Other supplies /uniforms	0	0	0	0	0
	Total	\$182,496	\$141,214	\$110,282	\$180,007	\$180,007



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A photograph of a park scene. In the foreground, there are vibrant pink and white azalea flowers. A black metal park bench is positioned in the middle ground. In the background, a person is walking on a paved path through a lush green area with many trees. A light green text box is overlaid on the top half of the image.

Culture, Recreation and Parks Program

Who we are ...

*The Culture, Recreation and Parks
Program includes Participant
Recreation, Pine Mountain Gold
Museum and the Library*

Culture, Recreation and Parks Program

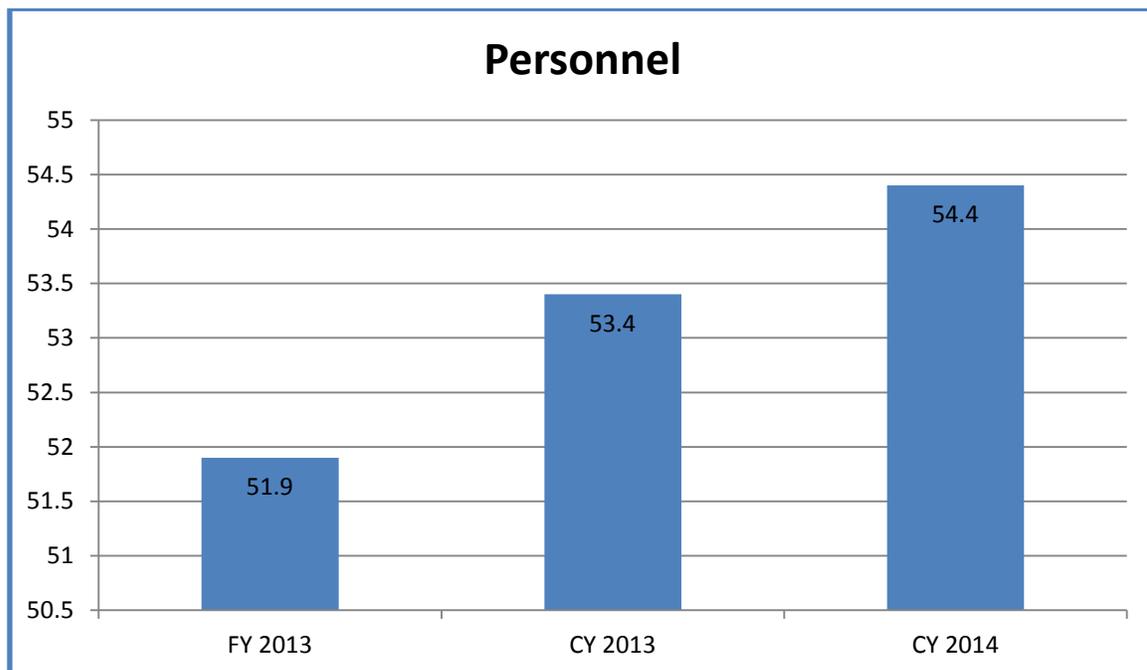
Opportunities ...

- Showcase the Pine Mountain Gold Museum and train to the Villa Rica community as the city’s major asset.
- Utilize existing and new programs and activities to enhance the true sense of community throughout the City of Villa Rica.

Challenges ...

- Improve upon the high level of existing services within the current fiscal restraints.
- Advance Villa Rica as a vibrant community through the utilization of the parks, recreation, and cultural resources such as the library.

Culture, Recreation and Parks			
100	-	General Fund	\$2,104,938
320	-	SPLOST	135,000
350	-	Capital Projects	340,000
		Total	\$2,579,938



Culture, Recreation and Parks Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$599,830	\$415,238	\$403,392	\$563,927	\$553,368
511120	Vacation pay	20,172	0	0	0	0
511130	Sick leave pay	11,536	0	0	0	0
511200	Temporary employees	118,460	89,250	90,000	90,000	90,000
511300	Overtime	6,448	5,050	4,905	2,000	2,000
512100	Group Insurance	105,180	84,203	66,831	94,345	94,345
512200	Social Security	60,461	56,200	29,649	50,026	48,922
512400	Retirement contribution	41,219	25,914	25,250	34,811	34,811
512500	50% Match for 457 Contribution	2,771	6,875	1,885	4,000	4,000
512700	Worker's compensation	12,492	6,654	4,239	7,005	7,005
521200	Professional	1,240	375	500	4,500	4,500
521300	Technical services	4,158	0	00	0	0
521301	DDA operations	450	450	300	500	0
521400	Main Street project funding	0	5,250	25,000	25,000	540
522200	Repairs and maintenance	430	450	0	600	600
522210	M/R buildings	54,375	38,875	31,850	81,500	81,500
522220	M/R equipment	13,886	13,625	8,950	32,300	32,300
522230	M/R vehicles	3,810	2,400	6,300	5,400	5,400
522240	M/R grounds	74,654	70,500	35,700	105,500	105,500
522310	Rental – railroad property	5,946	4,500	0	0	9,000
522320	Rentals – equipment	3,786	2,475	650	4,300	1,300
523100	Insurance other than employee benefits	14,140	11,026	24,700	24,200	24,200
523210	Telephone/beepers/cell phones	59,992	17,073	18,350	29,500	29,500
523215	Postage	1,106	8,225	350	2,500	2,500
523300	Advertising	30,986	25,900	13,450	30,700	30,700
523400	Printing and binding	7,761	11,325	4,150	14,500	13,960
523500	Travel	5,147	5,375	1,390	6,750	6,750
523600	Dues and fees	4,241	3,525	2,150	4,600	4,600
523610	Dues and fee – sports program	13,489	15,200	8,500	20,000	20,000
523700	Education and training	7,330	2,550	1,650	3,700	3,700
523850	Contract labor	22,538	23,500	9,800	28,500	28,500
523853	Contract labor – sanitation	6,271	6,000	3,100	8,000	8,000
523876	Contract labor – music school	-19	0	0	0	0
523880	Contract labor – programs	130,689	108,750	82,000	150,000	153,000
523885	Contract labor – sports	57,365	71,250	24,000	95,000	95,000
523895	Contract labor – concessions	-224	0	0	0	0
523960	Boot camp – work detail	93,000	0	7,500	0	0
523970	Bank fee & analysis charged	2,237	1,875	8,000	2,500	2,500
531100	Supplies	24,309	15,600	14,750	20,300	38,237
531105	Supplies - sports	124,464	112,500	50,000	150,000	150,000
531106	Supplies – special events	19,568	14,500	8,000	45,500	45,500
531107	Supplies - programs	12,514	11,250	6,400	12,500	12,500
531170	Supplies – first aid	827	563	370	750	750
531180	Supplies – janitorial	10,710	10,125	5,850	14,000	14,000
531220	Natural gas	9,494	6,750	5,000	9,000	9,000
531230	Electricity	151,676	122,750	60,500	176,000	176,000
531270	Gasoline/diesel	32,768	25,537	13,100	42,000	42,000
531300	Food, concessions, gift shop	29,263	22,500	20,000	40,000	40,000
531400	Books and periodicals	44,413	37,000	37,000	37,000	37,000
531600	Small equipment	19,933	23,025	9,450	36,750	36,750
531700	Other supplies /uniforms	3,141	4,125	2,200	5,200	5,200
521230	Land improvement- site prep, architect	0	100,000	0	0	0
541105	Land – recreation improvement	100,000	0	0	0	0
541106	Library	10,000	80,000	0	0	0
541201	Land improvements – Fullerville light poles	50,000	0	0	0	0

Culture, Recreation and Parks Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
541202	Land improvements – walking trail and security lgt	\$0	\$50,000	\$49,375	\$0	\$0
541203	Land improvements – retaining wall and steps	0	35,000	36,294	0	0
541204	Land Improvements – Site Prep, Architect	0	0	0	135,000	135,000
541006	Library roof	0	0	0	60,000	60,000
541240	VRVWSC Park – octagon building, concessions	50,000	0	4,500	0	0
541212	Land improvements – golf cart paths	0	23,748	0	0	0
541216	Land improvements – Gold Dust renovations	20,000	0	2,403	0	0
541400	Infrastructure – asphalt paving	55,000	30,000	23,871	0	0
542500	Capital – equipment	100,000	0	0	30,000	30,000
542501	Pine Mountain Museum and Train	3,433	0	500,000	0	0
542502	Stockmar Park	0	0	0	250,000	250,000
	Total	\$2,468,866	\$1,864,606	\$1,793,554	\$2,593,164	\$2,579,938



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Participant Recreation

Culture, Recreation and Parks

Services provided *Athletic and Recreation Programs*

Customers are *Citizens, City Management, Elected Officials, Government Entities*

What we have accomplished *In the recreation department, registration numbers have remained steady and increased slightly from last fiscal year. Surprisingly, revenue was up slightly due primarily to the continuing rise in youth soccer.*

What we expect to accomplish ...

- *Seek funding for a Park Ranger position to promote as sense of increased safety in the parks and reduce vandalism.*
- *Provide for a minimum of one (1) staff certification through GRPA and/or NPRA including but not limited to Certified Parks and Recreational Professional (CPRP).*
- *Update the departments policy and procedure manual*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$674,971	\$343,464	\$329,433	\$414,819	\$414,819
Contractual Services	488,324	333,983	201,940	481,800	481,260
Supplies	349,724	292,125	132,150	411,500	411,500
Other Services	0	0	0	0	0
Capital Outlay	375,000	138,748	116,443	280,000	280,000
Total Expenditures	\$1,888,019	\$1,108,320	\$779,966	\$1,588,119	\$1,587,579
Positions:					
Full Time	9	9	9	9	9
Part Time	8	8	8	8	8
Total Positions	17	17	17	17	17

Our success is measured by:

	FY 2013 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Registrants in the program and activities	4,075	2,849	2,849	4,202

Participant Recreation

6120

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$382,500	\$176,604	\$181,028	\$237,780	\$237,780
511120	Vacation pay	12,364	0	0	0	0
511130	Sick leave pay	10,280	0	0	0	0
511200	Temporary employees	118,460	87,750	90,000	90,000	90,000
511300	Overtime	2,856	2,250	2,310	0	0
512100	Group Insurance	65,649	39,127	27,265	40,006	40,006
512200	Social Security	42,216	20,223	13,849	25,075	25,075
512400	Retirement contribution	26,664	9,635	10,282	13,958	13,958
512500	50% Match for 457 Contribution	2,387	1,875	935	2,000	2,000
512700	Worker's compensation	11,595	6,000	3,764	6,000	6,000
521200	Professional	0	0	0	4,000	4,000
522200	Repair and maintenance	430	450	0	600	600
522210	M/R buildings	45,030	33,750	25,000	70,000	70,000
522220	M/R equipment	13,135	11,250	7,500	15,000	15,000
522230	M/R vehicles	3,790	2,250	5,000	5,000	5,000
522240	M/R grounds	64,400	60,000	25,000	80,000	80,000
522320	Rentals – equipment	3,430	2,250	650	3,000	3,000
523100	Insurance other than employee benefits	9,292	7,500	17,000	15,000	15,000
523210	Telephone/beepers/cell phones	32,973	7,883	8,500	11,000	11,000
523215	Postage	869	750	250	1,000	1,000
523300	Advertising	19,934	7,500	1,200	10,000	10,000
523400	Printing and binding	3,106	6,750	1,700	9,000	8,460
523500	Travel	3,163	3,000	240	4,000	4,000
523600	Dues and fees	2,950	2,250	1,000	3,000	3,000
523610	Dues and fee – sports program	13,489	15,000	8,500	20,000	20,000
523700	Education and training	7,269	2,400	1,500	3,200	3,200
523850	Contract labor	11,262	10,500	800	14,000	14,000
523853	Contract labor – sanitation	6,271	6,000	3,100	8,000	8,000
523876	Contract labor – music school	-19	0	0	0	0
523880	Contract labor – programs	95,976	82,500	56,000	110,000	110,000
523885	Contract labor – sports	57,365	71,250	24,000	95,000	95,000
523885	Contract labor – concessions	-224	0	0	0	0
523960	Boot camp – work detail	93,000	0	7,500	0	0
523970	Bank fee & analysis charged	1,433	750	7,500	1,000	1,000
531100	Supplies	8,060	3,750	2,500	5,000	5,000
531105	Supplies - sports	124,464	112,500	50,000	150,000	150,000
531106	Supplies – special events	13,385	8,250	1,500	11,000	11,000
531107	Supplies - programs	9,713	7,500	5,000	10,000	10,000
531170	Supplies – first aid	827	375	350	500	500
531180	Supplies – janitorial	10,467	9,750	5,000	13,000	13,000
531220	Natural gas	9,494	6,750	5,000	9,000	9,000
531230	Electricity	128,509	105,000	48,000	150,000	150,000
531270	Gasoline/diesel	31,223	24,000	12,000	35,000	35,000
531600	Small equipment	13,478	13,500	2,600	26,500	26,500
531700	Other supplies /uniforms	104	750	200	1,500	1,500
	Total	\$1,513,019	\$969,572	\$663,523	\$1,308,119	\$1,307,579

Participant Recreation

6120

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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SPLOST Fund

541105	Land – recreation improvements	\$100,000	\$0	\$0	\$0	\$0
541201	Land Improvements – Fullerville light poles	50,000	0	0	0	0
541202	Land improvements – walking trail and security lgt	0	50,000	49,375	0	0
541203	Land improvements – retaining wall with steps	0	35,000	36,294	0	0
541240	VRVSC Park – octagon building, concession	50,000	0	0	0	0
	Total	\$200,000	\$85,000	\$85,669	\$0	\$0

Capital Projects Fund

541202	VRCCSS construction	\$0	\$0	\$4,500	\$0	\$0
541212	Land improvements – golf cart paths	0	23,748	0	0	0
541216	Land improvements – Gold Dust renovations	20,000	0	2,403	0	0
541400	Infrastructure – asphalt paving	55,000	30,000	23,871	0	0
542500	Capital – equipment	100,000	0	0	30,000	30,000
542502	Stockmar Park improvements	0	0	0	250,000	250,000
	Total	\$175,000	\$53,748	\$30,774	\$280,000	\$280,000



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Pine Mountain Gold Museum

Culture, Recreation and Parks

Services provided *Preservation, Education, Community Events and Management*

Customers are *Citizens, City Management, City wide staff, Elected Officials Organizations, Visitors*

What we have accomplished *The addition of the CP Huntington Train has been an overwhelming success at the Pine Mountain Gold Museum and revenue numbers are astounding 200% over last year.*

What we expect to accomplish ...

- *Increase the Pine Mountain Gold museum by 2%*
- *Maintain a core group of no less than ten (10) docents to be available on a weekly basis at the museum.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$62,787	\$66,192	\$58,502	\$98,279	\$82,745
Contractual Services	32,482	20,037	16,550	57,050	57,050
Supplies	52,298	38,138	31,600	114,487	114,487
Other Services	0	0	0	0	0
Capital Outlay	3,433	0	500,000	0	0
Total Expenditures	\$151,000	\$124,367	\$606,652	\$269,816	254,282
Positions:					
Full Time	1	1	1	1	1
Part Time	1	1	1	1	1
Total Positions	2	2	2	2	2

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Pine Mountain Gold Museum

6172

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$44,196	\$44,554	\$43,796	\$72,244	57,814
511120	Vacation pay	1,454	0	0	0	0
511130	Sick leave pay	0	0	0	0	0
511300	Overtime	2,645	1,800	2,207	2,000	2,000
512100	Group Insurance	6,984	12,760	5,312	14,570	14,570
512200	Social Security	3,816	3,408	3,350	5,527	4,423
512400	Retirement contribution	3,480	3,520	3,735	3,688	3,688
512500	50% Match for 457 Contribution	0	0	0	0	0
512700	Worker's compensation	212	150	102	250	250
521300	Technical services	4,158	0	0	0	0
522210	M/R buildings	1,993	1,500	1,300	3,000	3,000
522220	M/R equipment	305	225	150	15,000	15,000
522230	M/R vehicles	20	150	1,200	200	200
522240	M/R grounds	449	1,500	4,200	12,000	12,000
522320	Rentals – equipment	356	225	0	300	300
523100	Insurance other than employee benefits	2,982	1,688	3,400	4,000	4,000
523210	Telephone/beepers/cell phones	12,250	49	3,000	7,500	7,500
523215	Postage	17	7,125	0	1,000	1,000
523300	Advertising	1,810	1,500	750	5,000	5,000
523400	Printing and binding	1,864	1,500	500	2,000	2,000
523500	Travel	1,561	1,200	350	1,550	1,550
523600	Dues and fees	993	375	200	500	500
523700	Education and training	32	0	0	0	0
523850	Contract labor	2,888	2,250	1,000	4,000	4,000
523970	Bank fee & analysis charged	804	750	500	1,000	1,000
531100	Supplies	6,591	3,750	4,500	22,937	22,937
531106	Supplies – special events	1,821	1,125	1,500	29,000	29,000
531170	Supplies – first aid	0	38	0	50	50
531180	Supplies – janitorial	243	375	500	500	500
531230	Electricity	12,835	9,000	4,000	15,000	15,000
531270	Gasoline/diesel	1,545	975	600	6,500	6,500
531300	Food, concessions, gift shop	29,263	22,500	20,000	40,000	40,000
531700	Other supplies /uniforms	0	375	500	500	500
	Total	\$147,567	\$124,367	\$106,652	\$269,816	\$254,282

Pine Mountain Gold Museum

6172

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
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Capital Projects Fund

541216	Land improvements – museum exhibits	\$3,433	\$0	\$500,000	\$0	\$0
	Total	\$3,433	\$0	\$500,000	\$0	\$0



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Main Street

Culture, Recreation and Parks

Services provided *Market, advertise and promote the Mill Complex*

Customers are *Citizens, City Management, City wide staff, Elected Officials, Media, Public, Promoters, Vendors, Visitors*

What we have accomplished *The Mill Amphitheater continues to be the epicenter for the city and a "People Place" in the region.*

What we expect to accomplish ... *Seek funding and sponsorships for a minimum of six (6) events, activities and concerts for the Mill Amphitheater.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$45,651	\$45,654	\$52,578	\$65,758	\$65,758
Contractual Services	69,788	70,066	72,500	113,000	88,040
Supplies	8,948	7,162	8,020	10,950	10,950
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$124,387	\$122,882	\$133,098	\$189,708	164,748
Positions:					
Full Time	1	1	1	1	1
Part Time	0	1	1	1	1
Total Positions	1	2	2	2	2

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Main Street

7550

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$34,581	\$38,968	\$38,568	\$52,467	\$52,467
511120	Vacation pay	879	0	0	0	0
511130	Sick leave pay	1,256	0	0	0	0
511200	Temporary employees – seasonal	0	1,500	0	0	0
511300	Overtime	0	0	0	0	0
512100	Group Insurance	3,301	157	7,254	5,819	5,819
512200	Social Security	2,891	2,981	2,950	4,014	4,014
512400	Retirement contribution	2,588	1,935	3,433	2,803	2,803
512500	50% Match for 457 Contribution	0	0	300	500	500
512700	Worker's compensation	155	113	73	155	155
521200	Professional services	0	375	500	500	500
521300	DDA Operations	450	225	300	500	0
521400	Main street project funding	0	5,250	25,000	25,000	540
522210	M/R – buildings	875	1,125	50	1,500	1,500
522220	M/R – equipment	135	150	300	300	300
522230	M/R - vehicles	0	0	100	200	200
522240	M/R – grounds	9,005	9,000	5,500	12,000	12,000
522310	Rentals – railroad property	5,946	4,500	0	6,000	6,000
522320	Rentals – equipment	0	0	0	1,000	1,000
523100	Insurance other than employee benefits	265	338	800	1,200	1,200
523210	Telephone/beepers/cell phones	3,901	1,828	850	2,500	2,500
523215	Postage	124	300	50	400	400
523300	Advertising	8,992	13,900	9,000	13,200	13,200
523400	Printing and binding	1,924	1,575	750	2,000	2,000
523500	Travel	8	375	0	200	200
523600	Dues and fees	150	600	800	800	800
523700	Education and training	29	150	0	200	200
523850	Contract labor	3,271	3,750	2,500	5,000	5,000
523880	Contract labor – programs	34,713	26,250	26,000	40,000	40,000
523970	Bank fees and analysis	0	375	0	500	500
531100	Supplies	614	600	250	800	800
531106	Supplies – special events	4,362	4,125	5,000	5,500	5,500
531107	Supplies – programs	1,527	750	50	1,500	1,500
531170	Supplies – first aid	0	150	20	200	200
531180	Supplies – janitorial	0	0	350	500	500
531230	Electricity	1,325	750	1,000	1,000	1,000
531270	Gasoline/diesel	0	562	500	500	500
531400	Books and periodicals	0	0	0	0	0
531600	Small equipment	1,120	225	850	750	750
531700	Other supplies /uniforms	0	0	0	200	200
	Total	\$124,387	\$122,882	\$133,098	\$189,708	\$164,748

Library Administration

Culture, Recreation and Parks

Services provided Resource Center, Educations, Community Events, Programs

Customers are Patrons, Public, City Management, Elected Officials

What we have accomplished 3% increase in the number of visitors and a 1% increase in the number of computer users, continued to hold large and well-attended programs in a very small space. Steps began toward paving the way for a new library building with the city and regional library officials.

What we expect to accomplish ... Attract more first-time users through increased publicity and holding library card sign up events.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$195,160	\$234,074	\$185,638	\$271,129	\$271,129
Contractual Services	28,190	126,163	27,350	37,200	37,200
Supplies	72,110	68,800	60,850	70,000	70,000
Other Services	0	0	0	0	0
Capital Outlay	10,000	80,000	0	195,000	195,000
Total Expenditures	\$305,460	\$509,037	\$273,838	\$573,329	\$573,329
Positions:					
Full Time	6	6	6	6	6
Part Time	2	2	2	2	2
Total Positions	8	8	8	8	8

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Number of new PINES library cards issued	1,195	874	900	1,255

Library Administration

6510

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$138,553	\$155,112	\$140,000	\$205,307	\$205,307
511120	Vacation pay	5,475	0	0	0	0
511130	Sick leave pay	0	0	0	0	0
511300	Overtime	947	1,000	388	0	0
512100	Group Insurance	29,246	32,159	27,000	33,950	33,950
512200	Social Security	11,538	29,588	9,500	15,410	15,410
512400	Retirement contribution	8,487	10,824	7,800	14,362	14,362
512500	50% Match for 457 Contribution	384	5,000	650	1,500	1,500
512700	Worker's compensation	530	391	300	600	600
521200	Professional services	1,240	0	0	0	0
						271,129
521375	Plug me into Reading	1,289	0	0	0	0
522210	M/R buildings	6,477	2,500	5,500	7,000	7,000
522220	M/R equipment	311	2,000	1,000	2,000	2,000
522240	M/R grounds	800	0	1,000	1,500	1,500
522320	Rentals – equipment	0	0	0	0	0
523100	Insurance other than employee benefits	1,601	1,500	3,500	4,000	4,000
523210	Telephone/beepers/cell phones	10,868	7,313	6,000	8,500	8,500
523215	Postage	96	50	50	100	100
523300	Advertising	250	3,000	2,500	2,500	2,500
523400	Printing and binding	867	1,500	1,200	1,500	1,500
523500	Travel	415	800	800	1,000	1,000
523600	Dues and fees	148	300	150	300	300
523700	Education and training	0	200	150	300	300
523850	Contract labor	1,900	3,500	3,000	5,500	5,500
523887	Contract labor – library programs	1,928	3,500	2,500	3,000	3,000
523970	Bank fee & analysis charged	0	0	0	0	0
531100	Supplies	9,044	7,500	7,500	9,500	9,500
531106	Supplies – special events	0	1,000	750	0	0
531107	Supplies - programs	1,274	3,000	600	1,000	1,000
531230	Electricity	9,007	8,000	7,500	10,000	10,000
531400	Books and periodicals	11,832	12,000	12,000	12,000	12,000
531410	Books and periodicals – West GA Regional Library	32,581	25,000	25,000	25,000	25,000
531600	Small equipment	5,335	9,300	6,000	9,500	9,500
531700	Other supplies /uniforms	3,037	3,000	1,500	3,000	3,000
	Total	\$295,460	\$329,037	\$273,838	\$378,329	378,329

SPLOST Fund

541300	Land improvement – site prep, architect design	\$0	\$100,000	\$0	\$135,000	\$135,000
541006	Library	10,000	80,000	0	0	0
	Total	\$10,000	\$180,000	\$0	\$135,000	\$135,000

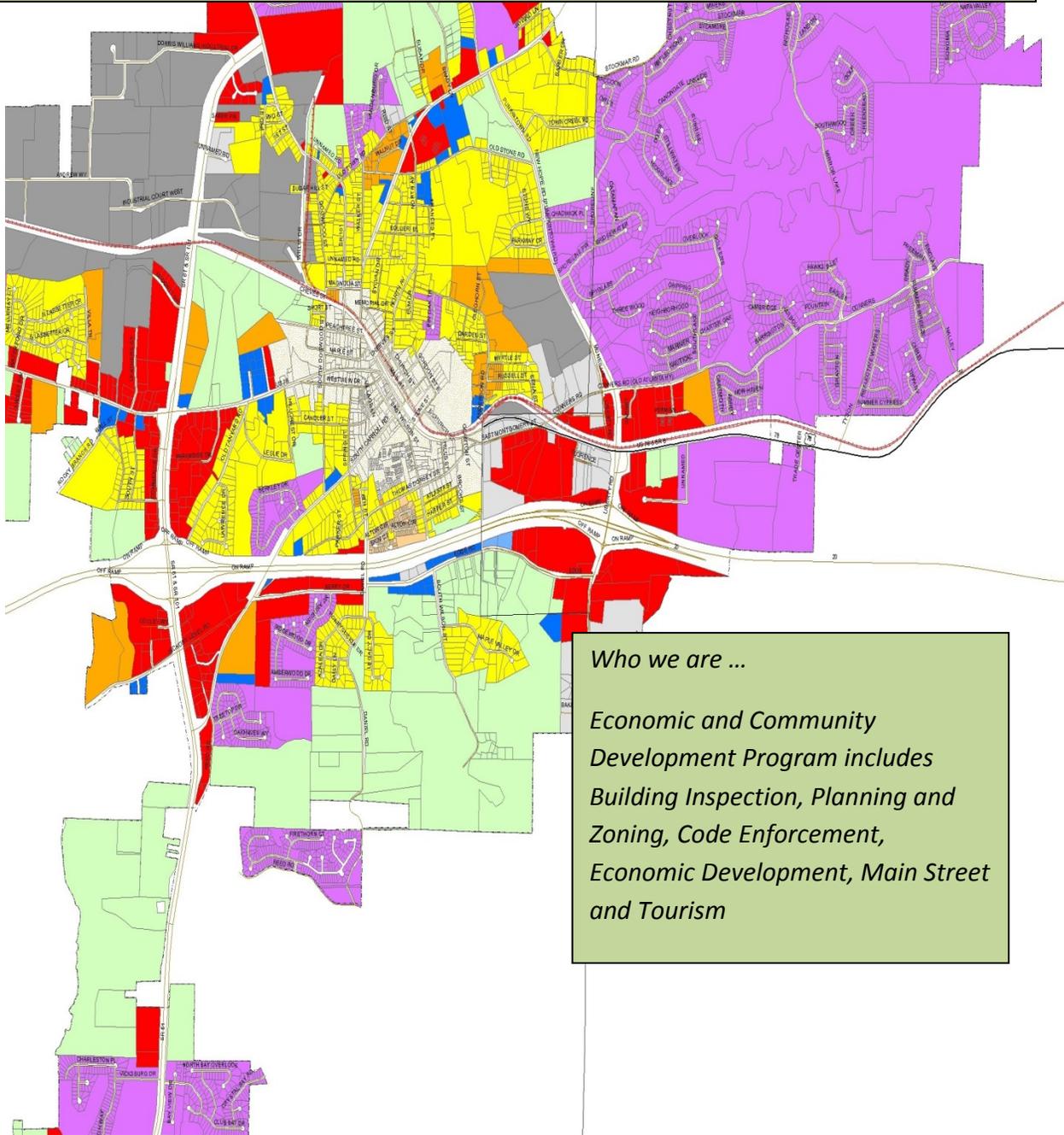
Capital Projects Fund

541006	Library Roof	\$0	\$0	\$0	\$60,000	\$60,000
	Total				\$60,000	\$60,000



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Economic and Community Development Program

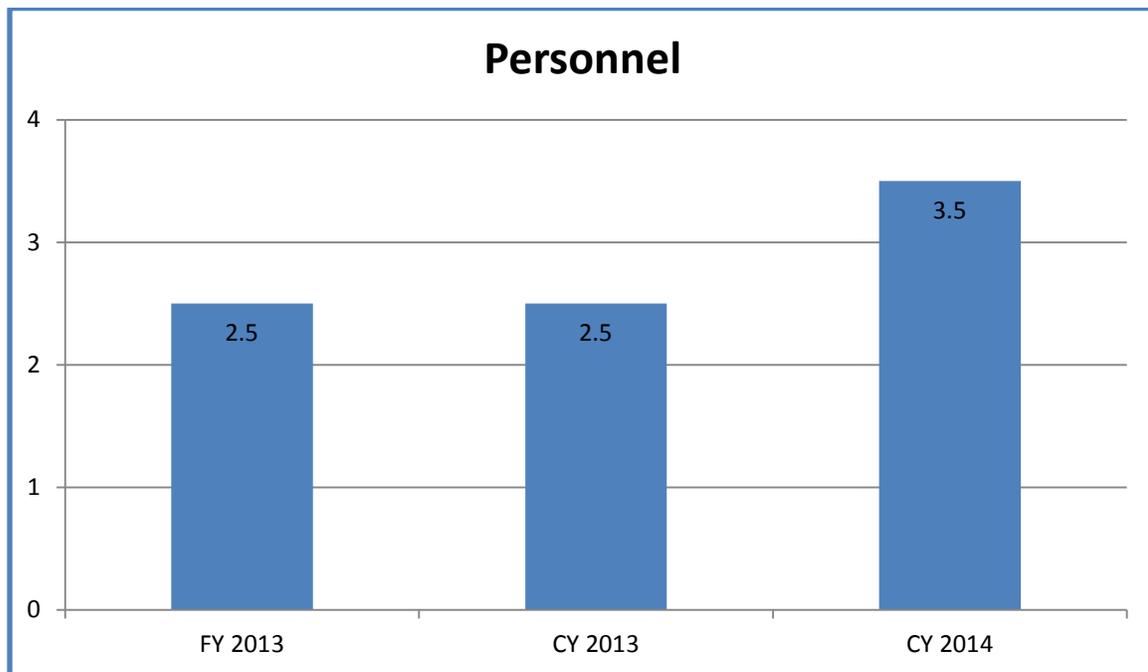


Economic and Community Development Program

Opportunities ... *Enhancing the quality of life in Villa Rica by providing services to potential and existing businesses of the community regarding issues in the planning and zoning with collaboration with other city department to accomplish this purpose.*

Challenges ... *Limited financial and staffing resources; inability to predict future development patterns based on recent economic impacts in the community.*

Health and Welfare			
100	-	General Fund	\$279,530
275	-	Hotel Motel Fund	54,000
350	-	Capital Projects Fund	5,250
		Total	\$338,780



Economic and Community Development Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$116,171	\$82,446	\$67,547	\$91,052	\$91,052
511120	Vacation pay	1,293	0	0	0	0
511130	Sick leave pay	1,640	0	0	0	0
511300	Overtime	705	750	400	925	925
512100	Group Insurance	10,994	17,791	5,000	5,971	5,971
512200	Social Security	8,922	6,307	5,167	6,965	6,965
512400	Retirement contribution	8,165	5,848	5,046	6,647	6,647
512500	50% Match for 457 Contribution	1,848	0	0	2,000	2,000
512700	Worker's compensation	776	330	968	470	470
521230	Professional services	29,868	50,000	50,140	62,950	62,950
521300	Technical services	279	18,500	2,500	20,000	20,000
522220	M/R Equipment	106	0	0	110	110
522230	M/R vehicles	243	448	448	248	248
523100	Insurance other than employee benefits	1,860	806	2,975	4,250	4,250
523210	Telephone/beepers/cell phones	6,442	4,350	4,350	5,057	5,057
523215	Postage	1,706	1,425	400	1,950	1,950
523300	Advertising	785	750	750	1,100	1,100
523400	Printing and binding	1,056	792	792	1,200	1,200
523500	Travel	2,150	765	1,800	3,480	3,480
523600	Dues and fees	887	275	275	375	375
523700	Education and training	3,238	7,175	6,875	6,180	6,180
531100	Supplies	1,366	2,675	2,375	3,200	3,200
531220	Natural gas	0	0	0	0	0
531230	Electricity	0	0	0	0	0
531270	Gasoline/diesel	1,925	282	815	900	900
531400	Books and periodicals	0	0	0	0	0
531600	Small equipment	3,957	3,500	1,000	4,375	4,375
531730	Other supplies /uniforms	171	100	100	125	125
542500	Computer software	0	0	0	5,250	5,250
572002	Carroll Tomorrow	0	25,000	25,000	25,000	25,000
572002	DDA operations fund	17,064	25,000	25,000	25,000	25,000
572004	Tech – Board of Tourism	44,639	36,000	44,400	54,000	54,000
	Total	\$268,256	\$291,315	\$254,123	\$338,780	\$338,780

Building Inspection

Economic and Community Development

Services provided Building plan reviews, permitting and inspection services for public

Customers are Citizens; Developers, Local Businesses, Architects, Engineers, General Contractors and Public

What we have accomplished Timely and economical plan reviews and inspections using Carroll County to assist us with this process.

What we expect to accomplish ... We expect to continue to meet the needs of the public by issuing permits and doing inspections in a timely manner at an affordable cost.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$31,659	\$0	\$0	\$0	\$0
Contractual Services	31,431	50,000	50,000	62,500	62,500
Supplies	1,683	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$64,773	\$50,000	\$50,000	\$62,500	\$62,500
Positions:					
Full Time	1	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	1	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Building Inspections

7220

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$23,627	\$0	\$0	\$0	\$0
511120	Vacation pay	0	0	0	0	0
511130	Sick leave pay	0	0	0	0	0
511300	Overtime	0	0	0	0	0
512100	Group Insurance	3,800	0	0	0	0
512200	Social Security	1,654	0	0	0	0
512400	Retirement contribution	1,787	0	0	0	0
512500	50% Match for 457 Contribution	274	0	0	0	0
512700	Worker's compensation	517	0	0	0	0
521200	Professional services	29,480	50,000	50,000	62,500	62,500
522320	Rentals – equipment	0	0	0	0	0
523100	Insurance other than employee benefits	792	0	0	0	0
523210	Telephone/beepers/cell phones	368	0	0	0	0
523215	Postage	270	0	0	0	0
523300	Advertising	25	0	0	0	0
523400	Printing and binding	66	0	0	0	0
523500	Travel	0	0	0	0	0
523600	Dues and fees	125	0	0	0	0
523700	Education and training	305	0	0	0	0
523850	Contract labor	0	0	0	0	0
531100	Supplies	453	0	0	0	0
531230	Electricity	0	0	0	0	0
531270	Gasoline/diesel	1,059	0	0	0	0
531400	Books and periodicals	0	0	0	0	0
531600	Small equipment	0	0	0	0	0
531700	Other supplies /uniforms	171	0	0	0	0
	Total	\$64,773	\$50,000	\$50,000	\$62,500	\$62,500

Planning and Zoning

Economic and Community Development

Services provided Administration of planning and zoning ordinances, staffing services to Boards and Commissions, and Planner services upon request, Occupation Tax Certificates, Alcohol Beverage Taxes

Customers are Citizens, City Board, City Management, City wide staff, Attorneys, Developers, Elected Officials, Homeowner Associations, Local Businesses, Public, Visitors

What we have accomplished We have met the needs of the public by amending ordinances to meet the desires of the city at large with the board and commission meetings, issued occupations tax and beverage license in a timely manner, and assisted with prospective business and industry request for information. We have reviewed site plans as needed and made recommendations.

What we expect to accomplish ... We will continue to work on the Opportunity Zone and Certified Local Government Designations, as well as a Downtown Master Plan, and continuing to assist the public with development and ordinance assistance, as well as licensing.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$102,039	\$103,005	\$73,803	\$99,993	\$99,993
Contractual Services	16,829	33,986	20,465	42,618	42,618
Supplies	5,223	5,758	3,790	7,900	7,900
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	5,250	5,250
Total Expenditures	\$124,091	\$142,749	\$98,058	\$155,761	\$155,761
Positions:					
Full Time	2	2	2	2	2
Part Time	0	0	0	0	0
Total Positions	2	2	2	2	2

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Planning and Zoning

7400

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$78,472	\$72,899	\$58,000	\$78,198	\$78,198
511120	Vacation pay	1,293	0	0	0	0
511130	Sick leave pay	1,640	0	0	0	0
511300	Overtime	628	750	400	925	925
512100	Group Insurance	6,352	17,791	5,000	5,971	5,971
512200	Social Security	6,187	5,577	4,437	5,982	5,982
512400	Retirement contribution	5,852	5,848	5,046	6,647	6,647
512500	50% Match for 457 Contribution	1,356	0	780	2,000	2,000
512700	Worker's compensation	259	141	140	270	270
521200	Professional services	388	0	0	450	450
521300	Technical	279	18,500	2,500	20,000	20,000
522220	M/R – equipment	106	0	0	110	110
522230	M/R - vehicles	86	198	198	248	248
523100	Insurance other than employee benefits	1,068	806	2,975	4,000	4,000
523210	Telephone/beepers/cell phones	5,871	3,900	3,900	4,300	4,300
523215	Postage	1,436	1,125	400	1,500	1,500
523300	Advertising	760	750	750	1,100	1,100
523400	Printing and binding	990	792	792	1,200	1,200
523500	Travel	2,150	765	1,800	3,480	3,480
523600	Dues and fees	762	275	275	350	350
523700	Education and training	2,933	6,875	6,875	5,880	5,880
523850	Contract labor	0	0	0	0	0
531100	Supplies	710	1,875	1,875	2,500	2,500
531230	Electricity	0	0	0	0	0
531270	Gasoline/diesel	556	282	815	900	900
531400	Books and periodicals	0	0	0	0	0
531600	Small equipment	3,957	3,500	1,000	4,375	4,375
531730	Other supplies /uniforms	0	100	100	125	125
	Total	\$124,091	\$142,749	\$98,058	\$150,511	\$150,511

Capital Projects Fund

542400	Permitting software	\$0	\$0	\$0	\$5,250	\$5,250
	Total	\$0	\$0	\$0	\$5,250	\$5,250

Code Enforcement

Economic and Community Development

Services provided Enforcement of City Code & Zoning Ordinance

Customers are Citizens, Homeowners Associations; Local Businesses

What we have accomplished We have continued to serve the public by responding to complaints in a timely manner and being proactive in addressing issues before a complaint arises.

What we expect to accomplish ... We expect to continue to serve the public in a timely manner.

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
Personal Services	\$16,816	\$10,466	\$10,465	\$14,038	\$14,038
Contractual Services	360	1,300	700	1,781	1,781
Supplies	513	800	500	700	700
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$17,689	\$12,566	\$11,665	\$16,519	\$16,519
Positions:					
Full Time	0	0	0	0	0
Part Time	1	1	1	1	1
Total Positions	1	1	1	1	1

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Code Enforcement

7450

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
511100	Regular employees	\$14,072	\$9,547	\$9,547	\$12,854	\$12,854
511300	Overtime	77	0	0	0	0
512100	Group Insurance	842	0	0	0	0
512200	Social Security	1,081	730	730	983	983
512400	Retirement contribution	526	0	0	0	0
512500	50% Match for 457 Contribution	218	0	0	0	0
512700	Worker's compensation	0	189	188	200	200
522230	M/R - vehicles	157	250	250	250	250
523100	Liability insurance	0	0	0	757	757
523210	Telephone/beepers/cell phones	203	450	450	450	450
523215	Postage	0	300	0	0	0
523650	Dues and fees	0	0	0	25	25
523700	Education and training	0	300	0	300	300
531100	Supplies	203	800	500	700	700
531270	Gasoline/diesel	310	0	0	0	0
	Total	\$17,689	\$12,566	\$11,665	\$16,519	\$16,519

Economic Development

Economic and Community Development

Services provided Devoted to attracting, promoting, marketing and giving a voice to business in Villa Rica

Customers are Citizens, City Boards, City Management, Elected Officials, Media, Organizations, Vendors, Visitors

What we have accomplished

What we expect to accomplish ...

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	17,064	50,000	50,000	50,000	50,000
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$17,064	\$50,000	\$50,000	\$50,000	\$50,000
Positions:					
Full Time	0	0	0	0	
Part Time	0	0	0	0	
Total Positions	0	0	0	0	

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Economic Development

7520

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
572001	Carroll Tomorrow	\$0	\$25,000	\$25,000	\$25,000	\$25,000
572002	DDA Operations Fund	17,064	25,000	25,000	25,000	25,000
	Total	\$17,064	\$50,000	\$50,000	\$50,000	\$50,000

Tourism

Economic Development

Services provided *Marketing and promotions of the tourism products for the City of Villa Rica – Pine Mountain Gold Museum, as well as all of the city also with a focus on our downtown events, shopping, dining and special event facilities*

Customers are *Anyone that travels into the city to shop, dine or overnight. Tourism promotes the city to the individual travelers as well as group tours and meeting planners.*

What we have accomplished *Revenues at the Pine Mountain Gold Museum have doubled over last year’s totals. This we believe is because of the joint efforts of the tourism board with advertisings, contracting with companies and the state of Georgia to promote this facility at travel and trade shows throughout Georgia and the Southeast. Contracting with Populace, the tourism board currently has a new app which is downloadable with information regarding the tourism events, shopping, dining, information on event facilities and the Pine Mountain Gold Museum.*

What we expect to accomplish ... *To continue to market the Pine Mountain Gold Museum and to market Villa Rica as a Tourism Destination. The tourism board will again work with Populace to create a new app for the Pine Mountain Gold Museum which will be a downloadable walking tour of the Museum and Park. Work with the Carrollton Convention Visitors Bureau (CVB) to conduct a joint Media Familiarization (FAM) tour with Laurie Rowe Communication, encouraging any travel writers to participate in a 3-4 day tour of Villa Rica, Carrollton and Carroll County.*

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	44,639	36,000	44,400	54,000	54,000
Supplies	0	0	0	0	0
Other Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$44,399	\$36,000	\$44,400	\$54,000	\$54,000
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed
Advertising	\$27,170	\$29,950	\$29,950	\$32,165

Tourism

7540

Hotel Motel Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
572004	Board of Tourism	\$44,639	\$36,000	\$44,400	\$54,000	\$54,000
	Total	\$44,639	\$36,000	\$44,000	\$54,000	\$54,000



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Debt Service Program

DEBT AND TAX DIGEST INFORMATION

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits.

FUNDING SOURCES FOR CURRENT YEAR DEBT SERVICE PAYMENTS

The table below presents the source of funding for the current year debt service requirements

Health and Welfare			
100	-	General Fund	\$327,756
285	-	VR PFA	1,716,010
505	-	Water and Sewer Fund	6,943
		Total	\$2,050,709

Principal and Interest on City Debt

Following is a summary of the City's debt

Year Issued	Instrument	Purpose	Interest Rate	Interest Dates	Maturity Date	Authorized and Issued	Retired	Outstanding
2008	Bond	Construction of a new 2.15 million gallons per day wastewater treatment plant	4.4 – 4.9%	3/1, 9/1	3/1/2028	\$10,000,000	\$0	\$10,000,000
2009	Bond	Construction of a new 2.15 million gallons per day wastewater treatment plant	4.625 - 4.875%	3/1 9/1	3/1/2039	24,905,000	0	24,905,000
1998	GEFA Loan CW96018	Construction	4.0%	Quarterly	12/1/2019	65,580	44,020	21,560
2010	GEFA Loan DWSRF 09-011	Construction of water lines	3.0%	Monthly	12/1/2026	425,000	213,495	211,505
2005	Capital Lease	Villa Rica Conference and Athletic Complex	3.77	Monthly	3/31/2015	2,220,500	1,895,144	325,356
2007	UDAG Loan		4.5%	12/31	12/31/2026	801,930	203,560	598,370
					Total	\$38,418,010	\$2,356,219	\$36,061,791

Debt Service Program

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
581110	Series 1998 bonds sinking fund	\$290,000	\$0	\$0	\$0	\$0
581120	GEFA payments	3,584	705	0	0	0
581160	GEFA DWSRF 09-11	21,132	4,896	0	0	0
582000	Capital lease principal	242,540	174,358	187,991	259,055	259,055
581300	Other debt principal	31,686	0	0	0	0
582100	Interest - bonds	0	856,505	856,505	1,713,010	1,713,010
582200	Interest – capital leases	24,335	25,798	12,165	7,820	7,820
582300	UDAG loan payments	29,195	60,881	60,881	60,881	60,881
582301	Interest - GEFA	0	0	5,601	6,943	6,943
583000	Bank charges – long term debt	3,000	1,500	1,500	3,000	3,000
	Total	\$645,472	\$1,124,643	\$1,124,643	\$2,050,709	\$2,050,709

Legal Debt Margin Calculation

Annual Financial Report Fiscal Year 2013

City of Villa Rica, Georgia

The Constitution for the State of Georgia states that “The debt incurred by any county, municipality, or any other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within the county, municipality, or political subdivision; and no such county, municipality, or other political; and no such county, municipality, or political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law.”¹ The City of Villa Rica currently has a 71.61% ratio of bonded debt to assessed value.

Specifically the City of Villa Rica has used general obligation bond, revenue bonds, capital leases, Georgia Environmental Facilities loans, Georgia Municipal Association “Bricks and Motor” lease to finance capital improvements too large to be financed from current revenues.

	Amount	Percent
Assessed value	\$437,721,703	
Add back exempt property	49,727,568	
Total assessed value	487,449,271	
Debt limit (10% of assessed value)	48,744,927	
Debt applicable to limit:		
Revenue Bond back by the taxing authority of the City of Villa Rica	34,905,000	
Less: Amount set aside for repayment of revenue bond debt	0	
Total Net Debt Applicable toward Limit	34,905,000	71.61%
Legal Debt Margin	\$13,839,927	

Debt Service

Debt Service

Services provided *Tracks the costs of debt service for the city*

Customers are *Bond Rating Agencies, Government Entities, Bond Holders*

What we have accomplished

What we expect to accomplish ...

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Supplies	0	0	0	0	0
Other Services	645,472	1,124,643	1,124,643	2,050,709	2,050,709
Capital Outlay	0	0	0	0	0
Total Expenditures	\$645,472	\$1,124,643	\$1,124,643	\$2,050,709	\$2,050,709
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Debt Service

8000

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
	Capital lease principal	\$242,540	\$174,358	\$187,991	\$259,055	\$259,055
581300	Other debt	31,686	0	0	0	0
582200	Interest – capital lease	24,335	25,798	12,165	7,820	7,820
582300	UDAG loan payments	29,195	60,881	60,881	60,881	60,881
	Total	\$327,756	\$261,037	\$261,037	\$327,756	\$327,756

Villa Rica Public Facilities Fund

582100	Interest – bonds	0	\$856,505	\$856,505	\$1,713,010	\$1,713,010
583000	Bank charges/long term debt	3,000	1,500	1,500	3,000	3,000
	Total		\$856,505	\$856,505	\$1,716,010	\$1,716,010

Water and Sewer Fund

581110	Series 1998 bond sinking fund	\$290,000	\$0	\$0	\$0	\$0
581120	GEFA payments	3,584	705	0	0	0
581160	GEFA DWSRF 09-11	21,132	4,896	0	0	0
582301	Interest – GEFA	0	0	5,601	6,943	6,943
	Total	\$317,716	\$7,101	\$7,101	\$6,943	\$6,943



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Other Financing Uses

Opportunities ...

Challenges ...

Transfers			
100	-	General Fund	\$1,245,947
275	-	Hotel Motel Tax Fund	36,000
360	-	VR Cap Project Fund	293,245
505	-	Water and Sewer Fund	1,716,010
			\$3,291,202

Operating Financing Uses

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
611020	Transfer – capital projects	\$2,498,265	\$751,548	\$679,000	\$1,043,430	\$1,211,797
611030	Transfer – general fund	29,760	24,000	29,600	36,000	36,000
611030	Transfer – solid waste	0	69,411	25,000	4,528	4,527
611031	Transfer – capital project road improvement	0	0	0	0	29,623
611035	Transfer – Villa Rica Public Facilities Authority	1,113,009	856,505	856,505	1,716,010	1,716,010
611410	Transfer – debt service	2,500	0	0	0	0
611050	Transfer – water and sewer fund	0	0	0	293,245	293,245
	Total	\$3,643,534	\$1,701,464	\$1,590,105	\$3,093,213	\$3,291,202

Operating Transfers

Other financing uses

Services provided Accounting for fund transfers to cover the costs incurred by other funds for the activities in the government operations and capital expenditures

Customers are City Management, City Departments

What we have accomplished

What we expect to accomplish ...

Expenditure Summary:

Categories of Expenditures	FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated	CY 2014 Requested	CY 2014 Approved
Personal Services	\$0	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0	0
Supplies	0	0	0	0	0
Other Services	3,643,534	1,701,464	1,590,105	3,092,940	3,291,202
Capital Outlay	0	0	0	0	0
Total Expenditures	\$3,643,534	\$1,701,464	\$1,590,105	\$3,092,940	\$3,291,202
Positions:					
Full Time	0	0	0	0	0
Part Time	0	0	0	0	0
Total Positions	0	0	0	0	0

Our success is measured by:

	FY 2012 Actual	CY 2013 Target	CY 2013 Estimated	CY 2014 Proposed

Operating Transfers

9000

General Fund

		FY 2013 Actual	CY 2013 Budget	CY 2013 Estimated Budget	CY 2014 Requested Budget	CY 2014 Approved Budget
611020	Transfer – capital projects	\$595,265	\$739,214	\$679,000	\$1,043,430	\$1,211,797
611030	Transfer – solid waste	0	69,411	25,000	4,527	4,527
611031	Transfer – Capital Project Road Improvement					29,623
611410	Transfer – debt service	2,500	0	0	0	0
	Total	597,765	\$820,959	\$704,000	\$1,047,957	\$1,245,947

Hotel Motel Tax

	Transfer – general fund	\$29,760	\$24,000	\$29,600	\$36,000	\$36,000
	Total	\$29,760	\$24,000	\$29,600	\$36,000	\$36,000

Water and Sewer Fund

611020	Transfer – capital projects	\$1,903,000	\$0	\$0	\$0	\$0
611030	Transfer – solid waste	0	0	0	0	0
611035	Transfer – Villa Rica Public Facilities Authority	1,113,009	856,505	856,505	1,716,010	1,716,010
	Total	\$3,016,009	\$856,505	\$856,505	\$1,716,010	\$1,716,010

Villa Rica Public Facilities Authority Capital Project Fund

611050	Transfer – Water and Sewer Revenue	\$0	\$0	\$0	\$293,245	\$293,245
	Total	\$0	\$0	\$0	\$293,245	\$293,245



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Five Year Capital Plan

	Source of Funding	Requested Capital for Five Year Capital Program				
		CY 2014	CY 2015	CY 2016	CY 2017	CY 2018
Vehicle	CR	\$20,000	\$0	\$0	\$0	\$0
Total City Manager		20,000	0	0	0	0
Vehicles (3 replacement vehicle)	CR	73,500	73,500	73,500	73,500	73,500
In car camera systems (3)	CR	16,500	16,500	16,500	16,500	16,500
Federal Seizures equipment	CF	50,000	0	0	0	0
Narcotics enforcement equipment	CF	10,000	0	0	0	0
Total Police		150,000	90,000	90,000	90,000	90,000
Highways and streets						
Fullerville trailhead project	CR/GT	350,000	200,000	125,000	0	0
Gateway Grant	CR/GT	60,000	0	0	0	0
North loop project	SPLOST	50,000	0	0	0	0
Repair and maintenance of streets	SPLOST	300,000	300,000	300,000	300,000	300,000
Sidewalks	SPLOST	125,000	125,000	125,000	125,000	125,000
Road Improvements	SPLOST	170,000	170,000	170,000	170,000	170,000
Connor's road project	CR	116,725	0	0	0	0
Permian Way	CR	23,000	0	0	0	0
Shoreline to DT engineering	SPLOST	150,904				
Signalization & Traffic Calming	CR	30,000	0	0	0	0
Lawn Mowers	CR	36,000	0	0	0	0
Mirror Lake Trail Repairs	CR	50,000	0	0	0	0
Street Lighting on Connors Road	CR	126,822	0	0	0	0
Street department equipment	CR	130,000	0	0	0	0
Total Highways and streets		1,718,451	795,000	720,000	595,000	595,000
Watershed management						
Stormwater structure improvements	CR	164,000	164,000	164,000	164,000	164,000
Total Watershed Management		164,000	164,000	164,000	164,000	164,000
Recreation						
Stockmar park improvements	CR	250,000	50,000	50,000	50,000	50,000
Van (replacement vehicle)	CR	30,000	0	0	0	0
Total Recreation		280,000	50,000	50,000	50,000	50,000
Library						
New Library	SPLOST/GT	135,000	2,300,000	0	0	0
Roof	CR	60,000	0	0	0	0
Total Library		195,000	2,300,000	0	0	0
Community Development						
Permitting software	CR	5,250	5,513	5,788	6,077	6,381
Total Community Development		5,250	5,513	5,788	6,077	6,381
Collection and distribution						
2 in line replacement	UF	125,000	125,000	125,000	125,000	125,000
Used office trailer	UF	12,000	0	0	0	0
Hydrant replacement program	UF	20,000	20,000	20,000	20,000	20,000
Large meter repair	UF	10,000	10,000	10,000	10,000	10,000
Sewer line upgrades	UF	50,000	50,000	50,000	50,000	50,000
Inspect, repair and replace RPVs	UF	25,000	25,000	25,000	25,000	25,000

Five Year Capital Plan

	Source of Funding	Requested Capital for Five Year Capital Program				
		CY 2014	CY 2015	CY 2016	CY 2017	CY 2018
Inspection and replace standpipes	UF	15,000	15,000	15,000	15,000	15,000
Low pressure zone upgrades	GT/UF	710,000	0	0	0	0
River Trace lift station	SPLOST	31,000	0	0	0	0
Edge Road lift station	SPLOST	37,000	0	0	0	0
McCurdy lift station	SPLOST	14,000	0	0	0	0
Waterford lift station	SPLOST	27,000	0	0	0	0
Augusta Wood I lift station	SPLOST	6,000	0	0	0	0
Water improvements	SPLOST	100,000	0	0	0	0
Total Collection and distribution		1,182,000	245,000	245,000	245,000	245,000
West WWTP						
Below grade electrical vault	UF	4,000	0	0	0	0
Repair old belt press	UF	20,000	0	0	0	0
SCADA system (communications)	SPLOST	150,000	0	0	0	0
Total West WWTP		174,000	0	0	0	0
North WWTP						
New Ultra violet light unit	UF	200,000	0	0	0	0
SCADA and telemetry	UF	50,000	0	0	0	0
Plant water pumping system	UF	4,000	0	0	0	0
Total North WWTP		254,000	0	0	0	0
Water treatment plant						
Structural study repair	SPLOST	35,000	0	0	0	0
Intake screen, replace valve -Cowan	SPLOST	25,000	0	0	0	0
Plant intake screen and pit yard	SPLOST	18,000	0	0	0	0
Lime system repairs	SPLOST	8,000	0	0	0	0
Security cameras, lighting and doors	SPLOST	10,000	0	0	0	0
Total Water treatment plant		96,000	0	0	0	0
Total Capital Improvement Plan		\$4,246,701	\$ 3,649,513	\$ 1,274,788	\$ 1,150,077	\$ 11,381
Funding Sources						
Current revenues (Capital Projects)	CR	1,211,797	349,513	334,788	310,077	310,381
SPLOST	SPLOST	1,391,904	1,245,000	595,000	595,000	595,000
User fees (Utility fees)	UF	753,000	245,000	245,000	245,000	245,000
Confiscated funds	CF	60,000	0	0	0	0
Grants	GT	830,000	1,810,000	100,000	0	0
Total Funding Sources		\$4,246,701	\$3,649,513	\$1,274,788	\$1,150,077	\$1,150,381

Manning Chart (FTE's)

General Fund (100)

	FY 2011 Approved Positions	FY 2012 Approved Positions	FY 2013 Approved Positions	CY 2013 Approved Positions	CY 2014 Requested Changes	CY 2014 Approved Positions
Administration						
Mayor and Council						
Mayor	1	1	1	1	0	1
Mayor Pro Tem	1	1	1	1	0	1
Councilperson	4	4	4	4	0	4
City Manager						
City Manager	.5	.5	.5	.5	0	.5
City Clerk	.5	.5	.5	.5	0	.5
Finance						
Chief Finance Officer	.8	.8	.8	.8	0	.8
Administrative assistant	.9	.9	.9	.9	0	.9
Accounts Payable Clerk	.9	.9	.9	.9	0	.9
Human Resources						
Human Resource Director	.5	.5	.5	.5	0	.5
Customer Service						
Customer Service Manager	.05	.05	.05	.05	0	.05
Customer Service Representative	.15	.15	.15	.15	0	.15
Administration General Fund	7.3	7.3	7.3	7.3	0	7.3
Judicial						
Municipal court						
Clerk of Court	1	1	1	1	0	1
Judicial General Fund	1	1	1	1	0	1
Public Safety						
Police						
Chief	1	1	1	1	0	1
G.C.I.C Specialist	1	1	1	1	0	1
Captain – Patrol	1	1	1	1	0	1
Captain – CID	1	1	1	1	0	1
CID Tech	1	1	1	1	0	1
Administrative Assistant	1	1	1	1	0	1
Customer Service Representative	4	4	4	4	0	4
Sergeant	4	4	4	4	0	4
Corporal	5	5	5	5	0	5
Detective I	2	2	2	2	0	2
Detective	2	2	2	2	1	2
Detective Sergeant	1	1	1	1	0	1
ICE/K9 CSU	1	1	1	1	0	1
SRO-Patrol Officer	2	2	2	3	0	3
Training Officer	0	0	0	1	0	1
Patrol Officer	16	16	16	16	2	16
Public Safety General Fund	43	43	43	45	3	45

Manning Chart (FTE's)

General Fund (100)

	FY 2011 Approved Positions	FY 2012 Approved Positions	FY 2013 Approved Positions	CY 2013 Approved Positions	CY 2014 Requested Changes	CY 2014 Approved Positions
Public Works						
Street Department						
Streets Manager	.5	.5	.5	.5	0	.5
Laborer	4	4	4	4	0	4
Watershed Protection						
Watershed Protection Manager	1	1	1	1	0	1
Building and Vehicle Maintenance						
Building & Vehicle Maint Manager	1	1	1	1	0	1
Building Maintenance Specialist	1	1	1	1	0	1
Administrative Community Service						
Deputy City Manager	1	1	1	1	0	1
Administrative Assistant	1	1	1	1	0	1
Parks Maintenance Superintendent	1	1	1	1	0	1
Community Service Supervisor	2	2	2	2	0	2
Community Service Assistant	1	1	1	1	0	1
Van Driver	1	1	1	1	0	1
Public Works General Fund	14.5	14.5	14.5	14.5	0	14.5
Health and Welfare						
Senior Citizens						
Senior Center Manager	1	1	1	1	0	1
Senior Assistant	1.5	1.5	1.5	1.5	0	1.5
Kitchen	.5	.5	.5	.5	0	.5
PT Driver	.5	.5	.5	.5	0	.5
Health and Welfare General Fund	3.5	3.5	3.5	3.5	0	3.5
Culture, Parks and Recreation						
Parks and Recreation						
Athletic Manager	1.5	1.5	1.5	1.5	0	1.5
Receptionist/VRCCSC	1	1	1	1	0	1
Recreation Leader	2.5	2.5	2.5	2.5	0	2.5
Program Assistant	.65	.65	.65	.65	0	.65
Facility Leaders	.5	.5	.5	.5	0	.5
Custodian	2	2	2	2	0	2
Athletic Maintenance Tech - VRCCSC	1	1	1	1	0	1
Maintenance Tech	1	1	1	1	0	1
Athletic Specialist	1	1	1	1	0	1
Field Maintenance	1	1	1	1	0	1
Part time Coordinators	30	30	30	30	0	30
Gold Mine Museum						
Museum Manager	.5	.5	.5	1	0	1
Programs Coordinator	1	1	1	1	0	1
Part time	0	0	0	0	1	.5

44.65

Manning Chart (FTE's)

General Fund (100)

	FY 2011 Approved Positions	FY 2012 Approved Positions	FY 2013 Approved Positions	CY 2013 Approved Positions	CY 2014 Requested Changes	CY 2014 Approved Positions
Main Street						
Downtown Development Director	1	1	1	1	0	1
Maintenance Tech	0	0	1	1	0	1
Library						
Branch Manager	0	0	0	1	0	1
Interim Library Manager	1	1	1	0	0	0
Library Assistant	5.25	5.25	5.25	6.25	0	6.25
Culture, Parks and Recreation General Fund	51.9	51.9	51.9	53.4	1	53.9

Economic and Community Development

Building Inspection						
Building Inspector	1	1	0	0	0	0
Planning and Zoning	0					
Community Development Director	1	1	1	1	0	1
Zoning Technician	1	1	1	1	0	1
Administrative Assistants	0	0	0	0	1	1
Code Enforcement	0					
Code Enforcement Officer	.5	.5	.5	.5	0	.5
Economic and Community Development GF	3.5	3.5	2.5	2.5	1	3.5
General Fund (100) Total	124.7	124.7	125.2	126.2	5	126.7

COPS Fund (210)

Public Safety

Police						
Training Officer	1	1	1	1	-1	0
Patrol Officer	1	1	1	1	1	2
COPS Fund (210) Total	2	2	2	2	0	2

Water and Sewer Fund (505)

Administration

City Manager						
City Manager	.5	.5	.5	.5	0	.5
City Clerk	.5	.5	.5	.5	0	.5
Finance						
Chief Finance Officer	.25	.25	.25	.25	0	.25
Administrative assistant	.1	.1	.1	.1	0	.1
Accounts Payable Clerk	.1	.1	.1	.1	0	.1
Human Resources						
Human Resource Director	.5	.5	.5	.5	0	.5
Customer Service						
Customer Service Manager	.7	.7	.7	.7	0	.7
Customer Service Representative	3.54	3.54	3.54	3.54	0	3.54
Water and Sewer Fund (505) Total	4.24	4.24	4.24	4.24	0	4.24

Manning Chart (FTE's)

Solid Waste Fund (540)

	FY 2011 Approved Positions	FY 2012 Approved Positions	FY 2013 Approved Positions	CY 2013 Approved Positions	CY 2014 Requeste d Changes	CY 2014 Approved Positions
Administration						
Finance						
Chief Finance Officer	.05	.05	.05	.05	0	.05
Administrative assistant	.05	.05	.05	.05	0	.05
Accounts Payable Clerk	.05	.05	.05	.05	0	.05
Customer Service	0					
Customer Service Manager	.25	.25	.25	.25	0	.25
Customer Service Representative	.25	.25	.25	.25	0	.25
Utility Billing Clerk	.06	.06	.06	.06		.06
Administration Solid Waste Fund	.71	.71	.71	.71	0	.71
Public Works						
Sanitation						
Solid Waste Manager	.5	.5	.5	.5	0	.5
Laborer	5	5	5	5	0	5
Public Works Solid Waste Fund	5.5	5.5	5.5	5.5	0	5.5
Solid Waste Fund (540) Total	6.21	6.21	6.21	6.21	0	6.21
GRAND TOTAL ALL FUNDS	137.15	137.15	137.15	138.65	5	139.15



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